



2019 Wholesale Agreement and Rates

TICKETING AND SALES AGENCY: Company: JacTravel Canada Inc.

AGENCY CONTACT: Name: David Shawcross Email: product@jactravel.bc.ca
 Phone: 604-687-5999 Fax: 604-687-4154

SHUTTLE EXPRESS: Refers to Shuttle Express, Inc. – Certificate No. C-975

SALES PERIOD: WUTC Approval Effective Date _____ - December 31, 2019

This service contract is by and between the Ticketing and Sales Agency and SHUTTLE EXPRESS, INC (SE) (collectively the "Parties"). The Parties agree as follows:

TERM

Agreement is effective for all sales on and between WUTC Approval Effective Date _____ and expiration date: Dec. 31, 2019.

RATE AGREEMENT/NET PRICING

The agreed upon rates for SE share-ride and scheduled services are listed on page 4. All other SE services quoted separately.

PAYMENT

Invoices to be mailed weekly, bi-weekly or monthly depending on balance. Invoices billed will be retail less 10%. Payments are late after 30 days; 1% interest charged monthly on invoices overdue. We bill for no shows.

VOUCHERS/BOOKINGS

All vouchers to indicate whether one way or round trip; bookings are to be made in advance with guest arrival times included. If sending manifests, they must be provided at least seven days before service is to be provided.

INSURANCE

SE, at its expense, will obtain and maintain in full force policies of insurance in the amount required by regulatory bodies including the Port of Seattle and the Washington Utilities and Transportation Commission as a minimum.

INDEMNIFICATION

SE will defend, indemnify, and hold harmless AGENCY, its officers, employees, and agents against and from all claims, suits, judgments, losses, damages, fines or costs resulting from any claim, suit or demand by any third party, including but not limited to injuries to or deaths of persons or loss of or damage to property, arising out of the provision of services under this agreement.

NOTICES

Notices under the terms of the agreement will be in writing and sent to the following addresses:

<p>To SE: Shuttle Express, Inc. 800 SW 16th St. Renton, WA 98057 Attn: Sales Department</p>	<p>To: COMPANY</p>	<p>Name JacTravel Canada Address 1847 West Broadway Vancouver BC, CA V6J 1Y6 Attn: <u>David Shawcross</u></p>
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GENERAL PROVISIONS

- a) All services shall be completed in a good and safe manner, in compliance with all applicable laws.
- b) In the event **AGENCY** fails to comply with any provisions of this agreement, SE has the option to cease providing services without breach.
- c) SE shall not be liable for any delay due to circumstances beyond its control.
- d) Any changes to this document must be signed by both SE and **AGENCY**.
- e) Regulated rates provided are not valid until approved by the Washington Utilities and Transportation Commission.

AUTHORITY OF PARTIES

Each of the undersigned individuals represents and warrants that he or she is duly authorized to execute and deliver this Agreement on behalf of each corporate party indicated below and this Agreement is binding upon said party in accordance with its terms. This agreement is subject to regulatory approval and Shuttle Express will notify AGENCY within 10 days of receiving approval or denial from the Washington Utilities and Transportation Commission.

SHUTTLE EXPRESS, INC:

KSherrell
Signature

Kaaren Sherrell
Name (please print)

Sr VP Sales & Marketing
Title

COMPANY: Jac Travel Canada
David Shawcross
Signature

David Shawcross
Name (please print)

Product Contracting
Title



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BOOKING INFORMATION

- Rates are per person for scheduled service, can be per party or per person for share ride, dependent upon number of guests in party, and per vehicle for private services.
- Book online using the booking portal provided at least 24 hours in advance for share ride or scheduled transfers to guarantee availability, or email the guest manifest to sales@shuttleexpress.com at least 72 hours before service.
- Cancellation policies:
 - Contact us **at least 24 hours before service** by fax or email to cancel shuttle service.
 - **Direct Bill Accounts:** Cancellation fees will be charged per cancellation policies listed above, due Net 30.
- Required reservation booking information:
 - Name, phone number, and email address of primary traveler or onsite point of contact (OPC).
 - Baggage count is **required:** Please include number of guests and checked bags so we can assign the proper vehicle. Fares include up to two carry-on and two standard-sized checked bags; additional per-person fee will be charged to accommodate the space requirements of additional luggage.
- Vouchers

A pre-approved direct bill account or pre-paid service **is required** for wholesale arrival/departure transfers using vouchers. Passenger will redeem voucher with driver or SE staff upon arrival/departure, one voucher per guest, per trip. **Important: If using vouchers, please include examples with your signed agreement.**

Voucher language and guest information:

- *Advanced bookings are required for arrival/departure transfers. One voucher per passenger, per trip.*
- *Luggage policy: We allow up to two standard-size checked bags and two carry-ons per guest. Guests with additional luggage must book additional seats for every extra 1-2 checked bags.*
- *Children under age 16 must be accompanied by an adult.*
- *Airport transfer rate does not include optional gratuity.*

ARRIVAL PROCEDURES

How to find us at Sea-Tac Airport

Our check-in area is located on the 3rd floor of the parking garage at Sea-Tac Airport. From baggage claim, cross Sky Bridge #3 or #4 to the parking garage, then take the orange or purple elevator bank or escalator between to go down one floor to the Ground Transportation Plaza. Share Ride/Downtown Airporter/Scheduled Service check-in is located in the center of the Ground Transportation Plaza. Our kiosk is monitored from 6 a.m. to 1 a.m. For after-hours check-in, use our check-in-by-phone hotline.

How to find us at Pier 66:

Instructions for locating us will be sent under separate cover prior to start of season or sooner.

How to find our share-ride service at Pier 91:

After you leave the customs inspection area, proceed outside the terminal, cross the street and follow the "Ground Transportation" signs. Join the queue of guests with prepaid airport transfers. Present your confirmation or voucher to the agent onsite with your reservation information, which could be on your phone or printed out. Buses leave every 15 minutes between 7:45 and 10:00 a.m.

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DOWNTOWN AIRPORT / SCHEDULED SERVICE / SHARE RIDE RATES

Downtown Airporter Service (all trips operate as flag stops, reservations are required)	Effective Date	Retail	Net 10%			
Downtown Airporter service (one way) between Sea-Tac Airport and the following select downtown Seattle hotels:	01/01 to 04/30/19	\$24.61 pp	\$22.15 pp			
<ul style="list-style-type: none"> • Crowne Plaza • Fairmont Olympic • Grand Hyatt • Hilton Seattle 	05/01 to 12/31/19	\$25.45 pp	\$22.90 pp			
<ul style="list-style-type: none"> • Renaissance • Sheraton Seattle • Warwick • Westin Seattle 						
Scheduled Shuttle Service - Bellevue Hotels (all trips operate as flag stops, reservations are required)	Effective Date	Retail	Net 10%			
Scheduled service (one way) between Sea-Tac Airport and the following Seattle hotels:	01/01 to 04/30/19	\$26.24 pp	\$23.32 pp			
<ul style="list-style-type: none"> • Hyatt Regency • Coast Hotel 	05/01 to 12/31/19	\$27.55 pp	\$24.80 pp			
<ul style="list-style-type: none"> • Hilton • Red Lion 						
Scheduled Shuttle Service – Piers (May 1st through Sept. 30th - all trips operate as flag stops, reservations are required)	Effective Date	Retail	Net 10%			
Pier 91 to and from Sea-Tac Airport	05/01 to 09/30/19	\$34.99* pp	\$31.49 pp			
Pier 66 to and from Sea-Tac Airport	05/01 to 09/30/19	\$24.99 pp	\$22.49 pp			
Select Bellevue Hotels from Pier 66/91 9:30 – 10 am and to Pier 66/91 to hotels 12:10 – 12:40 (Courtyard Bellevue Downtown, Hampton Inn & Suites Belle. Downtown, Hilton Bellevue, Hotel 115, Coast Hotel, Hotel Bellevue, Hyatt Regency Bellevue, Meydenbauer Center Convention Center, Marriott Bellevue, Red Lion Bellevue, Residence Inn Bellevue Downtown, Sheraton Bellevue, Silver Cloud Inn Bellevue, Westin Bellevue (Vehicles leave once a day, between 9:30 a.m. and 10:00 a.m. determined by vehicle route day of travel and to the pier and between 12:10 p.m. and 12:40 p.m. determined by vehicle route day of travel from the piers.)	05/01 to 09/30/19	\$30.00 pp	\$27.00 pp			
Select Downtown Seattle Hotels from Pier 66/91 9:30 am – 10:00 am and 10:30-11:00 to Pier 66/91 11:20 – 11:40 and 12:20 – 12:50 (Best Western Executive Inn, Courtyard Seattle Dwtwn/Lake Union, Crowne Plaza Seattle Downtown, Fairmont Olympic Hotel, Four Points by Sheraton Dtwm Seattle, Grand Hyatt Seattle, Hilton Seattle, Holiday Inn Express & Suites Seattle, Holiday Inn Seattle Downtown, Hotel Five, Hyatt at Olive 8, Motif Seattle, Quality Inn & Suites Seattle, Renaissance Hotel, Seattle Marriott Waterfront, Sheraton Seattle Hotel, Silver Cloud Hotel - Seattle Stadium, Spring Hill Suites Seattle, The Edgewater Hotel, The Maxwell Hotel, The Paramount Hotel, W Seattle, Warwick Seattle Hotel, Westin Seattle) (Vehicles leave twice a day, one between 9:30 a.m. and 10:00 a.m. and the other between 10:30 – 11:00 from the piers determined by vehicle route day of travel and to the pier pick up from hotel between 11:20 a.m. – 11:50 a.m. determined by vehicle route day of travel and 12:20 p.m. - 12:50 p.m. determined by vehicle route day of travel from the piers.)	05/01 to 09/30/19	\$19.11 pp	\$17.20 pp			
Share Ride Service – Sea-Tac Airport to other areas and hotels within the following zip codes. Call for pricing if zip not listed below:	1 PAX	2 PAX	3 PAX	4 PAX	5 PAX	6 PAX
Maximum checked luggage capacity	2	4	6	8	10	12
SeaTac Area Hotels in Zip Codes 98148, 98166, 98168, 98188	\$19	\$28	\$37	\$44	\$51	\$58
Seattle Area Hotels in Zip Codes: 98101, 102, 104, 121, 122, 134, 154 & 164	\$35	\$44	\$53	\$60	\$67	\$74
Bellevue Area Hotels in Zip Codes: 98004, 98005 & 98007	\$45	\$54	\$63	\$70	\$77	\$84
<ul style="list-style-type: none"> • Pier 91 to Sea-Tac Airport fare includes \$22 fee paid to the Cruise Line Ground Handler. • Fuel surcharges currently do not apply to Downtown Airporter, Scheduled Service, and Share Ride but may be added as necessary. • Fares include two checked and two carry-on pieces of luggage, additional per person fare charged per two checked and two carry-on pieces. • Children age 2 and under ride free. • Gratuity not included. 						

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PRIVATE SERVICE RATES

Private Airport Transfer Rates – Town Car / SUV / Van		Retail Rates (10% discount will be applied)						
Call for pricing if zip code not listed below		Standard Sedan	Business Class Sedan	Standard SUV	Business Class SUV	Private Van	Extra Stop	Sea-Tac Meet 'n Greet
Maximum checked luggage capacity (1 bag equals standard airline 50 to 70 lbs. 27"X21"X14" or other size <= 62 linear inches, carry on equals .5 bags and oversize linear inches = 126 and weight = 100 lbs = 2 bags)		3	3	7	7	12		
City zip codes:	Max PAX per Vehicle:	1-2 Pax	1-2 Pax	1-5 Pax	1-5 Pax	1-10 Pax	Add	Add
Kent, Renton, Seattle, Skyway: 98032, 98055, 98056, 98057, 98058, 98059, 98101, 98104, 98108, 98118, 98121, 98122, 98134, 98136, 98144, 98146, 98148, 98154, 98164, 98166, 98178		\$60	\$85	\$80	\$105	\$115	\$20	\$5
Auburn, NE Seattle, SW Seattle: 98001, 98031, 98102, 98106, 98112		\$65	\$90	\$85	\$110	\$120	\$20	\$5
Bellevue, North Seattle, West Seattle, Federal Way: 98004, 98005, 98006, 98007, 98003, 98103, 98109, 98195, 98116, 98126		\$70	\$95	\$90	\$115	\$125	\$20	\$5
Auburn, East Bellevue, South Federal Way, Milton: 98002, 98008, 98023, 98354		\$75	\$100	\$95	\$120	\$130	\$20	\$5
North Seattle, Ballard: 98105, 98107, 98115, 98119		\$80	\$105	\$100	\$125	\$135	\$20	\$5
Auburn, Kent/Covington, Kirkland, Medina, Pacific, North Seattle, Shoreline: 98092, 98042, 98033, 98039, 98047, 98117, 98133		\$85	\$110	\$105	\$130	\$140	\$20	\$5
Fife, Issaquah, Maple Valley, Mercer Island, North Seattle, North Shoreline: 98424, 98029, 98038, 98040, 98199, 98125		\$90	\$115	\$110	\$135	\$145	\$20	\$5
North Edmonds, Mt. Lake Terrace, East Redmond: 98020, 98043, 98052		\$95	\$120	\$115	\$140	\$150	\$20	\$5
East Sammamish, North Shoreline, South Tacoma: 98075, 98155, 98177, 98422		\$100	\$125	\$120	\$145	\$155	\$20	\$5
East Bothell, North Edmonds, East Issaquah, East Kirkland, Preston, East Sammamish, South Sumner, South Tacoma: 98011, 98026, 98027, 98034, 98051, 98074, 98391, 98402		\$105	\$130	\$125	\$150	\$160	\$20	\$5
East Bothell, East Kenmore, Fall City, North Lynnwood, Puyallup, Sumner, Tacoma, University Place, Woodinville: 98021, 98024, 98028, 98036, 98087, 98371, 98372, 98373, 98374, 98375, 98390, 98403, 98404, 98405, 98406, 98408, 98409, 98416, 98418, 98421, 98443, 98445, 98447, 98467, 98499, 98444, 98466, 98077		\$110	\$135	\$130	\$155	\$165	\$20	\$5
Mill Creek, Lynnwood, Redmond, South Tacoma, University Place: 98012, 98037, 98053, 98407, 98465		\$115	\$140	\$135	\$160	\$170	\$20	\$5
North Everett, East Snohomish, South Steilacoom: 98204, 98208, 98296, 98388		\$135	\$160	\$155	\$180	\$190	\$20	\$5
Private Pier Rates – Town Car / SUV / Van to Downtown Seattle and Downtown Bellevue Hotels listed on page 4 above		Retail Rates (10% discount will be applied)						
Pier 66 to/from Sea-Tac Airport, one way service		\$95	\$120	\$115	\$140	\$150	\$20	\$5
Pier 91 to/from Sea-Tac Airport, one way service		\$125	\$150	\$145	\$170	\$180	\$20	\$5
Piers 91 and 66 to/from Bellevue Downtown, one way service		\$90	\$115	\$110	\$135	\$145	\$20	\$5
Piers 91 and 66 to/from Seattle Downtown, one way service		\$70	\$95	\$90	\$115	\$125	\$20	NA

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PRIVATE SERVICE RATES, continued

Private Pier Rates – Bus / Coach One-way between Sea-Tac Airport, Downtown Seattle and Bellevue, and Piers 91 and 66			Retail Rates Listed Below (10% discount applied at time of order, includes \$35 port-pier fee; Net 30)		
One Way Pier Service	Passengers	Max. checked luggage capacity	DT Seattle or Bellevue to/from Pier 91 or 66	Airport to Pier 91 or 66	Pier 91 or 66 to Airport
Shuttle Bus Mini	1-14	25	\$265.00	\$274.00	\$265.00
ADA Shuttle Bus Mini	1-12 + 2 wheelchairs	25	\$265.00	\$274.00	\$265.00
Mercedes-Benz Sprinter Luxury	1-13 + front seat	25	\$320.00	\$329.00	\$320.00
Standard Mini Coach	28-32 (w/o luggage)	50	\$370.00	\$379.00	\$370.00
Motor Coach	55 + restroom	75	\$480.00	\$515.00	\$480.00

Private Hourly Charter Rates	Retail Rates (10% discount will be applied at time of order; Net 30)								
Hourly Charters	Passengers	Max. checked luggage capacity	Min. Hrs.	1 hour	2 hours	3 hours	4 hours	Add'l hours	Airport fee*
Sedan	1-3	3	2	\$140	\$140	\$210	\$280	\$70	\$5
Business Class Sedan	1-3	3	2	\$160	\$160	\$240	\$320	\$80	\$5
SUV	1-5	7	2	\$160	\$160	\$240	\$320	\$80	\$5
Business Class SUV	1-5	7	2	\$180	\$180	\$270	\$360	\$90	\$5
Exclusive Van	1-10	12	2	\$170	\$170	\$255	\$340	\$85	\$5
Shuttle Bus Mini	1-14	25	2	\$265	\$265	\$355	\$445	\$90	\$9
ADA Shuttle Bus Mini	1-12 + 2 wheelchairs	25	2	\$265	\$265	\$355	\$445	\$90	\$9
Mercedes-Benz Sprinter Luxury	1-13 + 1 front seat	25	2	\$320	\$320	\$415	\$510	\$95	\$9
Standard Mini Coach	28-32 (w/o luggage)	50	2	\$370	\$370	\$460	\$550	\$90	\$35
Motor Coach	55 + restroom	75	2	\$480	\$480	\$580	\$680	\$100	\$35

Rates do not include gratuity.

*Charter Lot Airport Pick-up Fee for vehicles over 10 passengers with meet 'n greet fee for black car.

10% Holiday Surcharge on national holidays, Fridays, Saturdays, and Sundays for all services. Buses and coaches only summer peak (5/15 to 10/15) pricing add 15% to 14-, 28-, and 55-passenger bus/coach rates. Fuel surcharges currently do not apply. 15% administrative fee may apply for last minute reservations (with less than 4 business days' notice).

Two weeks advance cancellation required for vehicles over 10 Pax.

Initial and return with contract 