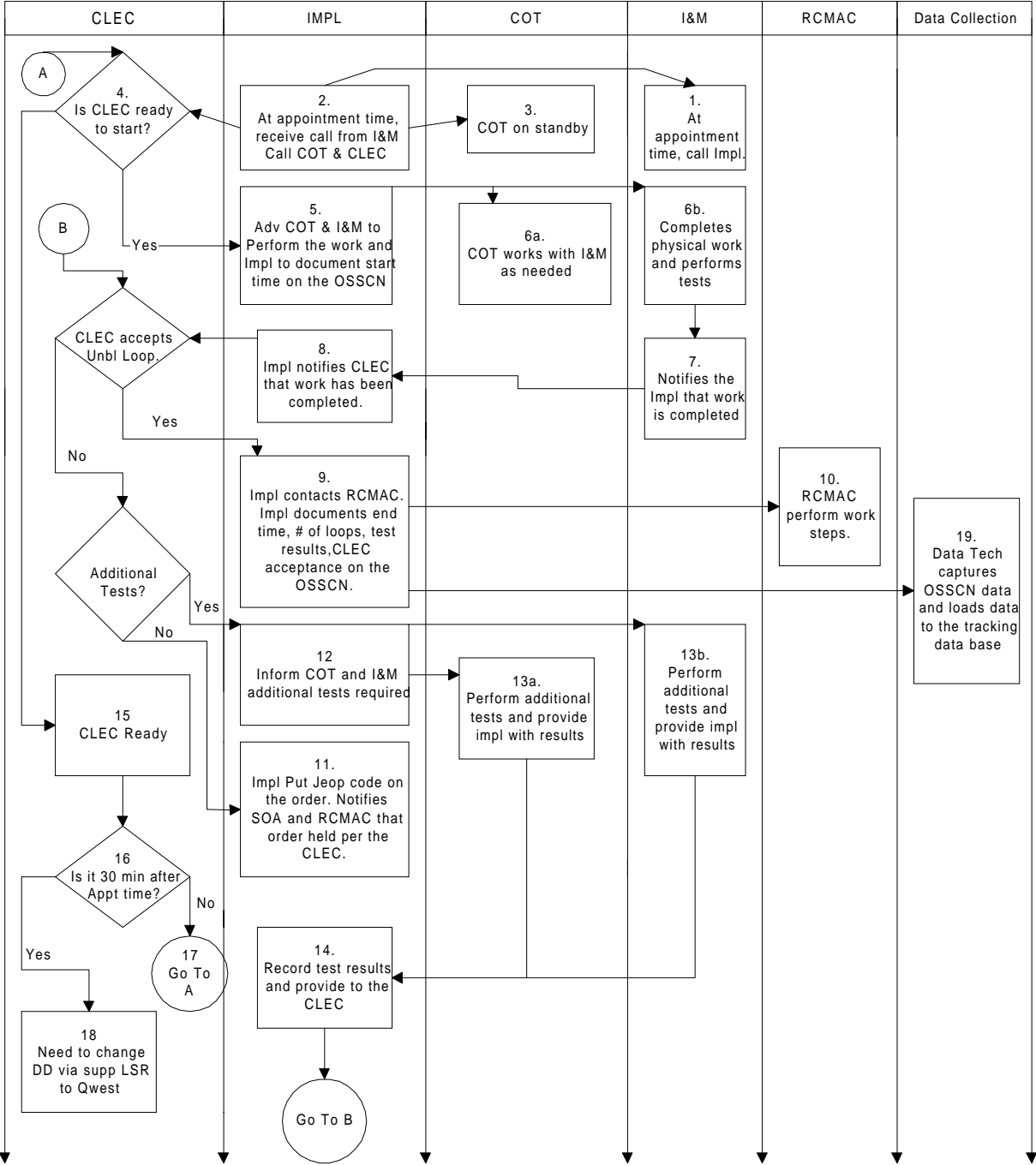


Coordinated Installation "New" Loops



## Coordinated Installation New Loops Process Task List

Task #	Activity
1	At the requested appointment time the Qwest Installation Technician (I&M) contacts the Qwest implementor to indicate readiness to start the cut.
2	The Implementor contacts the Central Office Technician (COT) and the CLEC to determine readiness.
3	COT on standby alert for testing
4	Is the CLEC ready to begin the cut?
5	Implementor tells I&M t and COT to start and documents the start time on the OSS-CN screen.
6a	COT performs any tests requested by I&M
6b	I&M completes the wiring at the end user location and performs required tests.
7	The I&M notifies the implementor that the work is complete and provides the test results.
8	The implementor documents the stop time and notifies the CLEC that the work is complete.
9	Once CLEC accepts the loop, implementor contacts RCMAC and documents the cut information on the OSS-CN screen
10	RCMAC completes any necessary work.
11	CLEC refuses to accept the loop, so a jeopardy code is entered on the order and the Service Order Administrator (SOA) and the RCMAC are notified hat the order will not be completed.
12	CLEC wants additional tests so Implementor notifies COT and I&M.
13a	COT participates as needed in additional tests.
13b	I&M participates as needed in additional tests and provides implementor with the results.
14	Implementor provides results and ensures CLEC has test results
15	CLEC gets ready for the installation
16	CLEC needs to determine if more than 30 minutes has passed since the scheduled appointment time.
17	If less than 30 minutes than the CLEC notifies the implementor that they are ready.
18	If more than 30 minutes has passed the CLEC needs to contact Qwest and schedule a new appointment.
19	The data technician records the data from the OSS CN screen into the tracking database.