

O&M Manual Review Schedule

CP#	Procedure Name	Frequency	January	February	March	April	May	June	July	August	September	October	November	December
515	After-hours call out policy	Annually	x											
604	System design	Annually	x											
605	Steel gas main & lateral construction	Annually	x											
607	PE Main and Service Construction	Annually		x										
610	Pipeline markers	Annually		x										
620	Upgrading procedures	Annually		x										
625	Abandonment of underground gas piping	Annually			x									
630	Gas control equipment - general procedures	Annually				x								
635	Cleaning, purging and packing	Annually					x							
645	Gas service line construction	Annually				x								
665	Pressure Testing Laterals Mains and Services	Annually				x								
684	Meter and regulator work	Annually				x								
685	Meter and regulator sets	Annually					x							
695	Discontinuance of gas service	Annually					x							
710	Coating and painting standards	Annually					x							
714	Continuing surveillance	Annually						x						
715	Leak Survey	Semi-Annual			x							x		
716	System patrols	Annually						x						
720	Leak Incident safety related condition reporting	Annually							x					
735	System MAOP review & monitoring	Annually							x					
740	Valve operation, maintenance and inspection	Annually							x					
745	Regulator station inspection and maintenance	Annually								x				
747	Odorization	Annually								x				
750	Leak investigation	Semi-Annual			x							x		
754	Atmospheric Corrosion Control	Annually									x			
755	Corrosion control - operation and maintenance	Annually									x			
756	Instrument calibration	Annually									x			
760	Welding standards	Annually						x						
766	Transmission lines - repair	Annually										x		
780	Pipeline safety procedures	Annually										x		
819	Respiratory protection program	Annually											x	
835	Damage Prevention Program	Annually											x	
900	Turn on and off procedures	Annually											x	
925	Emergency policy	Quarterly			x			x			x			x