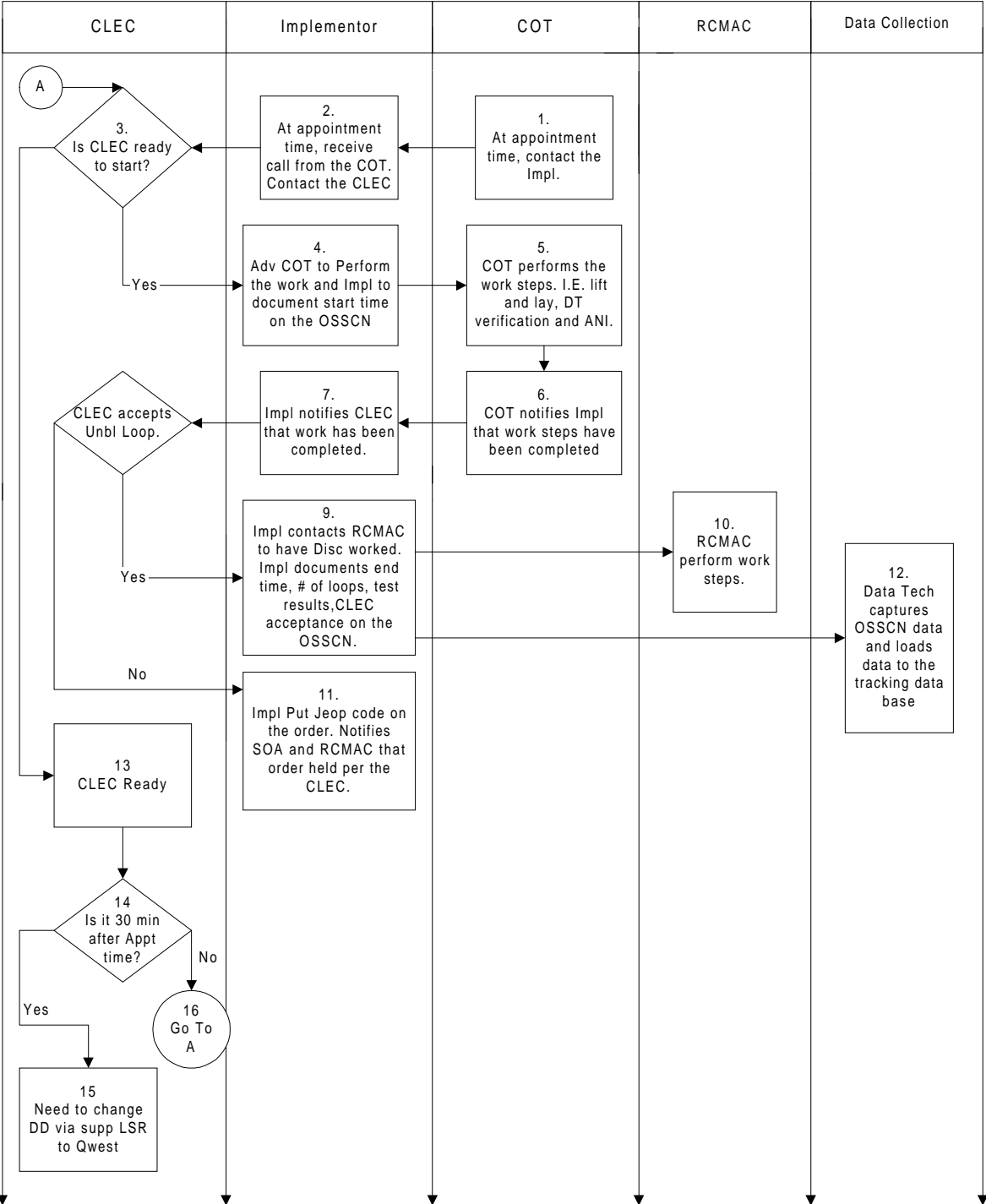


Coordinated "Hot Cut" DD
 (reuse of facilities)



Coordinated Hot Cut Reuse Process Task List

Task #	Activity
1	At the requested appointment time the Qwest central office technician (COT) contacts the Qwest implementor to indicate readiness to start the cut.
2	The Implementor contacts the CLEC to determine readiness.
3	Is the CLEC ready to begin the cut?
4	Implementor advises the COT to start the cut and document the start time of the cut.
5	The COT performs the central office wiring and appropriate tests. The COT documents the start time of the "lift" and the end of the "lay" process
6	The COT notifies the implementor that the work is complete and provides the implementor with: the "lift" and "lay" time and the test results.
7	The implementor documents the stop time of the cut and notifies the CLEC that the work is complete.
8	The CLEC accepts the loop, asks for additional tests or refuses to accept the loop.
9	Once CLEC accepts the loop, implementor contacts RCMAC and documents the cut information manually on the form and electronically on the OSS-CN screen (see below).
10	RCMAC completes any necessary work.
11	CLEC refuses to accept the loop, so the implementor enters a jeopardy code on the order and notifies the Service Order Administrator (SOA) and the RCMAC that the order will not be completed due to customer reasons.
12	CLEC gets ready
13	CLEC needs to determine if more than 30 minutes has passed since the scheduled appointment time.
14	If more than 30 minutes has passed the CLEC needs to contact Qwest and schedule a new appointment.
15	If less than 30, then call Qwest to start the cut ... go to step 1 and start the process.

OSSCN COORDINATED ORDER

QWEST TESTER=_____ TODAY'S DATE=_____

ORDER NUMBER=_____ CAC=_____

COORDINATED REUSE=___ DUE DATE=_____ APPT=_____

START=_____ STOP=_____ LIFT=_____ LAY/TST OK=_____ LINES=___
(REGION TIME MILITARY)

RCMAC NAME=_____ D ORDER=_____ TIME=_____

MISSED COMMITMENT (Y/N)=___ EARLY INSTALL APPROVED (Y/N)=___

VP EXPEDITE (Y/N)=___ DELAY DUE TO CLEC (Y/N)=___ REASON FOR CLEC DELAY=___

***REASON FOR DELAY (1)NO ANSWER (2) PON (3) REQUEST (4) OTHER

CLEC TSTR NAME 1ST CALL=_____ TN=_____

CLEC TSTR NAME NOTIFIED BY=_____ TN=_____

COT NAME=_____ TN=_____ TAGGED (Y/N)___

CHECKED DT & ANI (Y/N)___ DMARC_____

ICRVC ANI TEST ONLY: TN CALLED _____ CLEC NAME=_____

Record Test Results per Product Manually And apply to the electronic OSSCN

COORDINATED NEW ___ DUE DATE=_____ APPT=___

START=_____ STOP=_____ EARLY INSTL APPRVD (Y/N)___
(REGION TIME MILITARY)

VP EXPEDITE (Y/N)=___ MISSED COMMITMENT (Y/N)=___ DUE TO CLEC (Y/N)=___

REASON FOR CLEC DELAY=___ REASON FOR DELAY (1)NO ANSWER (2) PON (3) REQUEST (4) OTHER

CLEC NAME 1ST CALL=_____ TN=_____

CLEC TSTR NAME NOTIFIED BY=_____

OUTSIDE TECH=_____ OCB=_____ PGR=_____

DMARC=_____ TAGGED (Y/N)___

Record Test Results per Product Manually And apply to the electronic OSSCN

Example of OSSCN Existing Service

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COMMAND                                WFAC: CIRCUIT NOTES (OSSCN)          /FOR
PAGE 0001 OF 0002                      11/21/00 13:14  MST
*****
CKT   S      64/HFFU/134313 /MS          CAC   SNM4XJ8          CKT SOURCE
ICTR   DESMIAACA01                      MCTR  DESMIAACA01
LAST CHG                                ID
N      ATI          55 E 7800 S MIDVALE UT      801   521   0165
P1
P2
P1SN          P2SN
C      NOTES
u      start=____ stop=____ lift=____ lay/tst ok=____ lines=____ (region time military)
u      rcmac name=_____ 800-513-5558, d-order=_____ time=_____
u      delay due to clec (y/n)=__ if yes then cstart=____ cstop=____ (hrs,mins)
u      reason for clec delay (1-2-3-4)=____ early install approved (Y/n)=__
u      vp expedite (y/n)=__ clec tstr name 1st call=_____ tn=___-___-___
u      clec tstr name notified by=_____ tn=_____
u      qwest tester=_____ cot name=_____ tn=___-___-___
u      checked dt & ani (y/n)=__
u      dmarc=_____ tagged (y/n)=__
u      see next page for mlt results
u      1crvc ani test only: tn called:___-___-___ clec name:_____
u      **reason for delay (1) clec- no answer (2) clec can't find pon **
u      **reason for delay (3) clec requested delay (4) clec other **
SSC033I FIND COMPLETED. - 25 LINES ARE AVAILABLE FOR ADDITIONAL NOTES
  
```

***Record the Test Results per Product on this page manually
 *
 *

OSSCN KEY INFORMATION

Start	Approval to Start from CLEC; time you called the CLEC and received approval to begin the cut
Stop	Notification to CLEC that Qwest work is complete, including any appropriate testing.
Lift	The time that the Qwest work began: when the jumper was "lifted"
Lay/tst ok	The time that the Qwest work was complete, including any appropriate testing.
Lines	The number of lines that were worked (same PON number)
RCMAC Name	Name of the Qwest RCMAC employee
D-ord	The D-order that was worked by RCMAC
Time	The time that RCMAC was called to work the D-ord
Delay Due To CLEC	If the CLEC caused the coordinated cut to start by 30 minutes after the appointment time
cstart	The Time the CLEC stopped the Coordinated Cut from moving forward
cstop	The Time the CLEC approved the Cut to move forward
Reason for CLEC Delay	The reason that the CLEC caused the delay (use code 1, 2, 3 or 4)
Early install Approved	Qwest started the Cut before the Coordinated Time with CLEC approval
VP Expedite	Was there a VP Expedite associated with this order
CLEC Tester Name 1st call	The name of the CLEC tester that we first contacted for approval to start
CLEC Tstr Nme Notified	Name of the CLEC tester that was notified that Qwest work is complete
Qwest Tester	The name of the Qwest Implementor that worked on the order
COT Name	The name of the Qwest Central Office Tech that worked the order
TN	The number of the Central Office Tech that worked the order
Checked	
DT & ANI	Verifies if the Central Office checked for DT and ANI before & after cut
DMARC	Tells where the NID is located at the End User's premis
Tagged	Verifies that the I&M tech labeled the NID with appropriate information
1CRVC ANI test Only	Only for the 1CRVC USOC. Record the TN called and the CLEC person that accepts the information