

WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION  
PENALTY ASSESSMENT TC-200658

**PLEASE NOTE:** You must complete and sign this document, and send it to the Commission within 15 days after you receive the penalty assessment. Use additional paper if needed. I have read and understand RCW 9A.72.020 (printed below), which states that making false statements under oath is a class B felony. I am over the age of 18, am competent to testify to the matters set forth below and I have personal knowledge of those matters. I hereby make, under oath, the following statements.

1. **Payment of penalty.** I admit that the violations occurred and enclose \$1,800 in payment of the penalty.

2. **Contest the violation(s).** I believe that the alleged violation(s) did not occur for the reasons I describe below (**if you do not include reasons supporting your contest here, your request will be denied**):

a) I ask for a hearing to present evidence on the information I provide above to an administrative law judge for a decision.

OR  b) I ask for a Commission decision based solely on the information I provide above.

3. **Application for mitigation.** I admit the violations, but I believe that the penalty should be reduced for the reasons set out below (**if you do not include reasons supporting your application here, your request will be denied**):

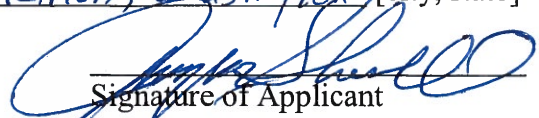
a) I ask for a hearing to present evidence on the information I provide above to an administrative law judge for a decision.

OR  b) I ask for a Commission decision based solely on the information I provide above.

I declare under penalty of perjury under the laws of the State of Washington that the foregoing, including information I have presented on any attachments, is true and correct.

Dated: 8/26/2020 [month/day/year], at Renton, Washington [city, state]

Shuttle Express, Inc.  
Name of Respondent (company) – please print

  
Signature of Applicant

## WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION

### Application for mitigation of penalty reduction TC-200658

Please accept this statement of reason and action taken for reduction of penalty. I admit violations.

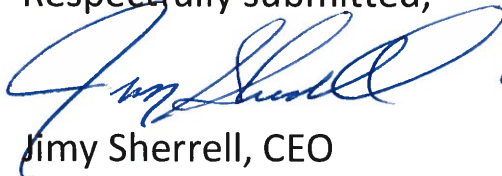
1. All Business Partner (BP) vehicles now are certified by a mechanic who has been certified by the National Institute for Automotive Service Excellent (ASE). All BP's have been notified to qualify for work from Shuttle Express their vehicle must be inspected annually by a ASE mechanic. Shuttle Express will monitor and maintain on file completion and record of inspection in each BP personal file.
2. All BP partners have been notified to perform Pre-trip and Post Trip inspections. Shuttle has created a monthly log sheet that covers 31 days covering six split shift operations daily, covering; Date, Lights, Brakes, Tires, Steering, Seat Belts, Other. At month end all inspection reports will be filed in each BP personal file.
3. A complete driving record will be obtained from the Washington Department of Licensing via access through online information. These records will be filed in each BP personal file.
4. To ensure BP's have had a medical examination and are certified to operate a passenger vehicle Shuttle is demanding a DOT Medical Card and will keep a copy of the card on file in each BP file. On a side note, Shuttle had relied on Alliance 2020 to verify a current physical was active and in compliance. Shuttle is



ultimately responsible. Not being notified by Alliance of compliance record/qualification policy contributed to non-compliance. Hence, forward all BP medical cards will be verified and kept in each BP file.

Commission Motor Carrier Investigator Wayne Gilbert conducted a very in-depth investigation. I totally endorse his findings which ultimately brings Shuttle in compliance. It is unfortunate the WUTC does not have authority to regulate TNC's; Uber and Lyft. WUTC Regulations are numerous and strict, and I endorse them for safety in the Auto Transportation industry.

Respectfully submitted,

 8/27/20

Jimmy Sherrell, CEO

Shuttle Express