

BAKER BUS SKI AND SNOWBOARD CLUB BY-LAWS
Current as of 11/18/2020

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ARTICLE I: General

Section 1: Name

The name of this organization shall be Baker Bus Ski and Snowboard Club (herein referred to as Baker Bus)

Section 2: Mission

The mission of the Baker Bus Ski and Snowboard Club is to provide members with the opportunity to have access to ski and snowboard recreation. We strive to provide safe transportation and to reduce the number of vehicles traveling on the Mt. Baker highway to recreation areas in the Mt. Baker/Snoqualmie National Forest.

Section 3: Limitations

The Baker Bus shall observe all local, state and federal laws that apply to a non-profit organization as defined in Section 501(c)(6) of the Internal Revenue Code and shall refrain from involvement in nomination, supporting or appointing any candidate for national, state, county, or local office, whether political or non-partisan.

ARTICLE II: Membership

Section 1: Eligibility

Any interested person, businessperson or entity, association, partnership, agency, or corporation that supports the Mission of the Baker Bus shall be eligible for membership.

Section 2: Membership Definition

Community members, Business persons and entities, may apply for Membership. Members will pay dues each year (\$575.00) and are allowed to vote during Membership Meetings and are allowed to serve as an officer. Members will be allowed to pay membership fee up front or in installments that are recorded each time they ride/utilize the Baker Bus.

Section 3: Membership Dues

The amount of dues members must pay will be decided by the Board of Directors.

Section 4: Termination

A: Members may terminate their membership at any time by writing to the Board of Directors and indicating that they wish to terminate their membership.

B: The Board of Directors may terminate any member for failure to pay dues after 90 days of their renewal date.

C: A two thirds majority of the Board of Directors may terminate a member for conduct unbecoming a Baker Bus member or actions that damage the reputation of the Baker Bus or compromise its ability to achieve its mission.

ARTICLE III: Membership Meetings

Section 1: Annual General Membership Meeting

The Annual General Membership Meeting of the Baker Bus shall be scheduled each year at a site selected by the Board of Directors within the Mt. Baker foothills region or virtually. Minutes of these membership meetings will be recorded by the Executive Director.

Section 2: Special Meetings

Special Meetings of the Baker Bus membership may be called by the Board of Directors or petition signed by a simple majority of Baker Bus members submitted to the Board of Directors. The agenda of the Special Meeting shall be limited to the specific item(s) identified for the meeting.

Section 3: Quorum

Five (5) members shall serve as a required quorum to do business at the Annual General Meeting or Special Meeting of the Baker Bus. Each Active member may cast one vote.

Section 4: Meeting Notice

Written Notice of all membership meetings stating the day, hour and location and major agenda items shall be mailed or emailed to all Baker Bus members at least 15 days prior to the meeting.

ARTICLE IV: Governance

Section 1: Board of Directors

The governance of the Baker Bus, its policy decision, scope of work, control of its assets and the responsibility for its financing and budgeting, is vested in a Board of Directors. The Board will consist of a minimum of 3 elected members. A minimum of one directors shall be elected on an annual basis.

Section 2: Duties

The Board of Directors is responsible for formulating and adopting policy and establishing procedures for Baker Bus operation.

Section 3: Election of Directors:

The election of Directors shall be held at the Annual General Membership Meeting each year.

Section 4: Election Committee

The Election Committee shall be responsible for holding the election of Directors at the Annual General Membership Meeting and counting ballots, if they are used. Within at least fifteen (15) days after the AGM, the certified election results shall be sent to the membership-at-large.

Section 5: Effective Date of Election Elected Directors

Newly elected Directors become vested on the first Board of Directors Meeting following the General

Membership Meeting where they are elected. The powers and obligations of all retiring Directors shall automatically cease following the certification of the election results.

Section 6: Board Meetings

Meetings of the Board of Directors shall be held regularly, at a minimum of 2 times per calendar year. Minutes of these board meetings will be recorded by the Executive Director.

Section 7: Quorum

A minimum of two (2) Board Members shall constitute a Quorum for any meeting.

Section 8: Salaries

All members of the Board of Directors are volunteers.

Section 9: Resignation of Board Member

A director who misses 3 consecutive board meetings without contacting the Board Chair or the Executive Director will be considered resigned.

Section 10: Impeachment of Board Members

A Member of the Board of Directors may be asked to resign by a majority vote of the Board of Directors.

Section 11: Vacancies

Vacancies on the Board of Directors can be filled by appointing a new director to finish the term.

ARTICLE V: Officers

Section 1: Election of Officers

The Officers of the Board of Directors shall consist of President, Vice-President and Treasurer. The Past President or designated director shall chair the election of the officers by the Board of Directors as the initial agenda item at their first meeting following the AGM Meeting elections.

Section 2: Terms of Office

All officers shall be elected for one (1) year terms. Officers assume responsibility upon their election and their duties and obligations begin immediately. All retiring members of the Board of Directors shall relinquish responsibilities following the certification of the AGM Meeting elections or upon their resignation.

Section 3: Duties of Officers

(a) President

The President shall be the Chief (Executive) Officer of the Baker Bus and its official spokesperson, preside at all meetings of the membership and the Board of Directors, perform such duties as the Board of Directors may require and act as general supervisor of the Baker Bus staff.

(b) Vice President

The Vice President shall assist in the conduct of the general Baker Bus affairs as requested by the President or the Board of Directors.

(c) Treasurer

The Treasurer shall be responsible to the Board of Directors for the conduct of the Baker Bus's

financial affairs, and shall maintain records as may be necessary to monitor and report on the financial condition of the Baker Bus. The Treasurer shall prepare, with the assistance of the Executive Director, a proposed operating budget for submission to the Board of Directors approximately 60 days before the end of the current Fiscal Year.

Section 4: Officer Vacancies Procedure

When a vacancy occurs in the office of the President, the Vice President shall succeed him or her for the duration of the remainder of the annual term so vacated. In all other Officer vacancies, the Board of Directors shall elect successors to the vacated positions.

ARTICLE VI: Committees and Councils

Section 1: Duties

The Board of Directors shall authorize and define the authority and the duties of all committees.

Section 2: Divisions

The Board of Directors may create such councils, departments, division, or subsidiary corporations to further the Mission of the Baker Bus. The Board shall define the authority and duties of such special groupings. Each may adopt such rules, regulations and procedures, as it considers necessary for its operation, subject to the approval of the Board of Directors.

ARTICLE VII: Finances and Assets

Section 1: Funds

All fund collected by the Baker Bus shall be placed in a general operating fund. The Board of Directors may authorize use of funds from the reserve account to supplement current operations. The Board of Directors shall have the power to authorize the solicitation of funds, to incur debt, borrow money, and to pledge the credit of the Baker Bus in order to expedite or finance activities designed to carry out the Mission of the Baker Bus.

Section 2: Disbursements

Baker Bus funds shall be disbursed for the sole purpose of furthering the Mission of the Baker Bus. Following the approval of an annual operating budget by the Board of Directors, the authorized signers on the Baker Bus bank account are approved to make disbursements on accounts and expenses provided for in the budget. The President, Treasurer and Executive Director are authorized to withdraw funds and issue checks on behalf of the Baker Bus.

Section 3: Fiscal Year

The Fiscal Year of the Baker Bus shall be January 1 to December 31.

Section 4: Annual Operating Budget

The Treasurer shall present a proposed operating budget for the ensuing Fiscal Year at a board meeting during the fourth quarter for the board's approval. The Board of Directors may review and modify the budget as frequently as they deem necessary.

Section 5: Property and Assets

The Board of Directors shall have the power to purchase, hold, sell, lease, mortgage or exchange real estate or Baker Bus assets required for conducting the affairs of the Baker Bus.

ARTICLE VIII: Bylaw Amendments

Section 1: Board of Directors Recommendation

The Board of Directors may amend or repeal the bylaws by recommendation. These proposed changes must be mailed to the membership at least 15 days prior to the meeting where the recommendations are to be considered. Amending or repealing the bylaws requires a two thirds majority of the members in attendance.

Section 2: Membership-at-Large Petition

The membership-at-large may amend or repeal the Bylaws by submitting to the Board of Directors a petition signed by 1/3 of the membership-at-large. Amending or repealing the by-laws requires a two-thirds majority o the members in attendance.

ARTICLE XI: Parliamentary Procedure

Section 1: Procedural Questions

The latest edition of Robert's Rules of Order shall be the final source of authority in all questions of parliamentary procedures when such rules are not inconsistent with the charter or by-laws of the Baker Bus.

Baker Bus Ski and Snowboard Club
Officers/Board of Directors 2020/2021

Paul Engel – President
Knut Christensen – Vice President
Sarah Brownell – Treasurer

Lindsay Taylor – Director
Drew Schwere – Director
Alex Hartley – Director
John Allen – Director
John Hassiem - Director