10. Evaluation of Qwest's Order and Transaction Creation Documentation and Maintenance

10.1 Description

This evaluation is designed to evaluate the guidelines and business rules documentation available to the CLEC community to instruct them on how to prepare the forms and other documents required to submit orders and other transactions to Qwest's OSSs. Principles 8 and 12 will be applied in the evaluation of documentation available to CLECs for the creation of orders and transactions.

This test also evaluates key methods and procedures for developing and maintaining order and transaction creation documentation that enable the Qwest and CLEC relationship. It evaluates the documentation created for manual as well as electronic transactions. This documentation is used by CLECs to prepare the necessary forms and other documents to submit/receive transactions via interfaces such as Qwest's IMA GUI interfaces, application-to-application interfaces and data transfer interfaces for the following activities:

- Pre-ordering
- Ordering
- Provisioning

This test will rely on checklists and inspections.

10.2 Objectives

The objectives of this test are:

- To verify that all orders and transactions to be submitted to Qwest via GUI and EDI interfaces, and those capabilities provided via manual interfaces rather than electronically, can be created using documentation and assistance provided by Qwest.

- To determine the adequacy and completeness of the methods and procedures for developing and maintaining the documentation that describes form fields, content, format and any other information relevant to order and transactions input to Qwest's OSS.