



Kere Greene, Executive Vice President  
Shuttle Express – C975  
800 SW 16<sup>th</sup> Street  
Renton, WA 98057  
March 6, 2018

Mr. Steven V. King, Executive Director and Secretary  
Washington Utilities and Transportation Commission  
Attn: Records Center  
PO Box 47250  
Olympia, WA 98504-7250

RE: Transmittal of Shuttle Express Service Contract for SMS International Shore Operations

Dear Mr. King:

Shuttle Express Requests approval of submitted ticket agent agreement in accordance with WAC 480-30-391. We believe the submitted agreement meets all requirements under the code as it currently exists. The agreement is requested to go into effect on March 7, 2018. The agreement has regulated rates that are per-person and are less than the maximum fare allowable currently under WAC-480-30-420, and are also at or below our currently published tariff base fares.

Agreements are being submitted for: SMS International Shore Operations

Contact information for this transmittal:

Kere Greene  
800 SW 16<sup>th</sup> St.  
Renton, WA 98057  
425-981-7051 – Phone  
425-981-7087 – Fax  
[kgreene@shuttleexpress.net](mailto:kgreene@shuttleexpress.net)

Thank you in advance for your consideration; we are optimistic of receiving approval for this request from the Commission.

Respectfully,

A handwritten signature in black ink, appearing to be "Kere Greene".

Kere Greene  
Executive Vice President



## 2018 Agreement

**AGENCY:** SMS INTERNATIONAL SHORE OPERATIONS

**AGENCY CONTACT:** Name: Jason DeLeo Email: jdeleo@smscruises.com  
Phone: 206-747-6403 Fax: 786-953-6633

**SHUTTLE EXPRESS:** Refers to Shuttle Express, Inc. – Certificate No. C-975  
Contacts listed on Transportation Team Partnership Contact List

This service contract is effective April 1, 2018 through December 31, 2018 by and between SHUTTLE EXPRESS, INC (SE) and SMS International Shore Operations (SMS) (collectively the "Parties"). The Parties agree as follows:

**TERM**

This agreement is effective on the date above and will continue thereafter until terminated by either party on thirty (30) days prior written notice to the other party.

**PAYMENT**

Invoices to be mailed weekly. Net 30. Late after 30 days. We bill for no shows. 1% interest charged monthly on invoices overdue.

**VOUCHERS/BOOKINGS**

Bookings for on-call services for greater than 10 people are to be made in advance and manifests, with traveler details and arrival times, to be provided at least 7 days prior to guest arrivals. Cancellations will be accepted up to 24 hours in advance of reservation without additional charge.

**INSURANCE**

SE, at its expense, will obtain and maintain in full force policies of insurance in the amount required by regulatory bodies including the Port of Seattle and the Washington Utilities and Transportation Commission as a minimum.

**INDEMNIFICATION**

SE will defend, indemnify, and hold harmless **AGENCY**, its officers, employees, and agents against and from all claims, suits, judgments, losses, damages, fines or costs resulting from any claim, suit or demand by any third party, including but not limited to injuries to or deaths of persons or loss of or damage to property, arising out of the provision of services under this agreement.

**NOTICES:** Notices under the terms of the agreement will be in writing and sent to the following addresses:

To SE:	Shuttle Express, Inc.	To:	Name	SMS International Shore Operations
	800 SW 16 <sup>th</sup> St.		Address	1007 North America Way, Suite 505
	Renton, WA 98057			Miami, FL, 33132
	Attn: Sales Department		Attn:	Jason DeLeo

**CANCELLATION POLICY:**

Flexible. 24 hours advanced notice minimum appreciated.

**TIPS:**

15% tip included in all quoted fares except for Share Ride as noted on price spreadsheet.

**GENERAL PROVISIONS**

All services shall be completed in a good and safe manner, in compliance with all applicable laws.

- In the event **SMS International Shore Operations** fails to comply with any provisions of this agreement, SE has the option to cease providing services without breach.
- SE shall not be liable for any delay due to circumstances beyond its control.
- Any changes to this document must be signed by both SE and **SMS International Shore Operations**.
- Regulated rates provided are not valid until approved by the Washington Utilities and Transportation Commission.

Shuttle Express 2018 Agreement and Rates

**CORPORATE AGREEMENT/NET PRICING:** Rates for up to 10 coaches each day as listed on 2018 Ship Schedule. 15% Tip Incl.

Hourly Service	Vehicle Type	Min. Hours	Min. 5 Hour	Each Addl. Hour
Shuttle service	55-pass motor coach	5	Retail: \$1,031.55 SMS: \$757.76	\$115

**ON CALL MINI-BUS RATE DETAILS:** Pick-up and drop off location and time as requested.

Hourly Service	Vehicle Type	Min. Hours	Min. 5 Hour	Each Addl. Hour
Shuttle service	14-pass. shuttle	5	Retail: \$707.54 SMS: \$538	\$104
Shuttle service	28-pass. shuttle	5	Retail: \$846.40 SMS: \$673	\$115

**ON CALL VAN AND BLACK CAR WHOLESALE PRICING:** 10% discount if paid net 30 days. 15% Tip Incl except Share Ride.

Sea-Tac Airport Service	Destination	Vehicle Type	One-Way	Roundtrip
Share Ride	Crowne Plaza Downtown Seattle	10-pass. Van	\$19.99 retail SMS \$18 pp Tip Not Included	\$39.98 Retail SMS \$36 pp Tip Not Included
Sedan/Town Car	1113 6 <sup>th</sup> Avenue, Seattle, WA, 98101	3-pass.	Retail: \$83 SMS: \$63	Retail: \$126 SMS: \$126
SUV		5-pass.	Retail: \$81 SMS: \$81	Retail: \$162 SMS: \$81
Van service		10-pass. van	Retail: \$115 SMS: \$103	Retail: \$230 SMS: \$207
ADA Van service		3-pass. van	Retail: \$115 SMS: \$103	Retail: \$230 SMS: \$207

**Service Notes**

Shuttle Express ADA Wheelchair Accessible van can fit up to 2 wheelchair passengers, up to 1 additional passengers. Adding ADA Wheel Chair bus for 2 wheelchairs and up to 10 additional passengers and luggage.

**AUTHORITY OF PARTIES**

Each of the undersigned individuals represents and warrants that he or she is duly authorized to execute and deliver this Agreement on behalf of each corporate party indicated below and this Agreement is binding upon said party in accordance with its terms. This agreement is subject to regulatory approval and Shuttle Express will notify AGENCY within 10 days of receiving approval or denial from the Washington Utilities and Transportation Commission.

**SHUTTLE EXPRESS, INC.:**



Signature

Kaaren C Sherrell

Name (please print)

Sr. VP. Dir Sales and Marketing, Co-Owner

Title

**SMS INTERNATIONAL SHORE OPERATIONS:**



Signature

Jason DeLeo

Name (please print)

Director - Transportation Logistics, West Coast

Title