

First Revised Original Sheet No. 1
Cancelling Original Sheet No. 1
WN U-3
Solmar Water System, Inc.

For Commission's Receipt Stamp

Solmar Water System, Inc.

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(O)

NAMING RATES FOR

Water Service

At

Sequim, Washington

And

CONTAINING RULES AND REGULATIONS

GOVERNING SERVICE

Issued Date: February 28, 2018 Effective Date: March 31, 2018

Issued By: Solmar Water System, Inc.

By: Kate O'Claire Title: President

Address: PO Box 1989, Sequim, WA 98382

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First Revised Sheet No. 5
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WATER SERVICE
RULES AND REGULATIONS

Rule 4 – Definition of Service

Service will be supplied as described in these rules and under the applicable rate schedule(s). Service will be supplied only to those who secure their source of water exclusively from the Utility, unless otherwise provided under written contract. Water service will be used only for the purpose specified in the service agreement and applicable rate schedule(s). A customer will not sell or permit others to use such service, unless authorized to do so under written contract with the Utility.

The customer will not increase demand or use of service as stated in the application for service without giving prior notice of such increase. In the event of such increase, the customer is required to pay the Utility's regularly published rates for the increased service from the date of connection and use of the service.

Whenever the customer wants to permanently discontinue the use of water through any fixtures mentioned in the original application, the customer must cause the fixture to be removed and the branch pipe or service supplying the same to be capped or plugged, and must notify the Utility in writing before any reduction in charge will be made.

Rule 5 – Disconnection Visit Charge

When a Utility employee is dispatched (single visit) to disconnect service and service is not disconnected, that employee must accept payment of a delinquent account and disconnect visit charge if specified in **Schedule X**. If amount owing is tendered in cash, Utility employee will not be required to dispense change for excess over the amount due and owing. Any excess payment will be credited to the customer's account. Disconnection visits will only be made following the required notice to the customer. (T)

Rule 6 – Reconnection Visit Charge

When a Utility employee is dispatched (single visit) to reconnect service to the Utility distribution system, a reconnection visit charge will apply if specified in **Schedule X**. Such charge is to apply only in cases where service (which includes, but is not limited to violations of Rule 17 – Disconnection of Service) has been discontinued. (T)

The Utility will restore service when the cause of discontinuance has been removed and payments of all proper charges due from customer have been made. No charge will be made for reconnection of service if the shut-off was made for the convenience of the Utility in making repairs, changes, etc. (T)

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WATER SERVICE
RULES AND REGULATIONS

Rule 15 – Deposits

The Utility may require a deposit in situations when a customer is unable to establish or maintain credit with the Utility, or where a customer's service has been disconnected for nonpayment of amounts owed to the Utility as defined by Commission rules.

The deposit will not be more than an average three-twelfths (3/12) of estimated annual billing (for customers billed bi-monthly).

When the Utility collects customer deposits, interest must be paid for each calendar year, at the rate for the one-year Treasury Constant Maturity calculated by the U.S. Treasury, and published in the Federal Reserve's Statistical Release H.15 on January 15 of that year. Interest is computed from the date of deposit to the date of refund or when applied directly to the customer's account.

The Utility must refund deposits plus accrued interest when there has been satisfactory payment, as defined by Commission rules or upon termination of service, less any amounts due to the Utility by the customer.

In addition, the Utility will comply with all provisions of the Commission's deposit rules pursuant to WAC's for establishing credit and deposits for water utilities.

Rule 16 – Responsibility for Delinquent Accounts

A water company must not refuse or discontinue service to an applicant or customer when there are unpaid bills from a prior customer at the same premises unless the company believes, based on objective evidence, that the applicant is acting on behalf of the prior customer with the intent to avoid payment.

A water company cannot permanently deny service to an applicant or customer because of a prior obligation to the company. A prior obligation is the dollar amount that has been billed to a customer but left unpaid at the time of disconnection of service for nonpayment.

(T)

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WATER SERVICE
RULES AND REGULATIONS

Rule 17 – Discontinuance of Service (cont'd)

Discontinuance of service by a customer - Customer shall be required to give notice to the Utility of their intention to discontinue service.

Discontinuance of service by a company - The right to discontinue service may be exercised whenever and as often as any of the foregoing situations occur, and neither delay nor omission by the Utility to enforce this rule any time will be deemed a waiver of its right to discontinue service.

Utility shall not be liable for loss, damage, or claims that arise from or relate to the discontinuance of service as a result of any of the foregoing reasons described in the rule. (T)

Required notice prior to disconnecting service: The Utility must serve a written disconnection notice on the customer, either by mail, or, at the Utility's option, by personal delivery of the notice to the customer's address, attached to the primary door.

A minimum of eight (8) business days' written notice will be given a customer before service is discontinued, except in the case of danger to life or property. Before disconnecting service, the Utility must in addition to the first (1st) notice as described above, provide a second (2nd) notice by on the two options listed below.

- a. Delivered notice - The Utility must deliver s second (2nd) notice to the customer and attach it to the customer's primary door. The notice must contain a deadline for compliance that is no less than twenty-four (24) hours after the of delivery that allows the customer until 5:00 p.m. of the following day to comply, or
- b. Mailed notice - The Utility must mail a second (2nd) notice, which must include a deadline for compliance that is no less than three (3) business days after the date of mailing if mailed from within the state of Washington.

Disconnection notice will expire after ten (10) business days from the first day that the Utility may disconnect service, unless other mutually agreed upon arrangements have been made and confirmed in writing by the Utility. If mutually accepted arrangements are not kept, the Utility may disconnect service without further notice.

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Rule 31 – Water Leak Procedures (cont'd)

this amount according to the usage rate shown on **Schedule 2**.

1. Billing the 'excess usage' during the relevant period using one-half (1/2) the usage rate shown on **Schedule 2**.
2. Crediting the difference between the original bill for the relevant period and the sum of the bills described in Steps 1 and 2.

'Projected Normal Usage' – as an estimate of what the customer's water consumption would have been had there been no leak.

'Excess Usage' – as the actual metered usage minus the projected normal usage.

Note: The credit described in this Rule is available to a customer only once every twenty-four calendar months.

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SCHEDULE NO. 1
NON-METERED RATE SERVICE

Availability

This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health standards of quantity and quality.

Applicable

Applicable to each customer, where meters have not yet been installed. (T)

Conditions

The flat rate charge for service is not subject to cancellation or reduction for seasonal or temporary periods, unless seasonal rates apply per this tariff. Flat rate charge will be the monthly minimum bill for this class of service and will be in addition to other charges as provided in this tariff. No reduction in rates will be made on any dwelling unit served by a non-metered connection unless all dwelling units served by a non-metered connection are vacant and the water is shut off at the connection point.

"Dwelling unit" means any building, or portion thereof, which contains one or more units (owned, used, rented, leased, let or hired out to be occupied) that are served through a non-metered connection.

Monthly Charge

Rate

Dwelling unit (each unit) \$36.00 (I)

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SCHEDULE NO. 2
METERED RATE SERVICE

Availability

This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health standards of quantity and quality.

Applicable

Applicable to each customer served by the Utility on a metered basis. (T)

Conditions

The charge for this service is not subject to cancellation or reduction for seasonal or temporary periods, unless seasonal rates apply per this tariff. This charge will be the monthly minimum bill for this class of service.

All metered rate service base rate(s) have zero allowance for the water usage.
 Base rate charge(s) and water usage block(s) are modified by the meter size factor.

Usage rates for each block are shown per 100 cubic feet (cu.ft.).
 Billing for any block shall be calculated on a per cubic foot amount used and based on the usage rate charge of that block. (T)

Monthly Charges

Each connection or customer.

Meter Size	Base Rate	1 st Block (cu.ft.)	1 st Usage Rate	2 nd Block (cu.ft.)	2 nd Usage Rate	3 rd Block (cu.ft.)	3 rd Usage Rate
3/4 inch	\$25.25	0-1,000	\$1.50	1,001-2,000	\$2.00	Over 2,000	\$3.00
3 inch	\$1,200.00	0-15,000	\$1.50	15,001-30,000	\$2.00	Over 30,000	\$3.00

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SCHEDULE NO. 3
READY TO SERVE (RTS) SERVICE

Availability

This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health standards of quantity and quality.

Applicable

To any property owner who has completed and signed a Water Service Application, paid all applicable fees required for meter service connection, and had Water Service Application accepted in writing by the Utility: and for whom the Utility has installed the direct connection from the water system to the applicant's property line. Applicable to any customer, where meters have not yet been installed.

(T)

Conditions

The charge for this service is not subject to cancellation or reduction for seasonal or temporary periods, unless seasonal rates apply per this tariff. This charge will be the monthly minimum bill for this class of service. At the time water service begins, the customer shall be transferred to Schedule 2, Metered Service.

The Ready to Serve charge may be discontinued upon receiving written request from the customer or for non-payment of the Ready to Serve charge. Termination of the charge will allow the Utility to remove the service line and/or connection. This disconnection or removal will allow the Utility to make that available service capacity to supply other connections on the water system.

After a service line and/or connection has been removed for discontinued service, future service to the property will require a new application for service, payment of service connection charges and will be subject to the availability of service capacity at such time as the future application for service is made.

Monthly Charge

Rate

Each connection or customer.

\$25.25

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SCHEDULE NO. 4
SERVICE CONNECTION CHARGE

Availability

This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health standards of quantity and quality.

Applicable

Applies to all new applicants for properties not currently served and within the Commission Service Area (as defined in the tariff) for the Utility only when surplus system capacity is available and a direct connection can be made to an existing main that has adequate hydraulic capacity.

Conditions

1. A charge will be made the first time a customer's service pipe, 3/4-inch or smaller, is connected to the Utility's main. This charge does not include the cost of a meter, or its installation. A meter will be furnished, installed and maintained by the Utility without direct cost to the customer.
2. The Utility owns and maintains all materials involved in making a service connection.
3. The service connection charge must be paid before the water is turned on.
4. In addition, when it is necessary to cross an existing road (by boring or cutting) the cost of the crossing and road permit fees or other charges, will be in addition to the Service Connection Charge.
5. Meter will be placed in a suitable meter box located at the customer's property line, except when this is not practicable. The meter will be installed upon the customer's premises in some convenient location approved by the Utility where the meter will at all times be accessible for reading, inspection and testing. (See Rule 8 & 9)
6. Service Connections will be installed within 7 days from payment, unless prior arrangements in writing are agreed upon by both the customer and the Utility.
7. Any Service Connection larger than 3/4-inch service requires a 'Labor and Material Contract'.

Connection Charge

Rate

Service Connection Charge (3/4-inch service plus tax gross-up of zero (0) %)	\$700.00	(I)
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SCHEDULE NO. 8
CROSS CONNECTION CONTROL

Availability

This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health standards of quantity and quality.

Applicable

To all customers served by the Utility for purposes of assessing the presence of cross connections and additional requirements applying to those customers that have cross connections.

Charges

Installation of Approved Backflow Prevention Assembly	- Customer to Provide	
Service Visit Charge	- \$25.00 (per Rule 5, 6 or 11) plus	(I)
Premises Inspection Charge	- \$25.00 per hour prorated for time spent.	

Conditions

1. This schedule is established pursuant to the requirements adopted by the Washington State Department of Health in WAC 246-290-490, as it now exists or is hereafter amended or replaced. Copies of this regulation are available from the Washington State Department of Health or from the Utility.
2. All customers shall be surveyed as to the existence of cross connections pursuant to the definition of cross connections established by the Washington State Department of Health. A second survey shall be sent to those customers who fail to respond to the initial survey. If the customer fails to respond to the second survey, then the following non-response options may be necessary and the customer will be charged pursuant to the rate(s) set forth in the rate section above. For new customers, a survey will be required as part of the application prior to accepting the applicant as a customer.

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SCHEDULE NO. 8

CROSS CONNECTION CONTROL (cont'd)

Conditions (cont'd)

Non-Response Options:

a. _____ (D)

b. Installation of Approved Backflow Prevention Assembly at customer's expense or as set forth in the rate section above.

c. Notice of disconnection of service per WAC 480-110-355 (3)(a).

3. A reduced pressure backflow assembly (RBPA) shall be required for every customer meeting any criteria of WAC 246-290-490 (4)(b) Table 9. The customer will be assessed the appropriate charges set forth above. (C)

4. If a cross connection is detected or is reported by the customer, then the Utility will determine the appropriate remedy and notify the customer of the remedy, options, and dates for compliance. If an Approved Backflow Prevention Assembly is required, the Utility will determine the type of Approved Backflow Prevention Assembly that must be installed, and must provide the customer with a date by which the device must be installed. Installation will be the customer's responsibility and sole expense. The customer may choose to have the Approved Backflow Prevention Assembly installed through any contractor acceptable to the Utility. If the customer does not install the appropriate Approved Backflow Prevention Assembly within thirty days of notification, the Utility may take appropriate action to correct. This may include the Utility installing an Approved Backflow Prevention Assembly at customer's expense, if tariffed or may result in the Utility providing a notice of disconnection of service by the date specified in the notice. The Approved Backflow Prevention Assembly will be installed on a customer's side of the service connection.

5. The Utility shall ensure that personnel, including at least one person certified as a cross-connection control specialist, are provided to develop and implement the cross-connection control program.

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SCHEDULE NO. 8
CROSS CONNECTION CONTROL (cont'd)

Conditions (cont'd)

- 6. If the customer has an Approved Backflow Prevention Assembly installed the assembly must be tested annually by a certified Backflow Assembly Tester (BAT) specialist. The Utility will maintain a list of certified BAT specialists that are acceptable to the Utility and the customer may choose from any such BAT specialist on the Utility's list. The customer will provide a copy of the acceptable annual report from the BAT specialist. If the annual report is not provided within thirty days of the anniversary date of the installation of the Approved Backflow Prevention Assembly, then the Utility will provide a notice of disconnection pursuant to WAC 480-110-355 (3)(a). If a copy of the annual report is not received by the date for disconnection as specified in the notice, the Utility will disconnect customer's service.
- 7. No less often than every three years, the Utility shall re-survey its customers concerning the existence of cross connections. If the customer does not respond to the initial survey, a second survey will be sent. If the customer does not respond to the second survey, then non-response options listed in paragraph 2 will apply.
- 8. For each customer meeting any criteria of WAC 246-290-490 (4)(b) Table 9, no less than every three years, the Utility shall resurvey its customers, and shall assess the degree of hazard. (C)
- 9. When necessary, the Utility will provide notices of disconnection as required in WAC 480-110-355 (3)(a).
- 10. If service is disconnected, the Utility will charge the customer its current Reconnection Visit Charge as described in **Rule 6** of this tariff.
- 11. The Utility may immediately shut off water service if a public health emergency exists, including when a backflow is occurring, or an unprotected cross-connection with sewage or an unapproved water source exists.

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SCHEDULE 12
FIRE FLOW INSTALLATION (cont'd)

Conditions (cont'd)

4. Customer agrees to pay all charges for the installation of facilities and the annual inspection fee within thirty (30) days of date of invoice for such charges. Failure of customer to pay such charges in a timely manner will result in disconnection of the facilities provided under this agreement.
5. Customer covenants and agrees that it shall be responsible for maintaining the backflow prevention device in working order. The backflow prevention device shall be inspected and tested, at the customer's expense, by a certified BAT specialist as required under WAC 246-290-490. The Utility will maintain a list of certified BAT specialists that are acceptable to the Utility and the customer may choose from any such BAT specialist on the Utility's list. A copy of satisfactory certification will be provided to Utility prior to the date of providing service under this agreement and on an ongoing basis as testing certifications are required by state law and regulation (currently on an annual basis). The backflow prevention device shall be accessible to the Utility and its employees at all times.
6. Customer shall indemnify and hold Utility and Utility's directors, officers, employees and agents harmless from any claim for damage to property or personal injury or death resulting from or in connection with the work done under this agreement or the facilities provided under this agreement, including attorney's fees and court costs, except that which is the result of the gross negligence or intentional misconduct of Utility or a violation of RCW 19.122 by the Utility. This condition 6 is in addition to, and not in lieu of, the Limitations of Liability set out in **Rule 26** of this tariff.

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SCHEDULE X
ANCILLARY CHARGES

Rule 5	Disconnection Visit Charge	\$25.00	
Rule 6	Reconnection Visit Charge	\$50.00	
Rule 11	Service Visit Charge	\$25.00	(I)
Rule 14	Late Payment Charge of Unpaid Balance or Minimum Charge	2% or \$1.00	
Rule 20	Account Set-up Charge	\$15.00	
Rule 21	NSF Charge (each check)	\$20.00	
Rule 22	Water Availability Letter Charge	\$20.00	
Rule 24	Backflow Assembly Testing and Inspection		Labor and Materials
Rule 25	Credit/Debit Card Processing Fee	4%	
	Credit/Debit Card Chargeback Fee	\$10.00	
Rule 28	Damage and Repairs Charge		Labor and Materials
Rule 29	Fire Hydrant Meter Rental (Security Deposit)		N/A

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