

**AVISTA CORP.
RESPONSE TO REQUEST FOR INFORMATION**

JURISDICTION:	WASHINGTON	DATE PREPARED:	06/25/2009
CASE NO:	UE-090134 & UG-090135	WITNESS:	Elizabeth Andrews
REQUESTER:	WUTC Staff	RESPONDER:	Jeanne Pluth
TYPE:	Data Request	DEPT:	State & Federal Regulation
REQUEST NO.:	Staff - 155	TELEPHONE:	(509) 495-2204
		EMAIL:	jeanne.pluth@avistacorp.com

REQUEST:**Re: Board of Directors Meetings Expenses**

Please provide a detailed accounting of all costs included in the test year related to Board of Directors meetings. Please clearly show expenses related to transportation (e.g., limousines, airline tickets), meals and entertainment costs (e.g., water cruises).

RESPONSE:

See detailed listing of system-wide Board of Directors (BOD) meetings costs at Staff_DR_155-Attachment A.

The BOD meets quarterly, typically at the Company headquarters in Spokane, WA. During the test year, the November 2007 BOD meeting was held in Washington, DC to meet with government and regulatory agencies.

There are ten members of the Board and three of the members live in Spokane, WA. The remaining seven must travel to attend the meetings. After reviewing the invoices, it was determined that one member, traveling from Florida, flew first class on a few of the legs of his trips. The total cost of airfare for this BOD member was \$7,509 (system). Since the airline tickets do not detail the cost of flying first class over flying coach, the Company estimates that \$1,900 of this amount was for the additional cost of flying first class over the cost of flying coach. This additional cost of flying first class over the cost of flying coach was overlooked and inadvertently charged to the Utility. These costs will be charged below the line in the future.

It should be noted that the Company used Classic Limousine during the test year. Classic Limousine is the name of the company; however Avista does not use limos for the BOD. This company provided small buses and suburban's to transport three or more members, which is more cost effective than providing rental cars or taxis.

AVIS UTILITIES
BOD MEETINGS

Expenditure Organization	Y01
Ferc Acct	(All)
Project Number	09900020
Service	CD
Jurisdiction	AA

Sum of Transaction Amount	Expenditure Type	Vendor	Voucher Number	Transaction Desc	Accounting Period	Total
2007	215 Employee Business Meals	HYATT REGENCY WASHINGTON	263719	NOV 2007 BOARD MEETINGS	200712	12,138.50
		THE DAVENPORT HOTEL	263423	BOARD OF DIRECTORS-MEALS	200712	80.61
	230 Employee Lodging	HYATT REGENCY WASHINGTON	263719	NOV 2007 BOARD MEETINGS	200712	19,687.01
		THE DAVENPORT HOTEL	263423	BOARD OF DIRECTORS-LODGING	200712	147.45
	885 Miscellaneous	AZAR'S FOOD SERVICES	252749	MEALS/CATERING	200711	139.01
		CAREY INTERNATIONAL INC	258059	TRANSPORTATION BOD - WA DC	200711	138.84
			258060	GROUND TRANSPORTATION BOD	200711	100.74
			258061	GROUND TRANSPORTATION BOD	200711	1,080.58
			258062	GROUND TRANSPORTATION BOD	200711	1,193.59
			258063	GROUND TRANSPORTATION - BOD	200711	136.30
			258064	GROUND TRANSPORTATION	200711	897.15
			258065	GROUND TRANSPORTATION	200711	1,923.04
			258453	BOD TRANSPORTATION	200711	956.98
		CATERING BY AVALON INC	254329	BOD LUNCH	200711	2,466.13
		ERIK J ANDERSON	260285	TRAVEL EXPENSES	200712	2,796.08
			263854	EXPENSES-TRAVEL	200712	2,461.08
			265749	ENVIRONMENTAL COMMITTEE MTG	200712	677.68
			265750	FINANCE COMMITTEE MTG 10/30/	200712	411.70
		INTERNATIONAL SPY MUSEUM	243193	TICKETS TO MUSEUM - BOARD OF D	200710	398.00
		JACK W GUSTAVEL	258226	TRAVEL EXPENSES	200711	914.79
		JOHN F KELLY	258225	TRAVEL EXPENSES	200711	1,969.80
		KRISTIANNE BLAKE	246655	BOARD OF DIRECTORS EXPENSES	200710	523.09
			258077	MISC TRAVEL EXPENSES	200711	39.75
			249234	TRAVEL EXPENSES	200710	144.53
		LURA J POWELL	249235	TRAVEL EXPENSES	200710	1,003.47
			266955	BD OF DIR TRAVEL EXP NOV 07	200712	683.79
		MICHAEL L NOEL	258084	BOARD OF DIRECTORS-EXPENSES	200711	1,440.51
		R JOHN TAYLOR	258085	BOARD OF DIRECTORS-EXPENSES	200711	2,017.35
		ROY EIGUREN	260369	TRAVEL EXPENSES	200712	662.49
			265672	TRAVEL EXPENSES	200712	280.80
		SOUTHERN OREGON UNIVERSITY	245129	CATERING - BOARD - AUGUST 2007	200710	339.85
2007 Total						57,850.69
2008	215 Employee Business Meals	ARBOR CREST WINE CELLARS	270882	DEPOSIT MAY BOARD DINNER	200801	375.00
		AZAR'S FOOD SERVICES	278558	SUE MINER	200802	1,125.26
			300114	BOARD MTGS - LINDA WILLIAMS	200805	2,445.83
			276081	CATERING DEPOSIT-PATSY CLARK	200802	700.00
		CORP CREDIT CARD	284801	CATERING - BOARD OF DIRECTOR	200803	540.36
			298397	RUSSELL STOVER CANDY FOR BOA	200803	9.98
				DEPOSIT FOR DINNER, ARBOR CRES	200805	2,125.00
				REFRESHMENTS FOR BOARD OF DIRE	200805	25.98
			306665	FOOD - BOARD OF DIRECTORS DINN	200806	1,633.44

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Exhibit No.
Page 2 of 4

AVIS UTILITIES
BOD MEETINGS

Project Number Service	09900020 CD	THE DAVENPORT HOTEL	278480	200802	258.48
230 Employee Lodging			281372	BOARD OF DIRECTORS-MEALS	1,408.50
			300363	FEBRUARY 2008 BOD MEETING	235.83
			300364	BOARD OF DIRECTORS- FOOD	125.04
			300365	DIRECTOR-MEALS	1,986.78
			322586	BOD DINNER	47.26
			330420	DIRECTOR MEALS	203.39
			278480	KOLBE, KATHY-LODGING	1,809.90
			281372	BOARD OF DIRECTORS-LODGING	1,323.26
			294515	FEBRUARY 2008 BOD MEETING	125.04
			300363	NEW DIRECTOR - LODGING	2,067.83
			300364	BOARD OF DIRECTORS-LODGING	36.06
			322586	DIRECTOR-LODGING	110.49
			322592	DIRECTOR LODGING	31.94
			326663	DIRECTOR GIFTS	966.15
			289130	BOARD OF DIRECTORS GOFTS	439.50
885 Miscellaneous			294618	VENUE FOR MAY BOARD DINNER	396.90
			309600	TRAVEL EXPENSES	913.81
			281234	TRAVEL EXPENSES	153.60
			302498	BOARD DINNER TRANSPORTATION	115.20
			302499	TRANSPORTATION - DAVENPORT, DI	312.00
			302500	TRANSPORTATION FOR DIRECTORS,	416.00
			302501	ARBOR CREST WINERY-DAVENPORT,	122.88
			276081	GEG/SPOKANE AIRPORT DIRECTORS	96.79
			284801	WEBEX CONFERENCE COMP & ORG	10.00
				BANQUET LICENSE FOR BOARD OF	251.76
				LINENDISH RENTAL FOR BOARD OF	87.50
				VALENTINE CANDY FOR BOARD OF	75.97
			291535	CRYSTAL GIFT FOR RETIRING DI	10.00
			298397	BANQUET PERMIT-ARBOR CREST DIN	467.15
			306665	BOARD OF DIRECTORS DINNER RENT	3.26
	MOUNTING BOARD FOR PICTURE OF	712.42			
	ROOM RENTAL - BOARD OF DIRECTO	28.41			
	BOARD OF DIRECTORS MTG GIFT BA	31.49			
	BOARD OF DIRECTORS MTG-GIFT BA	128.44			
	BD OF DIRECTORS GIFTS	282.80			
	TRAVEL EXPENSES	321.75			
	TRAVEL EXPENSES	600.00			
	PATSY CLARK FACILITY RENTAL	993.27			
	TRAVEL EXPENSES	1,128.20			
	BD OF DIR TRAVEL EXPENSES	4,317.00			
	TRAVEL EXPENSES	1,682.92			
	TRAVEL EXPENSES	1,000.00			
	SPECIAL PERFORMANCE	800.00			
	BOD-SECOND INSTALLMENT AUG.	180.55			
	TRAVEL EXPENSES	170.00			
	TRAVEL EXPENSES	554.31			
	BD OF DIRECTORS TRAVEL EXP				

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Exhibit No
Page 3 of 4
Page 2 of

Project Number	09900020							
Service	CD							
				302343	TRAVEL EXPENSES	200805		425.22
				328910	TRAVEL EXPENSES	200808		662.72
		PEAR PRESS LLC		302495	BRAIN RULES BOOKS-DIRECTORS/LE	200805		184.74
		R JOHN TAYLOR		278664	TRAVEL EXPENSES	200802		111.11
				300280	TRAVEL EXPENSES	200805		111.10
				330414	TRAVEL EXPENSES	200809		128.70
		ROY EIGUREN		278758	TRAVEL EXPENSES	200802		250.00
				300445	TRAVEL EXPENSES	200805		383.50
				328909	TRAVEL EXPENSES	200808		174.50
		#N/A		-	DAMAGE/CLEANING DEPOSIT REFUND	200802		(250.00)
2008 Total								38,702.27
Grand Total								96,552.96