

March 6, 2013

CenturyLink
Attn: Bernadette Ortiz
930 15th St 8th Flr
Denver, Co 80202

Dear Bernie-

Please accept our official request for additional Direct Inward Dial (DID) numbers for a Building construction is nearing completion so it is important to provide the numbers as soon as possible.

The facility will require a total of numbers. This is a 3 story building with approximately

The PBX will be installed in the facility the week of The DID's are needed to complete the installation and testing of the . It is important to the safety of the personnel working in the new building to have working DID service as soon as it is available.

Our multi-site voice network uses a 7-digit dial plan for on-network calls between sites. We assign a 3-digit office code plus the last 4-digits of the DID as an extension. We are requesting that the last 4-digits of assigned DID's fall between the range of

We appreciate your help and partnership in providing service contact me with questions or concerns.

Please

Sincerely,

