

OPERATOR QUALIFICATION FIELD INSPECTION PROTOCOL FORM

Inspection Date(s):	May 11, 2011
Name of Operator:	City of Buckley
Operator ID (OPID):	1848
Inspection Location(s):	City Shop, City Hall,
Supervisor(s) Contacted:	John Dansby, Dave Schmidt
# Qualified Employees Observed:	3
# Qualified Contractors Observed:	0

Individual Observed	Title/Organization	Phone Number	Email Address
Scott Nickels	Gas Utility Lead	(360) 829-1631	snickels@cityofbuckley.com
Brian Burbank	Gas Utility Journeyman	(360) 829-1631	
Don Kyllonen	Pub Works Employee	(360) 829-1631	

To add rows, press TAB with cursor in last cell.

PHMSA/State Representative	Region/State	Email Address
Dave Cullom	Washington State	dcullom@utc.wa.gov
Stephanie Zuehlke	Washington State	szuehlke@utc.wa.gov

To add rows, press TAB with cursor in last cell.

Remarks:

A table for recording specific tasks performed and the individuals who performed the tasks is on the last page of this form. This form is to be uploaded on to the OQBD for the appropriate operator, then imported into the file.

9.01 Covered Task Performance

Verify the qualified individuals performed the observed covered tasks in accordance with the operator's procedures or operator approved contractor procedures.

9.01 Inspection Results (type an X in exactly one cell below)		Inspection Notes
<input checked="" type="checkbox"/>	No Issue Identified	
<input type="checkbox"/>	Potential Issue Identified (explain)	
<input type="checkbox"/>	N/A (explain)	
<input type="checkbox"/>	Not Inspected	

9.02 Qualification Status

Verify the individuals performing the observed covered tasks are currently qualified to perform the covered tasks.

9.02 Inspection Results (type an X in exactly one cell below)		Inspection Notes
<input checked="" type="checkbox"/>	No Issue Identified	Reviewed the OQ training and qualification history for currency and applicability.
<input type="checkbox"/>	Potential Issue Identified (explain)	
<input type="checkbox"/>	N/A (explain)	
<input type="checkbox"/>	Not Inspected	

9.03 Abnormal Operating Condition Recognition and Reaction

Verify the individuals performing covered tasks are cognizant of the AOCs that are applicable to the tasks observed.

9.03 Inspection Results (type an X in exactly one cell below)		Inspection Notes
<input checked="" type="checkbox"/>	No Issue Identified	Each operator reviewed was able to identify potential AOCs.
<input type="checkbox"/>	Potential Issue Identified (explain)	
<input type="checkbox"/>	N/A (explain)	
<input type="checkbox"/>	Not Inspected	

9.04 Verification of Qualification

Verify the qualification records are current, and ensure the personal identification of all individuals performing covered tasks are checked, prior to task performance.

9.04 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	Reviewed the OQ training and qualification history for currency and applicability prior to task performance.
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

9.05 Program Inspection Deficiencies

Have potential issues identified by the headquarters inspection process been corrected at the operational level?

9.05 Inspection Results (type an X in exactly one cell below)		Inspection Notes
X	No Issue Identified	
	Potential Issue Identified (explain)	
	N/A (explain)	
	Not Inspected	

Field Inspection Notes

The following table is provided for recording the covered tasks observed and the individuals performing those tasks.

No	Task Name	Name/ID of Individual Observed			Comments
		Don Kyllonen	Brian Burbank	Scott Nickels	
		Correct Performance (Y/N)	Correct Performance (Y/N)	Correct Performance (Y/N)	
1	Outside Leak Survey CTS 1202	Y			Exp 6/24/14
2	Line Locates CTS 0801	Y			Exp 6/20/12
3	Rectifier Testing CTS 501		Y		Exp 3/31/13
4	Casing and System CP Isolation CTS 501 and/or 503		Y		Exp 3/31/13
5	Pressure Regulation and Control CTS 1803			Y	Exp 6/2/11
6	Odorant Sniff Testing CTS 1501			Y	Exp 2/13/14
7	Atmospheric Survey (Bridge) CTS 0401			Y	Exp 2/12/11
8					

Operations and Maintenance Records Review

If performing an operations and maintenance records review in the course of your inspection, please review a sample of the qualifications of the individuals performing those O&M tasks that are covered under Operator Qualification and check the records for compliance to 192.807 or 195.507.

192.807 or 195.507	Records supporting an individual's current qualifications shall be maintained while the individual is performing the covered task. Records of prior qualification and records of individuals no longer performing covered tasks shall be retained for a period of five years.	Sat.	Unsat.	Not Checked
		v		

PHMSA (OQ) Field Inspection Form 15 (Rev. 4) May 17, 2007

	Comments:			