



December 2, 2009

David W. Danner
Executive Director and Secretary
Utilities and Transportation Commission
P.O. Box 47520
Olympia, WA 98504-7250
1300 S Evergreen Park Dr SW

Subject: Quarterly update from City of Enumclaw Gas Utility, Docket # PG-080097.

Dear Mr. Danner,

Pursuant to Docket PG-080097 City of Enumclaw Gas Utility is providing the quarterly status report on items completed and progress of items through October 31, 2009.

The attached information will show City of Enumclaw has made significant progress in completing settlement work. City Gas Utility has been working diligently on completing these tasks before and during the settlement process. This aggressive proactive process has allowed the city to complete a majority of the items required in the settlement.

If you have any questions regarding this report, please contact me at (253) 261-1124

Sincerely,

William E Hawthorne
City of Enumclaw Gas Utility Manager

CC: Chris Searcy
John Wise
Mark Bauer
Mike Reynolds

1. Unprotected Services					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Replace 94 remaining unprotected services	56	59%	38	NO	Feb, 2011
Replace 47 services repaired after the 2008 standard inspection.	22	46%	25	NO	Feb, 2011
Develop a written program to assess the coating condition of the bonded 47 services.	N/A	100%		NO	Complete
Perform coating assessment	47	100%	0	NO	Complete
Conduct leak survey twice annually of each service identified in paragraph 20-21.				NO	Complete
Conduct cathodic protection survey as described in O&M.	1	100%	0	NO	Complete
Develop a method to document and record insulated fittings, where a cathodic protection test point has been installed.	N/A	100%	0	NO	Complete

2. 90 Day Remediation					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Starting immediately City of Enumclaw will complete remedial action within 90 days to correct any deficiencies known or indicated by any test or survey.	1	100%	0	NO	Complete
Starting immediately City of Enumclaw will document cathodic protection remedial action on the appropriate forms.	83	100%	0	NO	Complete

3. Inspection of Pressure Limiting and Regulating Stations					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Designate Farm Taps serving two or more services and District Regulating Stations.	24	100%	0	NO	Completed
Perform annual inspections.	24	100%	0	NO	Completed

4. Casings					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Within 12 months identify all casing within the system and material.	23	100%	0	NO	Completed
Remove any casings made of material other than bare steel**	3	100%	0	NO	Completed
Within 18 months update mapping with correct casing information.	23	100%	0	NO	Completed
** Excavated to substantiate the City's policy of using bare steel casings, no casing have been identified in the system other than bare steel.					

5. Capacity and Design Requirements					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Pressure test each main and service downstream of farm tap or reg station protected by snap disc from overpressure.	68	100%	0	NO	Completed

6. Records to Demonstrate Compliance					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Within 12 months City of Enumclaw will maintain a list of forms and databases, including examples where applicable.	N/A	100%	0	NO	Completed

7. Updating records					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Update records within six months of construction activities.	N/A	100%	0	NO	Completed
Update maps when locates or excavation provides update measurements	N/A	100%	0	NO	Completed
Conduct gas leak surveys with updated maps	2	100%	0	NO	Completed
Correct missing map information noted in probable Violation 15.	N/A	100%	0	NO	Completed

8. Gas Leak Surveys

	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Starting immediately City of Enumclaw will conduct gas leak surveys over all mains and services.	N/A	100%	0	NO	Completed
Within 3 months Enumclaw will add a procedure to accessibility issues.	N/A	100%	0	NO	Completed
Enumclaw has written a detailed procedure for conducting self audits.	N/A	100%	0	NO	Completed

9. Pressure Test Documentation

	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Starting immediately City of Enumclaw's pressure test documentation will include at a minimum WAC 480-93-170 ((a)-(h))	N/A	100%	0	NO	Completed

10. Corrosion Control Records

	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Update records or maps showing the location of the Cathodic Protection System.	N/A	100%	0	NO	Completed

11. Gas leak Evaluation and Records

	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Gas leak records at a minimum will contain the requirements of WAC 480-93-187 (1)-(13)	N/A	100%	0	NO	Completed
Starting immediately city of Enumclaw gas leak repair form will have adequate room for a drawing and describe the location in detail.	N/A	100%	0	NO	Completed
Gas Leak and repair form will note the 30 day follow up.	N/A	100%	0	NO	Completed

12. Atmospheric Corrosion Inspection					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Within 3 months City of Enumclaw will provide documentation to staff demonstrating 100% inspections for period ending Dec 31, 2008	N/A	100%	0	NO	Completed
Deficiencies noted during inspection will be remediated.	N/A	100%	0	NO	Completed

13. Plans and Procedures					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Within six months City of Enumclaw will write detailed O&M Procedure for items listed in Probable Violation report item 1	N/A	100%	0	NO	Completed
Within 12 Months City of Enumclaw will review the O&M to ensure specific O&M Procedures	N/A	100%	0	NO	Completed
Immediately City of Enumclaw will implement a procedure for crews to provide AOC notification to supervisor and or management.	N/A	100%	0	NO	Completed
Within 3 months review and update atmospheric corrosion control program.	N/A	100%	0	NO	Completed
Within six months City of Enumclaw will develop and implement a QA/QC program.	N/A	100%	0	NO	Completed

14. Damage Prevention Statistics Report					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Enumclaw will revise its O&M manual to include the definition of damage set forth in RCW 19.122.020.	N/A	100%	0	NO	Completed
Include in O&M Manual guidelines for filling out Commission and Federal Reports	N/A	100%	0	NO	Completed
Enumclaw will join and participate in the DIRT program	N/A	0%	0	Possible depending on release date.	Waiting on release of program.

15. Exposed Pipe Cathodic Protection Reads					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Within 3 months O&M will provide in sufficient detail Enumclaw specific procedure for measuring cathodic protection levels on exposed steel pipe.	N/A	100%	0	NO	Completed
Within six months city of Enumclaw will review its current OQ program to ensure qualification criteria are adequate.	N/A	100%	0	NO	Completed

16. Foreign Leaks					
	Number Completed	Percent Complete	Remaining Total	Ext Required	Proposed Completion Date
Within six months City of Enumclaw will include a procedure for handling foreign leaks.	N/A	100%	0	NO	Completed