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Mark S. Reynolds VP Regulatory & Legislative Affairs Western Region

November 27, 2018

Mr. Mark L. Johnson Executive Director and Secretary Washington Utilities & Transportation Commission 1300 S. Evergreen Park Drive SW P.O. Box 47250 Olympia, Washington 98504-7250



Re: Docket No. UT-150067 In the Matter of the Establishment of an Advisory Board for the State Universal Communications Services Program Pursuant to WAC 480-123-150

Dear Mr. Johnson:

On January 25, 2018, the Commission entered Order 02 in Docket UT-150067 reappointing several advisory board members, including myself, for a subsequent three-year term, and appointed Jing Roth as the chair of the Advisory Board.

The Advisory Board will hold its annual public board meeting on December 12, 2018, beginning at 1:30 p.m., in Room 139, Richard Hemstad Building, 1300 S. Evergreen Park Drive S.W., Olympia, Washington.

I am unable to attend this meeting. In my stead, along with my proxy, I will send my Director of Regulatory Affairs, Phil Grate, to attend the meeting.

Sincerely,

rk S. Keynous

Mark S. Reynolds

MSR/jga

cc: Jing Roth, jing.roth@utc.wa.gov Sean Bennett, <u>sean.bennett@utc.wa.gov</u>