

Exemption and Redaction Coding

This key identifies the statutory basis for exemption as well as a brief explanation for why the exemption applies

| Code | Exemption in RCW 42.56 | Explanatory Description |
|------|---|---|
| 1a | Attorney-Client Privilege RCW 42.56.070(1); RCW 5.60.060(2)(a) | Communication from a client to their attorney for the purpose of obtaining legal advice. |
| 1b | Attorney-Client Privilege RCW 42.56.070(1); RCW 5.60.060(2)(a) | Communication from an attorney to their client for the purpose of providing legal advice. |
| 1c | Attorney-Client Privilege RCW 42.56.070(1); RCW 5.60.060(2)(a) | Communication between an attorney and their client regarding litigation. |
| 1d | Attorney-Client Privilege RCW 42.56.070(1); RCW 5.60.060(2)(a) | Communication between attorneys that reflect attorney-client communications regarding advice. |
| 1e | Attorney-Client Privilege RCW 42.56.070(1); RCW 5.60.060(2)(a) | Communication between attorneys that reflect attorney-client communications regarding litigation. |
| 1f | Attorney-Client Privilege RCW 42.56.070(1); RCW 5.60.060(2)(a) | Communication between members (staff) of the client agency for the purpose of gathering information to obtain legal advice or to convey attorney-client communications. |
| 2a | Attorney Work Product RCW 42.56.290 | Drafts, notes, memoranda, or research reflecting the opinions or mental impressions of an attorney or attorney's agent prepared, collected, or assembled in litigation or in anticipation of litigation. |
| 2b | Attorney Work Product RCW 42.56.290 | Notes, Memoranda, statements, records that reveal factual or investigative information prepared, collected or assembled in litigation or in anticipation of litigation. |
| 2c | Attorney Work Product RCW 42.56.290 | Communication between attorney and client that reveals opinion or mental impression of attorney, or information prepared, collected or assembled in litigation or anticipation of litigation. |
| 2d | Attorney Work Product RCW 42.56.290 | Communication between attorneys that reveals opinions or mental impressions of an attorney, or information prepared, collected or assembled in litigation or in anticipation of litigation. |
| 2e | Attorney Work Product (common interest or joint defense protection) RCW 42.56.290 | Communications between attorneys who have a common interest or a joint defense agreement that reveals opinions or mental impressions of attorneys, or information prepared, collected or assembled in litigation or in anticipation of litigation. |
| 2f | Attorney Work Product (Mediation privilege) RCW 42.56.290; RCW 7.07; RCW 42.56.070(1) | Exemption from disclosing records that are not discoverable when an agency is a party to a controversy. (RCW 7.07.030 provides for confidentiality relating to mediations). |
| 3a | Deliberative Process RCW 42.56.280 | Preliminary drafts, notes, recommendations and intra-agency memorandums in which opinions are expressed or policies formulated or recommended, except that a specific record is not exempt when publicly cited by an agency in connection with any agency action. |

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| Code | Exemption in RCW 42.56 | Explanatory Description |
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| 4a | Financial Information RCW 42.56.230(5) | Credit card numbers, debit card numbers, electronic check numbers, card expiration dates, or bank or other financial information as defined in RCW 9.35.005 including social security numbers. |
| 4b | Personally Identifiable Information RCW 42.56.280 | The residential addresses, residential telephone numbers, personal wireless telephone numbers, personal electronic mail addresses, social security numbers, driver's license numbers, identicard numbers, and emergency contact information of employees or volunteers of a public agency, and the names, dates of birth, addresses, telephone numbers, and electronic mail addresses, social security numbers, and emergency contact information of dependents of employees or volunteers of a public agency. |
| 4c | Autopsy Reports RCW 42.56.510; RCW 68.50.105(1) | Exemption from disclosure contained in another law. (RCW 68.50.105(1) classifies reports and records of autopsies or postmortems as confidential except to the persons defined in RCW 11.02.005; RCW 74.13.640; RCW 68.50.103 |