



STATE OF WASHINGTON  
UTILITIES AND TRANSPORTATION COMMISSION  
621 Woodland Square Loop S.E. • Lacey, Washington 98503  
P.O. Box 47250 • Olympia, Washington 98504-7250  
(360) 664-1160 • TTY 1-800-833-6384 or 711

December 8, 2021

**NOTICE OF VIRTUAL WORKSHOP AGENDA**  
(Scheduled for Thursday, December 16, 2021, at 9:30 a.m.)

**Online Participation via Zoom: [Click here to join the meeting.](#)**

Re: Staff Inquiry Related to Supplier Diversity for Regulated Utilities' Purchase of Resources for the Provision of Electric Services, Docket UE-210837

TO ALL INTERESTED PERSONS:

On December 28, 2020, the Washington Utilities and Transportation Commission (Commission) entered General Order R-602 in Docket UE-190837 (Final Order), which amended, adopted, and repealed rules related to electric utilities' purchase of resources. During the pendency of the rulemaking proceeding in that docket, stakeholders filed comments requesting the Commission promulgate rules that require utilities to meet goals or targets for contracting with women-, minority-, disabled-, and veteran-owned businesses. Due to time constraints that limited the Commission's ability to engage with the public on that topic, the Commission committed in its Final Order to convene a stakeholder workshop to address supplier diversity in 2021.

The Commission will convene a virtual workshop on Thursday, December 16, 2021, at 9:30 a.m. to discuss issues related to diversity in supplier contracting:

- 9:30 a.m.** Welcome and introductions
- 9:45 a.m.** National Utilities Diversity Council Presentation on public utility commission requirements for and tracking of supplier diversity models across the United States
- 10:15 a.m.** Presentation Q&A
- 10:40 a.m.** Stakeholder discussion of the following Commission questions relative to a potential supplier diversity model in Washington:

1. Other states establish supplier diversity targets through a variety of mechanisms, including administrative rules and voluntary programs backed by MOUs. Which of these mechanisms is preferable and why?
2. What is the appropriate level of target setting?
3. What types of contracting should these targets measure?
4. Are there existing diversity certification standards utilities rely upon, and if not, how should such standards be set?
5. How should utilities track and report on supplier diversity?

**12 p.m.**          Adjourn

### **WORKSHOP PARTICIPATION**

Due to the limitations on in-person gatherings during the ongoing COVID-19 pandemic, the Commission will be holding the workshop virtually. Commission headquarters will not be open to the public for in-person participation. Interested persons may listen to the meeting via Zoom by calling (253) 215-8782 and using Meeting ID 991 8605 9936# and the Passcode 481156#. To participate in the meeting using Zoom on a computer or mobile device, [click here to join the meeting](#). If you wish to be placed on the interested parties contact list, please submit your request to the Commission's Records Center at [records@utc.wa.gov](mailto:records@utc.wa.gov).

If you wish to participate and need an interpreter, one will be provided at no cost to you. If you need an interpreter, please contact the Commission at least one business day prior to the meeting by calling (360) 664-1140 or by sending an email to [paige.doyle@utc.wa.gov](mailto:paige.doyle@utc.wa.gov).

The Commission is committed to providing reasonable accommodations to participants with disabilities. If you need a reasonable accommodation for the workshop, please contact the Commission at least one business day prior to the workshop by calling (360) 664- 1132 or by sending an email to [human\\_resources@utc.wa.gov](mailto:human_resources@utc.wa.gov). For TTY service, please call the Washington Relay Service at 1-800-833-6384 or 711.

If you have questions regarding this workshop, you may contact energy policy advisor Kate Griffith at [kate.griffith@utc.wa.gov](mailto:kate.griffith@utc.wa.gov) or (360) 742-2628.

AMANDA MAXWELL  
Executive Director and Secretary