

# Company Procedures Review Sign-off

District supervisors will notify all employees of updates. Copies will be given to all individuals that have a binder that needs one. A copy should be posted for all employees regardless of classification. All employees will sign below to confirm they have read the changes and, when appropriate, placed a copy in their books.

District Bellingham  
Company Procedure 607  
Date of new CP revised 2/24/12

*[Handwritten signatures]*  
Dart Hoadley  
Tom  
Phil Hentley  
Gary Van Beech  
Tom  
Janet Paul  
~~Tom~~  
Craig  
Kathy  
Janet  
Tom  
Drew  
Bill  
Mike  
Joe  
Cal  
G  
B  
H

Absent Employees & date  
Kate Nims 3/16/12  
Brian H. 3/16/12

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District Bellingham  
Company Procedure 610 Pipeline markers  
Date of new CP 2/17/12 Reviewed

Kathy Bergner

RICK KELLEN

Brian McDonald

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

Daryl Van Breek

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

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District

Bellingham

Company Procedure

620 Upgrading Procedures

Date of new CP

2/17/12 reviewed

Kathy Bergner

RICK KELLY

Eric McConnel

[Signature]

Kate [Signature]

[Signature]

Brandon Cochran

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

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District:

Bellingham

Company Procedure:

# 625 Abandonment of underground gas piping

Date of review:

3/16/12

Kathy Bergner  
Pat Huntington  
Don Henderson  
Dale Howard  
Bry  
Jordan  
Dennis P. Cole  
Eric  
Mike  
Craig  
Mike  
Bill Zolatz  
Tom  
Eric McConell  
Pat  
Kate  
Mike

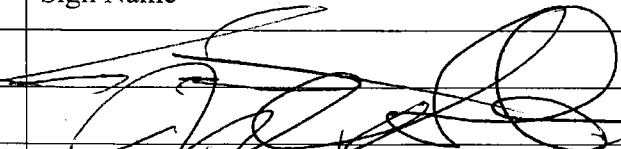



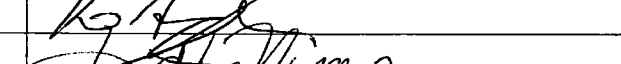

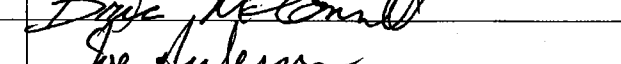
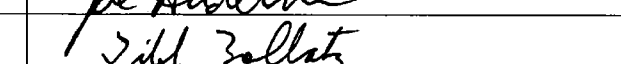
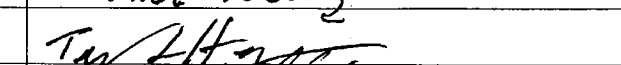
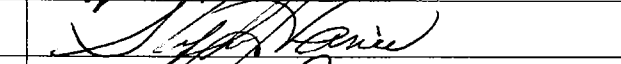
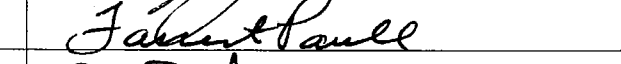
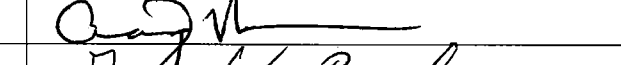
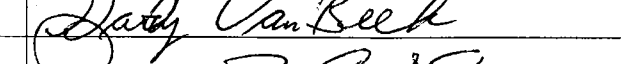
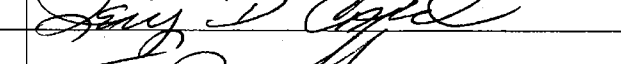
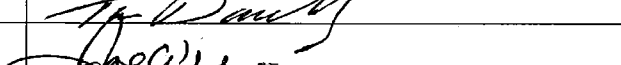
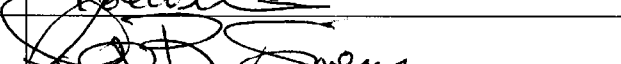
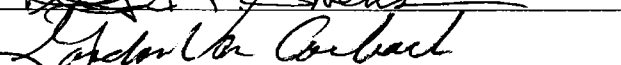

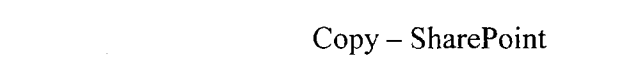

Janet Paul  
Gary VanBeek

Absent employees & date  
Lester Van Gooch 3/28/12  
Tom Pouch 4-11-12

## Company Procedures Review Sign-off

District Managers will notify all employees of a weekly review of existing CP's or when new or amended CP's changes are implemented. Copies will be given to all individuals that have a CP binder; a copy should be posted for all employees regardless of classification. All employees will sign below to confirm they have read; and reviewed or have acknowledged the new or amended CP's, as well as placing a copy in their CP binders when appropriate.

District: Bellingham  
 Company Procedure: #1030 Gas Control EQUIP  
 Date of review: Apr 6, 2011

Print Name	Sign Name
TRACY McCAMMANT	
Jerrold Saab	
Kris Wainwright	
Jason Frank	
Dale Savard	
Kris Greenough	
KATE NIMS	
Brian McConnell	
Joe Anderson	
Tibb Zollatz	
Terry Hauck	
STEPHEN VANCE	
Forrest Paull	
Craig Hawkins	
Gary Van Beek	
SERJ D CARD	
Tim Donnelly	
Joe Wilkinson	
GLEN SWENSON	
GORDON VAN CORSBACH	

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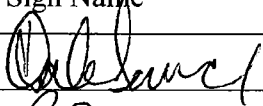
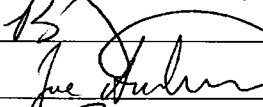
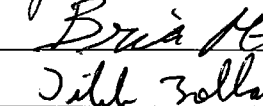
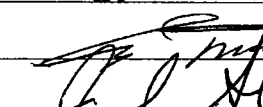
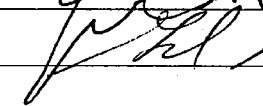
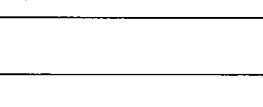
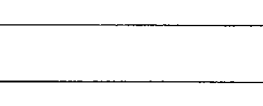
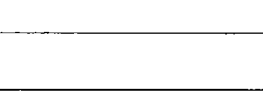
District: Bellingham  
 Company Procedure: CP 635 cleaning, purging & packing  
 Date of review: 05/04/12

Print Name	Sign Name
Gil Huntley	<i>[Signature]</i>
Brian McConnell	<i>[Signature]</i>
Jerrold Saab	<i>[Signature]</i>
Tibb Zillatz	<i>[Signature]</i>
<del>TRACY McCAHMMANT</del>	<del><i>[Signature]</i></del>
Dale Savard	<i>[Signature]</i>
Joe Anderson	<i>[Signature]</i>
STEPHEN VANCE	<i>[Signature]</i>
Brandon Haugness	<i>[Signature]</i>
Terry Hauser	<i>[Signature]</i>

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District Managers will notify all employees of a weekly review of existing CP's or when new or amended CP's changes are implemented. Copies will be given to all individuals that have a CP binder; a copy should be posted for all employees regardless of classification. All employees will sign below to confirm they have read; and reviewed or have acknowledged the new or amended CP's, as well as placing a copy in their CP binders when appropriate.

District: Bellingham  
 Company Procedure: # 645 Gas Service Line Const  
 Date of review: April 24, 2012

Print Name	Sign Name
Dee Seward	
Brandon Haugness	
Joe Anderson	
Brian M'Connell	
Tibb Zollatz	
TRACY McAMMANT	
Terrad Saab	
Gil Huntley	

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District: Bellingham  
 Company Procedure: #605. Pressure Testing Laterals, mains & Services  
 Date of review: April 24, 2012

Print Name	Sign Name
Dale Savard	Dale Savard
Brandon Haugens	Brandon Haugens
Joe Anderson	Joe Anderson
Brian McConnell	Brian McConnell
Tibb Zollatz	Tibb Zollatz
TRACY McLAMMART	Tracy McLammart
Jerrold Saab	Jerrold Saab
Gil Huntley	Gil Huntley



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District: Bellingham  
 Company Procedure: # 684 meter & Regulator work  
 Date of review: 4/20/12

Print Name	Sign Name
Terry Hauch	Terry Hauch
Forrest Paul	Forrest Paul
Jason Frank	Jason Frank
Gary Van Beek	Gary Van Beek
Jerry Card	Jerry Card
Leslie Morris	Leslie Morris
Gordon Van Corbin	Gordon Van Corbin
Kris Wainwright	Kris Wainwright
Craig Hawkins	Craig Hawkins
Tim Donnelly	Tim Donnelly
Tibb Zollatz	Tibb Zollatz
Kathy Bergner	Kathy Bergner

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District: Bellingham  
 Company Procedure: CP # 685 Meter & Regulator Sets  
 Date of review: 5/22/12 Andy H

Forrest Paull

Forrest Paull

Print Name	Sign Name
RICK KEZUN	[Signature]
Kathy Bergner	Kathy Bergner
Kris Wainwright	Kris Wainwright
Terry Hauch	Terry Hauch
Brian McConnell	Brian McConnell
Gordon Van Corbach	Gordon Van Corbach
Jerrod Saab	[Signature]
Joe Anderson	Joe Anderson
JEFF BERG	Jeff Berg
STEPHEN J. VANCE	Stephen J. Vance
Tim Donnelly	Tim Donnelly
Dar Hurstley	Dar Hurstley
Joe Wilkinson	Joe Wilkinson
Brandon Haugness	[Signature]
Gary Van Beek	Gary Van Beek
Jimmy D. Card	Jimmy D. Card
Tibb Zollatz	Tibb Zollatz
Leslie Morris	Leslie Morris
KATE NIMS	Kate Nims
Dale Seward	[Signature]

TRACY McAMMART  
 Jason Frank  
 Max Nelson  
 Original - District  
 GLEN SWENSON

[Signature]  
 Copy - SharePoint

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District: Bellingham

Company Procedure: CP # 695 Discontinuance of gas service

Date of review: 5/18/12

Print Name	Sign Name
Kathy Bergner	Kathy Bergner
Kris Wainwright	Kris Wainwright
Craig Hawkins	Craig Hawkins
Tim Donnelly	Tim Donnelly
Jason Frank	Jason Frank
Forrest Paull	Forrest Paull
Jenny Card	Jenny Card
Leslie Morris	Leslie Morris
Gary Van Beek	Gary Van Beek
Terry Hauck	Terry Hauck
Tibb Zollatz	Tibb Zollatz

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District: Bellingham  
 Company Procedure: CP # 710 Coating & Painting Standards  
 Date of review: 5/22/12 Craig

Print Name	Sign Name
Forrest Paull RICK KELLEN	Forrest Paull R. Kellen
Kathy Bergner	Kathy Bergner
Kris Wainwright	Kris Wainwright
Terry Haret	Terry Haret
Brian McConnell	Brian McConnell
Gordon VAN COBBACH	Gordon Van Cobbach
Terrod Saab	Terrod Saab
Joe Anderson	Joe Anderson
JEFF BERG	Jeff Berg
STEPHEN J. VANCE	Stephen J. Vance
Tim Donnelly	Tim Donnelly
Dar Huntley	Dar Huntley
Joe Wilkinson	Joe Wilkinson
Brandon Haugness	Brandon Haugness
Gary Van Beeck	Gary Van Beeck
Jenny Coad	Jenny Coad
Tibb Zollatz	Tibb Zollatz
Leslie Morris	Leslie Morris
KATE NIMS	Kate Nims
Dale Savard	Dale Savard

TRACY MCPA mman  
 Jason Frank  
 Max Nelson  
 Original - District  
 SWENSON

*[Handwritten signatures]*  
 Copy - SharePoint

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District Bellingham  
Company Procedure 715  
Date of new CP reviewed 2/23/12

Kathy Bergner  
[Signature]  
[Signature]  
Darry VanBeek  
[Signature]  
Forest Paul  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]

Absent Employees + date  
Bria Howell 3/16/12

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District: Bellingham

Company Procedure: # 750 Leak Investigation

Date of review: 3/16/12

Kathy Bergner  
Pat Bentley  
D. J. Hetherley  
Dale Seward  
Bry  
Jan  
Darryl D. Card  
Kris Wainwright  
Craig  
Dale  
Dale Zeltz  
Tom  
Eric Hornell  
D.A. Suer  
Kate Nims  
Steph Kenie

Janet Paul  
Dary Van Beek

Absent employees & date  
Lynette Van Couver 3/28/12  
Tom Dault 4-11-12

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District: Bellingham

Company Procedure: # 925 Emergency Policy

Date of review: 3/16/12

Kathy Bergner  
Ed Hanley  
Jeff Hurd  
Dale Leonard  
By  
Tom Johnson  
John Johnson  
George D. Cappel  
Mrs Wainwright  
Cathy  
John Seal  
Dith Zolbatz  
Tom  
Eric McDonald  
R. Owen  
Kati Nims  
M. Kenie

James Paul  
Dary Van Beek

Absent employees & date  
Gordon Lip Coulter 3/28/12  
Tom Paul 4-11-12