



Dec 2, 2010

David W. Danner  
Executive Director and Secretary  
Utilities and Transportation Commission  
P.O. Box 47520  
Olympia, WA 98504-7250  
1300 S Evergreen Park Dr SW

**Subject: Quarterly update from City of Enumclaw Gas Utility, Docket # PG-080097.**

Dear Mr. Danner:

Pursuant to Docket PG-080097, City of Enumclaw Gas Utility is providing the quarterly status report on items completed and the progress of items through Dec 2, 2010.

Items updated from last report:

1. 14 unprotected services have been replaced

If you have any questions regarding this report, please contact me at (253) 261-1124

Sincerely,

A handwritten signature in blue ink, appearing to read "William E Hawthorne", is written over a light blue horizontal line.

William E Hawthorne  
City of Enumclaw Gas Utility Manager

CC: Chris Searcy (Public Works Director)  
Liz Reynolds (Mayor)  
Mike Thomas (City Administrator)  
Mike Reynolds (City Attorney)

| <b>1. Unprotected Services</b>   |                  |                  |                 |              |                          |
|--|------------------|------------------|-----------------|--------------|--------------------------|
|  | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Replace 94 remaining unprotected services  | 85               | 90%              | 9               | NO           | Feb, 2011                |
| Replace 47 services repaired after the 2008 standard inspection.   | 47               | 100%             | 0               | NO           | Feb, 2011                |
| Develop a written program to assess the coating condition of the bonded 47 services.                                   | N/A              | 100%             |                 | NO           | Complete                 |
| Perform coating assessment   | 47               | 100%             | 0               | NO           | Complete                 |
| Conduct leak survey twice annually of each service identified in paragraph 20-21.                                      |                  |                  |                 | NO           | Complete                 |
| Conduct cathodic protection survey as described in O&M.  | 1                | 100%             | 0               | NO           | Complete                 |
| Develop a method to document and record insulated fittings, where a cathodic protection test point has been installed. | N/A              | 100%             | 0               | NO           | Complete                 |

| <b>2. 90 Day Remediation</b>   |                  |                  |                 |              |                          |
|--|------------------|------------------|-----------------|--------------|--------------------------|
|  | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Starting immediately City of Enumclaw will complete remedial action within 90 days to correct any deficiencies known or indicated by any test or survey. | 1                | 100%             | 0               | NO           | Complete                 |
| Starting immediately City of Enumclaw will document cathodic protection remedial action on the appropriate forms.  | 83               | 100%             | 0               | NO           | Complete                 |

| <b>3. Inspection of Pressure Limiting and Regulating Stations</b>                  |                  |                  |                 |              |                          |
|--|------------------|------------------|-----------------|--------------|--------------------------|
|  | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Designate Farm Taps serving two or more services and District Regulating Stations. | 24               | 100%             | 0               | NO           | Completed                |
| Perform annual inspections.  | 24               | 100%             | 0               | NO           | Completed                |

| 4. Casings  |                  |                  |                 |              |                          |
|---|------------------|------------------|-----------------|--------------|--------------------------|
|   | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Within 12 months identify all casing within the system and material.  | 23               | 100%             | 0               | NO           | Completed                |
| Remove any casings made of material other than bare steel**   | 3                | 100%             | 0               | NO           | Completed                |
| Within 18 months update mapping with correct casing information.  | 23               | 100%             | 0               | NO           | Completed                |
| ** Excavated to substantiate the City's policy of using bare steel casings, no casing have been identified in the system other than bare steel. |                  |                  |                 |              |                          |

| 5. Capacity and Design Requirements   |                  |                  |                 |              |                          |
|---|------------------|------------------|-----------------|--------------|--------------------------|
|   | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Pressure test each main and service downstream of farm tap or reg station protected by snap disc from overpressure. | 68               | 100%             | 0               | NO           | Completed                |

| 6. Records to Demonstrate Compliance  |                  |                  |                 |              |                          |
|---|------------------|------------------|-----------------|--------------|--------------------------|
|   | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Within 12 months City of Enumclaw will maintain a list of forms and databases, including examples where applicable. | N/A              | 100%             | 0               | NO           | Completed                |

| 7. Updating records   |                  |                  |                 |              |                          |
|---|------------------|------------------|-----------------|--------------|--------------------------|
|   | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Update records within six months of construction activities.        | N/A              | 100%             | 0               | NO           | Completed                |
| Update maps when locates or excavation provides update measurements | N/A              | 100%             | 0               | NO           | Completed                |
| Conduct gas leak surveys with updated maps                          | 2                | 100%             | 0               | NO           | Completed                |
| Correct missing map information noted in probable Violation 15.     | N/A              | 100%             | 0               | NO           | Completed                |

| 8. Gas Leak Surveys  |                  |                  |                 |              |                          |
|--|------------------|------------------|-----------------|--------------|--------------------------|
|  | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Starting immediately City of Enumclaw will conduct gas leak surveys over all mains and services. | N/A              | 100%             | 0               | NO           | Completed                |
| Within 3 months Enumclaw will add a procedure to accessibility issues.                           | N/A              | 100%             | 0               | NO           | Completed                |
| Enumclaw has written a detailed procedure for conducting self audits.                            | N/A              | 100%             | 0               | NO           | Completed                |

| 9. Pressure Test Documentation   |                  |                  |                 |              |                          |
|--|------------------|------------------|-----------------|--------------|--------------------------|
|  | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Starting immediately City of Enumclaw's pressure test documentation will include at a minimum WAC 480-93-170 ((a)-(h)) | N/A              | 100%             | 0               | NO           | Completed                |

| 10. Corrosion Control Records  |                  |                  |                 |              |                          |
|--|------------------|------------------|-----------------|--------------|--------------------------|
|  | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Update records or maps showing the location of the Cathodic Protection System. | N/A              | 100%             | 0               | NO           | Completed                |

| 11. Gas leak Evaluation and Records   |                  |                  |                 |              |                          |
|---|------------------|------------------|-----------------|--------------|--------------------------|
|   | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Gas leak records at a minimum will contain the requirements of WAC 480-93-187 (1)-(13)  | N/A              | 100%             | 0               | NO           | Completed                |
| Starting immediately city of Enumclaw gas leak repair form will have adequate room for a drawing and describe the location in detail. | N/A              | 100%             | 0               | NO           | Completed                |
| Gas Leak and repair form will note the 30 day follow up.  | N/A              | 100%             | 0               | NO           | Completed                |

| 12. Atmospheric Corrosion Inspection   |                  |                  |                 |              |                          |
|--|------------------|------------------|-----------------|--------------|--------------------------|
|  | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Within 3 months City of Enumclaw will provide documentation to staff demonstrating 100% inspections for period ending Dec 31, 2008 | N/A              | 100%             | 0               | NO           | Completed                |
| Deficiencies noted during inspection will be remediated.   | N/A              | 100%             | 0               | NO           | Completed                |

| 13. Plans and Procedures   |                  |                  |                 |              |                          |
|--|------------------|------------------|-----------------|--------------|--------------------------|
|  | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Within six months City of Enumclaw will write detailed O&M Procedure for items listed in Probable Violation report item 1      | N/A              | 100%             | 0               | NO           | Completed                |
| Within 12 Months City of Enumclaw will review the O&M to ensure specific O&M Procedures  | N/A              | 100%             | 0               | NO           | Completed                |
| Immediately City of Enumclaw will implement a procedure for crews to provide AOC notification to supervisor and or management. | N/A              | 100%             | 0               | NO           | Completed                |
| Within 3 months review and update atmospheric corrosion control program.   | N/A              | 100%             | 0               | NO           | Completed                |
| Within six months City of Enumclaw will develop and implement a QA/QC program.   | N/A              | 100%             | 0               | NO           | Completed                |

| 14. Damage Prevention Statistics Report  |                  |                  |                 |              |                          |
|--|------------------|------------------|-----------------|--------------|--------------------------|
|  | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Enumclaw will revise its O&M manual to include the definition of damage set forth in RCW 19.122.020. | N/A              | 100%             | 0               | NO           | Completed                |
| Include in O&M Manual guidelines for filling out Commission and Federal Reports                      | N/A              | 100%             | 0               | NO           | Completed                |
| Enumclaw will join and participate in the DIRT program   | N/A              | 100%             | 0               | NO           | Completed                |

| 15. Exposed Pipe Cathodic Protection Reads  |                  |                  |                 |              |                          |
|---|------------------|------------------|-----------------|--------------|--------------------------|
|   | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Within 3 months O&M will provide in sufficient detail Enumclaw specific procedure for measuring cathodic protection levels on exposed steel pipe. | N/A              | 100%             | 0               | NO           | Completed                |
| Within six months city of Enumclaw will review its current OQ program to ensure qualification criteria are adequate.                              | N/A              | 100%             | 0               | NO           | Completed                |

| 16. Foreign Leaks   |                  |                  |                 |              |                          |
|---|------------------|------------------|-----------------|--------------|--------------------------|
|   | Number Completed | Percent Complete | Remaining Total | Ext Required | Proposed Completion Date |
| Within six months City of Enumclaw will include a procedure for handling foreign leaks. | N/A              | 100%             | 0               | NO           | Completed                |