

June 1, 2001

**NOTICE OF WORKSHOP  
(June 22, 2001, at 1:30 p.m.)**

**NOTICE OF OPPORTUNITY TO FILE WRITTEN COMMENTS  
(July 13, 2001)**

RE: Rulemaking: Chapter 480-09 WAC—Procedure  
Docket No. A-010648

TO INTERESTED PERSONS:

On June 1, 2001, the Washington Utilities and Transportation Commission (Commission) filed with the Code Reviser a Preproposal Statement of Inquiry (CR-101) to initiate a rulemaking to consider revisions to chapter 480-09 WAC - Procedure. A copy of the CR-101 is enclosed.

**STAKEHOLDER WORKSHOP.** The Commission has scheduled a workshop to discuss the review of the Commission's procedural rules. This workshop, as noticed in the CR-101 Preproposal Statement of Inquiry, will be held on **Friday, June 22, 2001, from 1:30 p.m. to 5:00 p.m.**, in Room 108, Chandler Plaza Building, 1300 S. Evergreen Park Drive S.W., Olympia, Washington.

The purpose of this initial, one-half day workshop is procedural. We will use the initial workshop to establish a work plan to ensure ongoing interaction among Commission staff and stakeholders as this rulemaking process goes forward. Later, after initial written comments are received, we will have a second workshop to undertake substantive review.

If you need additional information please call Dennis Moss at (306) 664-1164 or e-mail him at [dmoss@wutc.wa.gov](mailto:dmoss@wutc.wa.gov).

**WRITTEN COMMENTS**

Written comments may be submitted to the Commission by filing with the Commission Secretary either by electronic transmission as described below, or by physical delivery to 1300 S. Evergreen Park Drive S.W., P.O. Box 47250, Olympia, Washington, 98504-7250, no later than **July 13, 2001.**

We encourage you to discuss in your written comments any revisions to the existing chapter 480-09 WAC that you believe will assist the Commission to meet its goal to improve the procedural rules in the following general areas:

- Rules Organization (logical grouping/order; use of subheadings)
- Clear language (consistent style and grammar)
- Possible substantive changes (new rules, substantive changes to existing rules)

Written comments that relate to existing rules should be identified to those rules. Where you wish to suggest clear language, substantive changes to existing rules, or new rules, we will appreciate your suggestions for specific rule language.

**Filing Guidelines.** The Commission requests, but does not require, that comments be provided in electronic format to facilitate quotations from the comments, to enhance public access, and to reduce the need for additional paper copies. The Commission prefers to receive comments either via e-mail attachment (addressed to [records@wutc.wa.gov](mailto:records@wutc.wa.gov)) or on a 3½ inch IBM formatted high-density disk, in .pdf (Adobe Acrobat) format and either MSWord 97 or later, or WordPerfect version 5.1 or later. Please include in your e-mail message or on a diskette label the docket number of this proceeding and the commenter's name and type of software used. The Commission will post on the Commission's web site all comments that are provided in electronic format. The web site is located at <http://www.wutc.wa.gov>.

If you are unable to file your comments electronically, please file the original and 16 copies of your comments with the Commission Secretary at the address indicated above.

Opportunity for further comment is anticipated. Information about the schedule and other aspects of the rulemaking, including comments, will be posted on the Commission's web site as the information becomes available. If you wish to receive further information on this rulemaking you may (1) call the Commission's Records Center at 360-664-1234, (2) e-mail the Commission at [records@wutc.wa.gov](mailto:records@wutc.wa.gov), or (3) mail written comments to the address above to the attention of Carole J. Washburn, Secretary. When contacting the Commission, please refer to Docket No. A-010648 to ensure that you are placed on the appropriate service list.

## NOTICE

**If you don't want to comment now, but do want to receive future information about this rulemaking, please notify the Secretary in one of the ways described above and ask to be included on the mailing list for Docket No. A-010648. If you do not do this, you will not receive further information about this rulemaking.**

Sincerely,

Carole J. Washburn  
Secretary