



STATE OF WASHINGTON

UTILITIES AND TRANSPORTATION COMMISSION

1300 S. Evergreen Park Dr. S.W., P.O. Box 47250 • Olympia, Washington 98504-7250

(360) 664-1160 • TTY (360) 586-8203

June 25, 2015

Steven V. King, Executive Director and Secretary
Utilities and Transportation Commission
1300 S. Evergreen Park Dr. SW
P.O. Box 47250
Olympia, WA 98504-7250

RE: *Washington Utilities and Transportation Commission v. Monroe Transportation, Ltd.*

Commission Staff's Response to Request for Hearing TE-151036

Dear Mr. King:

On June 10, 2015, the Utilities and Transportation Commission issued a \$1,000 Penalty Assessment in Docket TE-151036 against Monroe Transportation, Ltd. for 10 violations of Washington Administrative Code (WAC 480-30-071), which requires charter and excursion carriers to furnish annual reports to the commission no later than May 1 each year.

On June 15, 2015, Monroe Transportation, Ltd. wrote the commission requesting a hearing disputing the violation occurred. The company response states, "I emailed our annual report to Katie Hancock on 4/16/15 and have email to support this. Amy Andrews told me to email it to Katie".

It is the company's responsibility to ensure that the regulatory fee is paid and the annual report is filed by the May 1 deadline. On February 27, 2015, Annual Report packets were mailed to all regulated charter and excursion carriers. The instructions for annual report completion page of the annual report informed the regulated company that it must complete the annual report form, pay the regulatory fees, and return the materials by May 1, 2015, to avoid enforcement action.

On June 15, 2015, Monroe Transportation, Ltd. filed a complete 2014 annual report as part of the documentation provided with the request for hearing. Regulatory fees were paid on November 18, 2014. No prior violations of WAC 480-30-071 are on commission record. Monroe Transportation, Ltd. appears to have sent the email to an incorrect email address (khandcock@utc.wa.gov) as evidenced by the supporting documents contained within the hearing request. Additionally, the documents provided by the company also provide proof commission staff provided the correct email address (khancock@utc.wa.gov) for an emailed annual report submission. Staff is amenable to mitigate the penalty as this is the company's first

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delinquent filing. Staff would recommend a reduced penalty of \$25 per day for a total penalty assessment of \$250.

If you have any questions regarding this recommendation, please contact Amy Andrews, Regulatory Analyst, at (360) 664-1157, or aandrews@utc.wa.gov.

Sincerely,



Sondra Walsh, Director
Administrative Services