

MASTER METER DETERMINATION FORM

This form is to be used during initial field inspection activity

Status prior Determination:

(UTC File original Location)

Undetermined Master Meter

Active Master Meter

UTC Final Determination:

Active Master Meter ¹

Non-Master Meter

Non-Master Meter-Potential SGS

Master Meter Company name and ID #: Community Colleges of Spokane #

Master Meter Facility Name and ID #: Spokane Falls community College # , and Spokane Community College #

Date: 12-1-2010 **Staff Name:** P Johnson

COMMENT: conducted 2010 inspection. Only master meter because of resale in food service building.

- 1) Draw a sketch of the facility, include master meter location and all buildings and gas equipment.
2. *For each piece of natural gas equipment ask the following questions:*
 - a. When a tenant/guest turns a knob/thermostat/faucet, what was turned on?
 Gas to create a product, (i.e. gas fireplace, furnace/wall heater, cook stove, individual water heater)
 Product (i.e. radiant heat, hot water)
 - b. Who uses and controls the gas? (*not the product of the gas*)
 Owner
 Tenant/Guest
2. *This determines the end user.*
 - a) If the end user, for all gas equipment is the master meter facility owner, the facility is NOT a master meter.
 End user is the facility owner End user is the Tenant/Guest
 - b) If the end user is the tenant/guest, answer the following:
 - i) Does the end user pay for the gas used? (Direct resale)
Yes No
 - ii) Does the end user pay rent? (Indirect resale)
 Yes No
 - iii) Does any type of compensation or financial benefit take place to the owner directly from the tenant/guest?
 Yes No
3. *This determines the direct or indirect resale of the gas.*
 - a) If no compensation from the tenant/guest is made to the owner, this is NOT a master meter.
 Compensation made to the owner. No compensation made to the owner.
4. **MM Facility Sketch Attached?** Yes No Map with inspections

¹ If facility is determined to be a Master Meter, a docket number will be assigned for the actual inspection, and workplan will be updated.