

From: Angie Chamberlin <achamberlin@globusfamily.com>
Sent time: 07/22/2016 01:48:22 PM
To: J Roemer <JackR@speedishuttleseattle.com>
Cc: CecilS Morton <csm@speedishuttleseattle.com>; Bruce Henry <bhenry@speedishuttleseattle.com>
Subject: RE: SpeediShuttle Seattle
Attachments: SpeediShuttle.pdf GVI Local Transfer Shuttle Company Profile 2015.doc

Hi Jack,

I've attached the signed contracts. I have also attached a Company Profile sheet that we will require to be sent back along with a copy of your insurance certificate.

Here are insurance requirements & payment info.

Insurance:

Provider shall procure coverage pursuant to this section:

- Meet or exceed the following minimum limits of protection:

Coverage:	Limit Required For:	Limit:
Auto Liability	Combined Single Limit	\$5,000,000
General Liability	Each Occurrence	\$5,000,000
	Annual General Aggregate	\$5,000,000
Workers' Compensation		Statutory
Employer's Liability	Each Accident	\$500,000
	Disease Aggregate	\$500,000
	Disease Each Employee	\$500,000

- Be evidenced by an industry standard form certificate of insurance (ACORD 25 or equivalent) indicating that such insurance is in effect. Such certificate shall be issued to GVI no later than thirty (30) days prior to the date of the first tour as identified in Appendix B;
- With respect to general and automobile liability, be endorsed to include GVI and its affiliates and their officers, employees and agents as additional insureds, and shall stipulate that the insurance for GVI and its affiliates and their officers, employees and agents shall be in excess of and not contributing insurance;
- Provide GVI thirty (30) days advance notice for cancellation and non-renewal.
- Insurance certificate and profile sheet should be sent to Philippe Tolme our Health & Safety Coordinator at ptolme@globusfamily.com.

Invoices may be issued via:

- Email: payablesinvoices@globusfamily.com
- Fax: 303-347-0529
- Mail: Group Voyagers Inc., Attn. Tour Payables, 5301 S. Federal Circle, Littleton, CO, 80123

As soon as I receive a copy of the voucher from our Art Department I'll forward that to you.

Thank you again for the quick response in setting up a new account.

Have a great weekend and safe travels to Hawaii!

Angie

From: J Roemer [mailto:JackR@speedishuttleseattle.com]

Sent: Friday, July 22, 2016 12:22 PM

To: Angie Chamberlin

Cc: CecilS Morton ; Bruce Henry

Subject: RE: SpeediShuttle Seattle

Angie,

I've attached our logo.

Our reservations line is manned 24/7 at 206-693-7100. The email address is reservations@speedishuttleseattle.com.

We are not permitted by the Washington Utilities and Transportation Commission to offer share ride service between the piers and hotels, however we do offer exclusive shuttle transfers. Each shuttle can transfer up to eleven guests and there is ample room for luggage. Rates are attached. Downtown hotels and airport hotels are \$115.92 net rate to either Pier 66 or Pier 91. I also included the cost per guest depending on the number of passengers for your reference.

Thank you,



Jack Roemer
Chief Financial Officer
SpeediShuttle Washington, LLC
1237 S. Director St.

Seattle, WA 98108
Tel: 206-693-7110 | Cell: 206-456-6787 | Fax: 206-566-5982
www.speedishuttleseattle.com | JackR@speedishuttleseattle.com



We make the ordinary experience extraordinary for over 15 years!
Seattle's premier airport shuttle service, airport greeting service and black car & limousine service.
Get our App!



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From: Angie Chamberlin [<mailto:achamberlin@globusfamily.com>]
Sent: Friday, July 22, 2016 11:41 AM
To: J Roemer <JackR@speedishuttleseattle.com>
Cc: CecilS Morton <csm@speedishuttleseattle.com>; Bruce Henry <bhenry@speedishuttleseattle.com>; Amarjit Heer <aheer@speedishuttleseattle.com>; Alison Dailey <adailey@speedishuttleseattle.com>
Subject: RE: SpeediShuttle Seattle

Hi Jack,
It was great to speak with you today. Thank you for sending me this information I will get it back to you this afternoon.
Just a few questions:
I will send you a copy of our voucher. Do you have a logo that I can add to our voucher?
Can you send me the phone number and email address that the tour directors will call to make a reservation?
Do you service hotel to pier transfers?
warmest regards,
Angie Chamberlin
Contractor of Services



Globus family of brands
Globus, Cosmos, Monograms, Avalon

5301 S. Federal Circle
Littleton, CO 80123
Direct: 303-703-7400
Fax: 303-703-7601
email: achamberlin@globusfamily.com
www.globusfamily.com

Note: 4 MB inbound email limit

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From: J Roemer [<mailto:JackR@speedishuttleseattle.com>]
Sent: Friday, July 22, 2016 10:55 AM
To: Angie Chamberlin <achamberlin@globusfamily.com>
Cc: CecilS Morton <csm@speedishuttleseattle.com>; Bruce Henry <bhenry@speedishuttleseattle.com>; Amarjit Heer <aheer@speedishuttleseattle.com>; Alison Dailey <adailey@speedishuttleseattle.com>
Subject: SpeediShuttle Seattle

Hi Angie,
Thank you for your call! Below is the email I sent to you in December (before the Broncos won the Super Bowl) that briefly describes our service in Seattle. We have added some features since then, most notably something called "Where's My Vehicle" (WMV). WMV works for all departures whenever we have either a valid US cell phone number or an email address and is complimentary. Approximately 30 minutes prior to a guest's scheduled pickup they receive an SMS (text) message or email telling them their vehicle is on the way. The message has the driver's name and vehicle description and contains a web link to a special web page that allows the guest to track the location of their vehicle.
For arriving guests, if we have a confirmed reservation, our greeters will meet the guest in baggage claim on arrival with a name sign and escort them to their transportation, much like what we do in Hawaii. For your guests who have a voucher and no reservation, we have a service desk in the transportation plaza where they can check in, present their voucher and we can get them booked on a shuttle. Our own confirmation emails provide the following arrival instructions:
"Please proceed to the baggage claim area. After you have gathered your luggage please look for a greeter holding a

SS 0656

SpeediShuttle sign. Do not exit to the street. We will direct you to your transportation.

"If you are unable to locate our greeter, follow the signs to Ground Transportation and take the escalator up to one of the sky bridges. Once across the sky bridge, descend one level to the third floor and follow the signs for SpeediShuttle and Door-to-Door Vans. Our service desk is located in the Ground Transportation Plaza between the purple and orange elevator banks."

Our departure instructions are as follows (please note the bold language):

Your scheduled pick up time for your departure will be confirmed by our customer call center, which is open 24/7 for your convenience, at least 24 hours prior to your departure. **If you are departing from Pier 91, please look for our greeter in a red vest at Pillar 3 who will direct you to your shuttle.** For departures, due to the nature of shared ride service, please be ready 15 minutes prior to and allow up to 15 minutes after the scheduled pick up time for your shuttle to arrive.

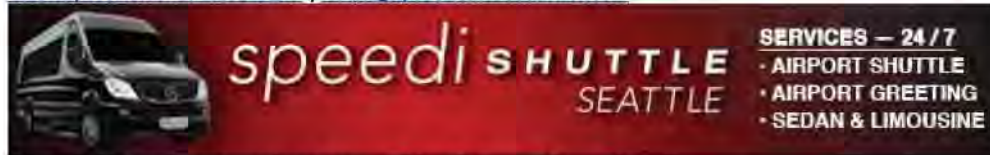
I have attached the rate agreements we are required to file with the Washington Utilities and Transportation Commission for your review and signature. Because of our long history working with you in Hawaii, we will not need a Commercial Credit Application but we do need some basic information to set up your account – please see the account setup form attached. I know you will need an IRS form W-9, which is attached. We can get you a COI in 24 hours if you can send me the additional insured information for Globus. I suspect you also need to have contact information and we can provide that in any form you require.

We do understand that you are asking us to accept vouchers from your guests if they do not have a reservation and we are prepared to do that in the case of Globus but we would appreciate it if you could provide us a sample voucher so our staff are able to identify them.

Thanks for the opportunity to serve Globus! We look forward to working with you!



Jack Roemer
Chief Financial Officer
SpeediShuttle Washington, LLC
1237 S. Director St.
Seattle, WA 98108
Tel: 206-693-7110 | Cell: 206-456-6787 | Fax: 206-566-5982
www.speedishuttleseattle.com | JackR@speedishuttleseattle.com



We make the ordinary experience extraordinary for over 15 years!

Seattle's premier airport shuttle service, airport greeting service and black car & limousine service.

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Hi Angie,

It's been seven years since I moved from beautiful Denver (after over 20 years) to live in Hawaii and work for Cecil Morton and SpeediShuttle. Now I find myself in Seattle helping to build a new transportation company. Cecil opened SpeediShuttle Seattle in May and we have grown to 18 vehicles – 17 brand new Mercedes Benz Sprinters and an ADA minivan capable of transporting two wheelchair passengers. We are focused on providing the same quality and service we have been providing in Hawaii for fifteen years. Our Sprinters are equipped with free Wi-Fi, wide screen television monitors, built in side steps and six-foot interior clearance. And we want to earn your business.

We think you will find our rates highly competitive with those in your recently signed agreement with Shuttle Express and have attached the forms we are required to file with our regulator for your review. We provide shared ride airport transfers throughout King County (including Seattle, Bellevue and Redmond) and exclusive shuttles throughout the state of Washington. All of our prearranged guests, whether shared ride or exclusive, are greeted with a name sign in baggage claim by a SpeediShuttle greeter and escorted to their transportation at no extra charge. We maintain a customer service desk in the ground transportation plaza at SeaTac airport and we have 24/7 reservations and dispatch staff.

Please let me know what it would take to win Globus Cosmos business in Seattle. I am available any time if you would like to discuss any aspect of our service.

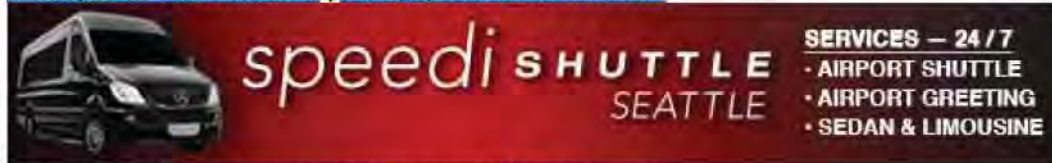
Go Broncos!!

Thank you,



Jack Roemer
Chief Financial Officer
SpeediShuttle Washington, LLC
1237 S. Director St.

Seattle, WA 98108
Tel: 206-693-7110 | Cell: 206-456-6787 | Fax: 206-566-5982
www.speedishuttleseattle.com | JackR@speedishuttleseattle.com



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E-MAIL SIZE LIMITATIONS: E-mails larger than 50MB will not be received.

speedi SHUTTLE SEATTLE

2016 Wholesale Shared Ride Rate Agreement

Agency: Group Voyagers Inc dba Globus & Cosmos
Agency Contact: Name: Angie Chamberlin Email: achamberlin@globusfamily.com
Phone: 303-703-7400 Fax: 303-703-7601
SpeediShuttle Seattle: **SpeediShuttle Washington, LLC d/b/a SpeediShuttle Seattle Cert. # C065854**

This agreement ("Agreement") is by and between Agency and SpeediShuttle Seattle (the "Parties"). The Parties hereby agree as follows:

- A. **Term**
The Agreement is effective for shared ride sales made and booked with SpeediShuttle Seattle from the WUTC Approval Effective Date through December 31, 2016.
- B. **Net Rates**
Agency shall be billed at net rates for services at the rates set forth of **Exhibit A** hereto. Rates will be determined by SpeediShuttle Seattle annually. Any shared ride services not specifically provided for will be quoted to Agency on request.
- C. **Payment**
Payments are due net, thirty days from receipt of invoice. Late payments will be assessed a finance charge of 1 ½% per month.
- D. **Bookings**
All bookings must be made by reservation, in advance. Bookings must specify arrival and departure times, pickup and drop off location and flight information. Incomplete bookings will be rejected. Bookings must be made at least twenty-four (24) hours in advance. SpeediShuttle Seattle will not accept vouchers for transportation that is not evidenced by a reservation made by Agency. Vouchers, if any, will not be returned to Agency.
- E. **Insurance**
SpeediShuttle Seattle will maintain policies of insurance in not less than the amount required by regulatory bodies including the Washington Utilities and Transportation Commission and the Port of Seattle at its own cost and expense.
- F. **Indemnification**
SpeediShuttle Seattle will indemnify and hold harmless Agency, its officers, employees and agents against and from all claims, suits, judgments, losses, damages, fines or costs resulting from any claim, suit or demand by any third party, including but not limited to, injuries to or deaths of persons or loss of property arising out of the provision of services under this agreement.
- G. **Notices**
Notices related to this agreement shall be in writing and sent via certified mail to:

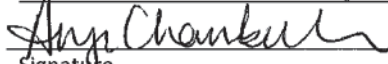
To SpeediShuttle Seattle:
SpeediShuttle Washington, LLC
1237 S. Director St.
Seattle, WA 98108
Attn: Cecil S. Morton

To Agency:
Group Voyagers Inc dba Globus & Cosmos
5301 S. Federal Circle
Littleton, CO 80123
attn: Angie Chamberlin

H. General Provisions

- a. All services shall be provided in compliance with all applicable laws and regulations and shall be performed in a high-quality and safe manner.
- b. SpeediShuttle Seattle shall not be liable for delays due to circumstances beyond its control.
- c. Regulated rates provided in this Agreement are not valid unless and until they are approved by the Washington Utilities and Transportation Commission.
- d. In the event Agency fails to comply with any of the terms and provisions of this Agreement, SpeediShuttle Seattle may, at its sole option, cease providing services without obligation to Agency.
- e. Any modifications to this Agreement must be in writing, signed by both parties and, if required approved by the Washington Utilities and Transportation Commission.

Each of the undersigned represents and warrants that he or she is duly authorized to execute this Agreement on behalf of the entity first indicated below. This Agreement is subject to regulatory approval by the Washington Utilities and Transportation Commission. SpeediShuttle Seattle will notify Agency within two (2) business days of receiving approval or denial from the Commission.

SpeediShuttle Washington, LLC	Group Voyagers Inc dba Globus & Cosmos
_____	_____
Signature	 Signature
Cecil S. Morton	Angie Chamberlin
_____	_____
Printed Name	Printed Name
President	Contractor of Services
_____	_____
Title	Title

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Exhibit A 2016 Wholesale Shared Ride Rates

One-Way Seat In per Passenger Between Sea-Tac and				
Zip Code	Area	Retail	Discount	Net Rate
98101	Downtown Seattle	15.99	1.60	14.39
98109	Seattle/Queen Anne	15.99	1.60	14.39
98104	Seattle/Downtown	15.99	1.60	14.39
98121	Seattle/Denny Regrade/Pier 66	15.99	1.60	14.39
98154	Seattle/Safeco Plaza	15.99	1.60	14.39
98122	Seattle/Central Area	17.99	1.80	16.19
98102	Seattle/Eastlake	20.15	2.01	18.14
98112	Seattle/Madison Park	20.49	2.05	18.44
98119	Seattle/Queen Anne/Pier 91	20.99	2.10	18.89
98195	UW Campus	21.49	2.15	19.34
98105	Seattle/Univ. District	21.99	2.20	19.79
98004B	Bellevue Hotels	22.00	2.20	19.80
98005B	Bellevue Hotels	22.00	2.20	19.80
98006B	Bellevue Hotels	22.00	2.20	19.80
98007B	Bellevue Hotels	22.00	2.20	19.80
98008B	Bellevue/Crossroads Hotels	22.00	2.20	19.80
98052B	Redmond Hotels	25.00	2.50	22.50

- All rates are per person fares and apply to passengers occupying a seat.
- Cancellation Policy – Reservations must be cancelled at least two (2) hours prior to the scheduled pickup time. No shows are chargeable at full net rates above.
- Baggage Policy – Two standard size bags per passenger. Additional baggage or oversize baggage will be at an extra charge.
- Gratuity not included.
- Reservations can be made up to twenty-four (24) hours prior to the scheduled pickup time by telephone to (844) 877-3334 or (206) 693-7100, by email to reservations@speedishuttleseattle.com or by fax to (206) 566-5982.
- Our call center is available 24 hours per day at (844) 877-3334 or (206) 693-7100 to respond to guests' questions or changes.

Arrival Procedures

We monitor incoming flights. Guests will be greeted in baggage claim with a name sign on arrival and directed to their shuttle. Please have them look for our greeters holding a SpeediShuttle sign.

Departure Procedures

Departures will be confirmed with the guests the day prior to the scheduled pickup by telephone or email. Due to the nature of shared ride service guests should be at the pickup point fifteen minutes prior to their scheduled pickup time and all fifteen minutes after their scheduled pickup time.

speedi SHUTTLE SEATTLE

2016 Wholesale Exclusive/Charter Rate Agreement

Agency: Group Voyagers Inc dba Globus & Cosmos
Agency Contact: Name: Angie Chamberlin Email: achamberlin@globusfamily.com
Phone: 303-703-7400 Fax: 303-703-7661
SpeediShuttle Seattle: SpeediShuttle Washington, LLC d/b/a SpeediShuttle Seattle Cert. # C065854
Sales Period: 7-22-16 through 12/31/16

This agreement ("Agreement") is by and between Agency and SpeediShuttle Seattle (the "Parties"). The Parties hereby agree as follows:

A. **Term**

The Agreement is effective for shared ride sales made and booked with SpeediShuttle Seattle from 7-22-16 through 12/31/16.

B. **Net Rates**

Agency shall be billed at net rates for services at the rates set forth of Exhibit A hereto. Rates will be determined by SpeediShuttle Seattle annually. Any services not specifically provided for will be quoted to Agency on request.

C. **Payment**

Payments are due net, thirty days from receipt of invoice. Late payments will be assessed a finance charge of 1 ½% per month.

D. **Bookings**

All bookings must be made by reservation, in advance. Bookings must specify arrival and departure times, pickup and drop off location and flight information. Incomplete bookings will be rejected. Bookings must be made at least twenty-four (24) hours in advance. SpeediShuttle Seattle will not accept vouchers for transportation that is not evidenced by a reservation made by Agency. Vouchers, if any, will not be returned to Agency.

E. **Insurance**

SpeediShuttle Seattle will maintain policies of insurance in not less than the amount required by regulatory bodies including the Washington Utilities and Transportation Commission and the Port of Seattle at its own cost and expense.

F. **Indemnification**

SpeediShuttle Seattle will indemnify and hold harmless Agency, its officers, employees and agents against and from all claims, suits, judgments, losses, damages, fines or costs resulting from any claim, suit or demand by any third party, including but not limited to, injuries to or deaths of persons or loss of property arising out of the provision of services under this agreement.

G. **Notices**

Notices related to this agreement shall be in writing and sent via certified mail to:

To SpeediShuttle Seattle:
SpeediShuttle Washington, LLC
1237 S. Director St.
Seattle, WA 98108
Attn: Cecil S. Morton

To Agency:
Group Voyagers Inc dba Globus & Cosmos
5301 S. Federal Circle
Littleton, CO 80123
attn: Angie Chamberlin

H. **General Provisions**

- a. All services shall be provided in compliance with all applicable laws and regulations and shall be performed in a high-quality and safe manner.
- b. SpeediShuttle Seattle shall not be liable for delays due to circumstances beyond its control.
- c. In the event Agency fails to comply with any of the terms and provisions of this Agreement, SpeediShuttle Seattle may, at its sole option, cease providing services without obligation to Agency.
- d. Any modifications to this Agreement must be in writing, signed by both parties.

Each of the undersigned represents and warrants that he or she is duly authorized to execute this Agreement on behalf of the entity first indicated below.

SpeediShuttle Washington, LLC

Signature

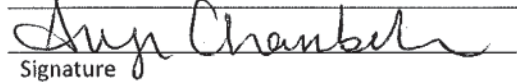
Cecil S. Morton

Printed Name

President

Title

Grup Voyagers Inc dba Globus & Cosmos



Signature

Angie Chamberlin

Printed Name

Contractor of Services

Title

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Exhibit A 2016 Wholesale Exclusive/Charter Rates

One-Way Exclusive Shuttle Between Sea-Tac and				
Zip Code	Area	Retail	Discount	Net Rate
98101	Downtown Seattle	128.80	12.88	115.92
98109	Seattle/Queen Anne	128.80	12.88	115.92
98104	Seattle/Downtown	128.80	12.88	115.92
98121	Seattle/Denny Regrade/Pier 66	128.80	12.88	115.92
98154	Seattle/Safeco Plaza	128.80	12.88	115.92
98122	Seattle/Central Area	129.95	13.00	116.96
98102	Seattle/Eastlake	147.20	14.72	132.48
98112	Seattle/Madison Park	149.50	14.95	134.55
98119	Seattle/Queen Anne/Pier 91	151.80	15.18	136.62
98195	UW Campus	156.40	15.64	140.76
98105	Seattle/Univ. District	158.70	15.87	142.83
98004	Bellevue	163.30	16.33	146.97
98005	Bellevue	157.55	15.76	141.80
98006	Bellevue	157.55	15.76	141.80
98006	Bellevue	157.55	15.76	141.80
98008	Bellevue/Crossroads	171.35	17.14	154.22
98052	Redmond	203.55	20.36	183.20

Hourly Charters for up to eleven (11) passengers:

	Area	Retail	Discount	Net Rate
Hourly	Statewide (Minimum Two Hours)	115.00	11.50	103.50

- Cancellation Policy – Reservations must be cancelled at least twenty-four (24) hours prior to the scheduled pickup time. No shows are chargeable at full net rates above.
- Baggage Policy – Two standard size bags per passenger. Additional baggage or oversize baggage will be at an extra charge.
- Gratuity included in all exclusive and charter fares.
- Reservations can be made up to twenty-four (24) hours prior to the scheduled pickup time by telephone to (844) 877-3334 or (206) 693-7100, by email to reservations@speedishuttleseattle.com or by fax to (206) 566-5982.
- Our call center is available 24 hours per day at (844) 877-3334 or (206) 693-7100 to respond to guests' questions or changes.

Arrival Procedures

We monitor incoming flights. Guests will be greeted in baggage claim with a name sign on arrival and directed to their shuttle. Please have guests look for our greeters holding a sign with their name.

Departure Procedures

Departures will be confirmed with the guests the day prior to the scheduled pickup by telephone or email.

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Account Contact Information

Legal Business Name	Group Voyagers, Inc
dba (if applicable)	Globus & Cosmos
Address	5301 S. Federal Circle
City, State, Zip Code	Littleton, CO 80123
Main Telephone/Main Fax	303-703-7400
Contacts:	
Sales	
Title	
Email	
Phone/Fax	
Operations	Sandy Chapman
Title	Tour Operations
Email	schapman@globusfamily.com
Phone/Fax	303 703 7049
Reservations	
Title	
Email	
Phone/Fax	
Groups	
Title	
Email	
Phone/Fax	
Accounting	
Title	
Email	payablesinvoices@globusfamily.com
Phone/Fax	303 703 7729 303-347-0529

GVI Local Transfer Shuttle Company Profile 2015.doc



Group Voyagers, Inc.
5301 South Federal Circle
Littleton, Colorado 80123-2980
www.globusfamily.com

COMPANY PROFILE & SAFETY ASSESSMENT
LOCAL TRANSFER / SHUTTLE COMPANIES

Company Name: _____ DOT # _____ Head Office Address _____ Fax: _____ Telephone: _____	Completion Date: _____, 20____ Completed By: _____ Main Sales Contact: _____ Email: _____
Please list all additional office/garage locations & indicate nature of each office (ie dispatch/garage/maintenance) : <i>(attach list if multiple locations)</i>	
Total number of employees: _____	
Year of foundation: _____	
Ownership (public / private): _____	
Owner's Name: _____	
Website address: _____	
Please attach a company profile (if a detailed profile is not on your website)	
Do you operate your own touring division?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you currently working with any US Tour Operators?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please specify which ones.	
Are you a member of any professional associations (ie. ABA, UMA)	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please specify which ones.	
Please list any market recognitions you have received in the past 2 years. (ie. any awards or publications)	
<p><u>This Audit must be completed by an authorized agent for the company.</u> <u>IMPORTANT NOTICE:</u> The following review form must be completed and submitted back to Group Voyagers Inc (GVI); per our agreement with your company, this profile is required. This information helps GVI understand your company and the practices followed as they relate to the safety and well being of our clients.</p> <p>Please review each question carefully, answering Yes/No / NA as appropriate. <u>ALL QUESTIONS MUST BE ANSWERED.</u> Any additional information can be provided in the 'Comments' column. Additional information, such as proof of insurance, sample waivers etc are requested, and must be attached and submitted along with this review form.</p>	
Fleet Overview	
List the number of vehicles in operation:	Sedans: _____ Van: _____ Mini Coach: _____ Coach: _____ School buses: _____
Indicate how many vehicles are within 5 years or newer (as of 2015 operating season): _____	
Vehicle Types/Manufacturer (MCI, Prevost, Setra, etc.) _____	

GLOBUS

COSMOS

MONOGRAMS



Transportation Operating Area		
Please list destinations in which you are licensed to operate (please use abbreviations, TX, MS, FL, etc): _____		
Please list the airports you service (please use abbreviations, DFW, MEM, ORD etc): _____		
Licensing / Insurance		Comments
Do you hold valid liability insurance?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Has a copy of this certificate of liability been provided to GVI? (Important: GVI must receive a valid copy every year and must be listed as additionally insured; SEND TO ptolme@globusfamily.com)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Are all vehicles properly registered?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Are you approved to operate for the Department of Defense?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are you an approved Transportation Safety Exchange (TSX) operator?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
List current BASIC status with the FMCSA – SMS Program.		
List the individual Certifications your company requires of its guides, drivers, pilots, etc.		
List any major tour driver or equipment citations in the past 12 months?		
Risk Management		Comments
Do you have Risk Management procedures in place to minimize potential incidents?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
If yes, please provide more details.		
Is all staff trained on these procedures?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
If no, what procedures do you have in place to prevent or anticipate incidents?		
Please specify in detail the standard of quality and safety you require when selecting new equipment.		
Is it against policy for drivers to use of hand held devices while driving? (cell phones, smart phones, GPS etc...)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are your coaches equipped with governors to regulate driver speed?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are your coaches equipped with driver cameras?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are all of the vehicles used for transportation equipped with three point seatbelts?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Vehicle Maintenance		Comments
Are regular maintenance checks completed before every departure?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
If, no, please indicate how often maintenance checks are completed.		
Are maintenance checks documented?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are thorough safety / maintenance checks undertaken annually or semi-annually?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you own and operate your own maintenance facility?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
First Aid / Safety Process		Comments
Are all drivers trained in first aid? If no what is your policy?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are all training records and qualifications available for inspection upon	Yes <input type="checkbox"/> No <input type="checkbox"/>	

request?		
Are coaches equipped with first aid equipment?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are coaches equipped with portable firefighting equipment? <i>(if relevant)</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is there a means of communications provided which enables drivers to remain in communication with dispatch regardless of location, and to contact emergency services in the event of an emergency?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Driver (Training, background checks, certifications)		Comments
Do you perform background checks on all your drivers?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
If so, please elaborate on the types (criminal, credit, etc.)		
Do you include a National and Federal report?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Please include a list of "offences" that would eliminate a driver from employment.		
How often do you perform the background checks?		
Do you require your drivers to meet minimum physical and health standards?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you provide drivers with re-current training regarding safety and coach mechanics? <i>(If yes, please list examples of the trainings)</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do your drivers carry any special certifications for student or senior travel? <i>(If yes, please indicate the types)</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you provide training with regards to customer service?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Crisis / Incident Management		Comments
Do you have Incident response procedures?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
If yes, please provide more details.		
If no, please indicate what procedures you do have in place in the event of an incident involving passengers.		
Do you have an incident response team in your office?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Are you able to provide on-site assistance in the case of a major incident? How long would on-site assistance take? (Given a large operating territory, pls estimate on average how quickly you can have on-site assistance in place)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Have you had any accidents in the past 10 years that have resulted in death or injury of passengers?		
Have you had any complaints or legal cases against you in the past 10 years?		
Additional Information Required		
Please attach any other additional information or certificates that enable GVI to understand the aspects of your business that could impact our business and/or our passengers.		

If you have prepared documents that would address any of the above questions, please attach them to this form.

Please ensure that the following documents are sent:

- Current copy of your Certificate of Liability (must be sent annually)
- Copy of any waiver or information provided in advance to passengers
- Emergency contact information

Please return to fax #: 303-703-7601 or email ptolme@globusfamily.com

Or submit by mail to the following address.

Group Voyagers, Inc.
Att: Philippe Tolme
Health & Safety Coordinator
5301 S. Federal Circle
Littleton, CO 80123

From: Angie Chamberlin <achamberlin@globusfamily.com>
Sent time: 07/22/2016 10:41:12 AM
To: J Roemer <JackR@speedishuttleseattle.com>
Cc: CecilS Morton <csms@speedishuttleseattle.com>; Bruce Henry <bhenry@speedishuttleseattle.com>; Amarjit Heer <aheer@speedishuttleseattle.com>; Alison Dailey <adailey@speedishuttleseattle.com>
Subject: RE: SpeediShuttle Seattle

Hi Jack,

It was great to speak with you today. Thank you for sending me this information I will get it back to you this afternoon.

Just a few questions:

I will send you a copy of our voucher. Do you have a logo that I can add to our voucher?

Can you send me the phone number and email address that the tour directors will call to make a reservation?

Do you service hotel to pier transfers?

warmest regards,

Angie Chamberlin

Contractor of Services



Globus family of brands

Globus, Cosmos, Monograms, Avalon

5301 S. Federal Circle

Littleton, CO 80123

Direct: 303-703-7400

Fax: 303-703-7601

email: achamberlin@globusfamily.com

www.globusfamily.com

Note: 4 MB inbound email limit

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From: J Roemer [mailto:JackR@speedishuttleseattle.com]

Sent: Friday, July 22, 2016 10:55 AM

To: Angie Chamberlin

Cc: CecilS Morton ; Bruce Henry ; Amarjit Heer ; Alison Dailey

Subject: SpeediShuttle Seattle

Hi Angie,

Thank you for your call! Below is the email I sent to you in December (before the Broncos won the Super Bowl) that briefly describes our service in Seattle. We have added some features since then, most notably something called "Where's My Vehicle" (WMV). WMV works for all departures whenever we have either a valid US cell phone number or an email address and is complimentary. Approximately 30 minutes prior to a guest's scheduled pickup they receive an SMS (text) message or email telling them their vehicle is on the way. The message has the driver's name and vehicle description and contains a web link to a special web page that allows the guest to track the location of their vehicle.

For arriving guests, if we have a confirmed reservation, our greeters will meet the guest in baggage claim on arrival with a name sign and escort them to their transportation, much like what we do in Hawaii. For your guests who have a voucher and no reservation, we have a service desk in the transportation plaza where they can check in, present their voucher and we can get them booked on a shuttle. Our own confirmation emails provide the following arrival instructions:

"Please proceed to the baggage claim area. After you have gathered your luggage please look for a greeter holding a SpeediShuttle sign. Do not exit to the street. We will direct you to your transportation.

"If you are unable to locate our greeter, follow the signs to Ground Transportation and take the escalator up to one of the sky bridges. Once across the sky bridge, descend one level to the third floor and follow the signs for SpeediShuttle and Door-to-Door Vans. Our service desk is located in the Ground Transportation Plaza between the purple and orange elevator banks." Our departure instructions are as follows (please note the bold language):

Your scheduled pick up time for your departure will be confirmed by our customer call center, which is open 24/7 for your convenience, at least 24 hours prior to your departure. **If you are departing from Pier 91, please look for our greeter in a red vest at Pillar 3 who will direct you to your shuttle.** For departures, due to the nature of shared ride service, please be ready 15 minutes prior to and allow up to 15 minutes after the scheduled pick up time for your shuttle to arrive.

I have attached the rate agreements we are required to file with the Washington Utilities and Transportation Commission for your review and signature. Because of our long history working with you in Hawaii, we will not need a Commercial Credit Application but we do need some basic information to set up your account – please see the account setup form attached.

I know you will need an IRS form W-9, which is attached. We can get you a COI in 24 hours if you can send me the additional insured information for Globus. I suspect you also need to have contact information and we can provide that in any form you

SS 0669

require.

We do understand that you are asking us to accept vouchers from your guests if they do not have a reservation and we are prepared to do that in the case of Globus but we would appreciate it if you could provide us a sample voucher so our staff are able to identify them.

Thanks for the opportunity to serve Globus! We look forward to working with you!



Jack Roemer
Chief Financial Officer
SpeediShuttle Washington, LLC
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Seattle, WA 98108
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Hi Angie,

It's been seven years since I moved from beautiful Denver (after over 20 years) to live in Hawaii and work for Cecil Morton and SpeediShuttle. Now I find myself in Seattle helping to build a new transportation company. Cecil opened SpeediShuttle Seattle in May and we have grown to 18 vehicles – 17 brand new Mercedes Benz Sprinters and an ADA minivan capable of transporting two wheelchair passengers. We are focused on providing the same quality and service we have been providing in Hawaii for fifteen years. Our Sprinters are equipped with free Wi-Fi, wide screen television monitors, built in side steps and six-foot interior clearance. And we want to earn your business.

We think you will find our rates highly competitive with those in your recently signed agreement with Shuttle Express and have attached the forms we are required to file with our regulator for your review. We provide shared ride airport transfers throughout King County (including Seattle, Bellevue and Redmond) and exclusive shuttles throughout the state of Washington. All of our prearranged guests, whether shared ride or exclusive, are greeted with a name sign in baggage claim by a SpeediShuttle greeter and escorted to their transportation at no extra charge. We maintain a customer service desk in the ground transportation plaza at SeaTac airport and we have 24/7 reservations and dispatch staff.

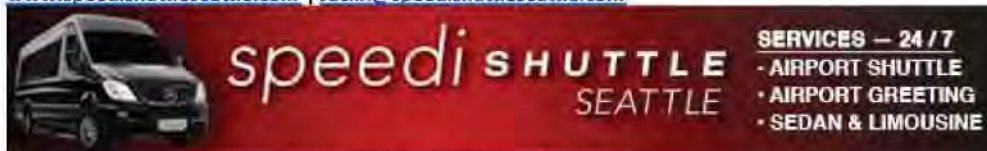
Please let me know what it would take to win Globus Cosmos business in Seattle. I am available any time if you would like to discuss any aspect of our service.

Go Broncos!!

Thank you,



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From: J Roemer <JackR@speedishuttleseattle.com>
Sent time: 07/22/2016 11:22:19 AM
To: Angie Chamberlin <achamberlin@globusfamily.com>
Cc: CecilS Morton <csm@speedishuttleseattle.com>; Bruce Henry <bhenry@speedishuttleseattle.com>
Subject: RE: SpeediShuttle Seattle
Attachments: SpeediShuttle-Seattle.png Pier-Hotel Fares Discounted.xlsx

Angie,

I've attached our logo.

Our reservations line is manned 24/7 at 206-693-7100. The email address is reservations@speedishuttleseattle.com.

We are not permitted by the Washington Utilities and Transportation Commission to offer share ride service between the piers and hotels, however we do offer exclusive shuttle transfers. Each shuttle can transfer up to eleven guests and there is ample room for luggage. Rates are attached. Downtown hotels and airport hotels are \$115.92 net rate to either Pier 66 or Pier 91. I also included the cost per guest depending on the number of passengers for your reference.

Thank you,



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From: Angie Chamberlin [mailto:achamberlin@globusfamily.com]

Sent: Friday, July 22, 2016 11:41 AM

To: J Roemer

Cc: CecilS Morton ; Bruce Henry ; Amarjit Heer ; Alison Dailey

Subject: RE: SpeediShuttle Seattle

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Go Broncos!!


Thank you,



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Pier-Hotel Fares Discounted.xlsx

Exclusive Shuttle					1	2	3	4
Zip	City	Retail	Discount	Net				
98101	Seattle - Downtown	128.80	12.88	115.92	115.92	57.96	38.64	28.98
98102	Seattle - Eastlake	147.20	14.72	132.48	132.48	66.24	44.16	33.12
98103	Seattle - Green Lake	167.90	16.79	151.11	151.11	75.56	50.37	37.78
98104	Seattle - Downtown	128.80	12.88	115.92	115.92	57.96	38.64	28.98
98105	Seattle - University District	158.70	15.87	142.83	142.83	71.42	47.61	35.71
98107	Seattle - Ballard	175.95	17.60	158.35	158.35	79.18	52.78	39.59
98109	Seattle - Queen Anne	128.80	12.88	115.92	115.92	57.96	38.64	28.98
98119	Seattle - Queen Anne	151.80	15.18	136.62	136.62	68.31	45.54	34.16
98121	Seattle - Denny Regrade	128.80	12.88	115.92	115.92	57.96	38.64	28.98
98122	Seattle - Central/Seattle U.	129.95	13.00	116.95	116.95	58.48	38.98	29.24
98133	Seattle - Northgate	201.25	20.13	181.12	181.12	90.56	60.37	45.28
98188	Tukwila - Airport Hotels	128.80	12.88	115.92	115.92	57.96	38.64	28.98
98198	Des Moines - Airport Hotels	128.80	12.88	115.92	115.92	57.96	38.64	28.98

Pier-Hotel Fares Discounted.xlsx

Cost per Guest						
5	6	7	8	9	10	11
23.18	19.32	16.56	14.49	12.88	11.59	10.54
26.50	22.08	18.93	16.56	14.72	13.25	12.04
30.22	25.19	21.59	18.89	16.79	15.11	13.74
23.18	19.32	16.56	14.49	12.88	11.59	10.54
28.57	23.81	20.40	17.85	15.87	14.28	12.98
31.67	26.39	22.62	19.79	17.59	15.84	14.40
23.18	19.32	16.56	14.49	12.88	11.59	10.54
27.32	22.77	19.52	17.08	15.18	13.66	12.42
23.18	19.32	16.56	14.49	12.88	11.59	10.54
23.39	19.49	16.71	14.62	12.99	11.70	10.63
36.22	30.19	25.87	22.64	20.12	18.11	16.47
23.18	19.32	16.56	14.49	12.88	11.59	10.54
23.18	19.32	16.56	14.49	12.88	11.59	10.54