

Pacific Northwest Transportation Services, Inc.
d/b/a Capital Aeroporter
PO Box 2163
Olympia, WA 98507-2163

March 19, 2019

VIA WEB PORTAL AND US-MAIL

Mr. Mark Johnson
Executive Director and Secretary
Washington Utilities and Transportation Commission
P.O. Box 47250
Olympia, WA 98504-7250

Received
Records Management
03/19/19 16:43
State Of WASH.
UTIL. AND TRANSP.
COMMISSION

Re: TC-190130, Mitigation Request of Pacific Northwest Transportation Services, Inc. d/b/a Capital Aeroporter

Dear Mr. Johnson:

Capital Aeroporter is seeking mitigation to suspend or reduce the penalties imposed, via a Commission determination.

Capital Aeroporter (Capital) agrees that there were eight occurrences of the same violation “using a driver without a current medical examiner’s certificate” - with one driver, Mr. Kiet Nguyen, in October 2018. However, Capital believes circumstances exist to warrant a lesser penalty. The Company informed Mr. Nguyen regarding his expiration, prior to October 7, 2018. Our Driver Scheduler thought Mr. Nguyen had renewed his medical examiner’s certificate. However, it was not realized until Mr. Nguyen had driven eight shifts after the expiration date of his certificate that it had not been renewed.

On October 28, 2018, it was realized by our company Driver Supervisor and immediately informed Mr. Nguyen, who proceeded to the medical clinic to renew his certificate on that day. This was the first violation of “using a driver without a current medical examiner’s certificate”.

Since this incident, Capital Aeroporter Management developed a Shared Online Calendar with Driver Supervisors, Dispatchers and Drivers to send automatic expiration notifications - one month prior to all active drivers’ medical examiner’s certificates expirations, as well as other compliance and safety-related items. This use of technology informs all necessary parties within the Company to ensure future compliance.

Respectfully,

John Fricke
Vice-President Operations/CEO
Pacific Northwest Transportation Services, Inc.
Capital Aeroporter Airport Shuttle

cc: Mr. James N. Fricke, (email)