

**SCHEDULE 303  
WASHINGTON ENERGY ASSISTANCE FUND (WEAF) PROGRAM**

**ANNUAL REPORTING**

By January 15, the Company will file with the Commission an annual report on WEAF program performance that will detail total dollars spent, dollars awarded to customers, dollars spent on delivery Agencies' administrative costs, number of households served per Agency, average award per household per Agency, and program dollars spent on marketing that is done by the Company or the Agencies. The report will also include a discussion on how the program's performance compares to prior years.

**ADVISORY GROUP**

An Advisory Group comprised of key stakeholders including Public Counsel, Commission Staff, the Energy Project, Cascade Staff, and representatives from the Community Action Agencies shall discuss and advise the Company on program related matters such as the evaluation of the program's performance, ongoing administrative concerns, the annual program budget and potential alternative program designs. The advisory group will meet via teleconference or in person no less than twice yearly. The advisory group may provide guidance and suggestions, but their input does not preclude the Company from submitting proposals or tariff changes to the Commission that do not have the support of the advisory group or a majority of its participants.

**GENERAL TERMS**

Service under this schedule is governed by the terms of this schedule, the Rules contained in this Tariff, any other schedules that by their terms or by the terms of this schedule apply to service under this schedule, and by all rules and regulations prescribed by regulatory authorities, as amended from time to time.

**TEMPORARY ECONOMIC ASSISTANCE**

The Hardship Economic Assistance Receivable Temporary (HEART) grant is a one-time benefit for customers experiencing financial hardship due to the 2019 novel coronavirus (COVID-19) pandemic and its corresponding induced global economic recession. A customer verbally expressing difficulty is eligible to receive assistance to render their account current up to \$200 maximum. A customer providing visual proof for either unemployment verification by ESD's eService confirmation email, ESD's unemployment claim determination letter, or an employer letter stating furloughs, reduced hours, or diminished income, or those who are self-employed provide IRS Form 1099 with self-certification stating hardship related to COVID-19 is eligible for assistance to render their account current up to \$400 maximum. At the discretion of Agencies that obtain customer account history information, the HEART grant may result in a credit if the Agency deems such circumstances are warranted.

(N)

(continued)

(N)

CNG/W20-04-01  
Issued April 16, 2020

Effective for Service on and after  
May 16, 2020

**Issued by CASCADE NATURAL GAS CORPORATION**

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Director, Regulatory Affairs

**CASCADE NATURAL GAS CORPORATION**

WN U-3

Original Sheet No. 303-C

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**TEMPORARY ECONOMIC ASSISTANCE (continued)**

Assistance received under the HEART grant will not count against a WEAF recipient's \$500 WEAF maximum award per household per program year. WEAF eligibility verification requirements mimic the LIHEAP emergency modifications, where applicable. The HEART grant is a temporary assistance benefit that will expire after September 30, 2020.

**TEMPORARY ECONOMIC ASSISTANCE ADMIN FEE**

Community Action agencies will earn \$25 per qualifying household for a HEART grant. The program's simplicity is the determining factor in the fee amount. HEART grants and traditional WEAF grants may be submitted at the same time. When submitted at the same time, CAAs will earn \$25 for the qualifying HEART grant and \$75 for the qualifying traditional WEAF grant.

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