

**BEFORE THE WASHINGTON  
UTILITIES AND TRANSPORTATION COMMISSION**

WASHINGTON UTILITIES AND  
TRANSPORTATION COMMISSION,

Complainant

v.

SHUTTLE EXPRESS, INC.,

Respondent.

DOCKET TC-200151

NOTICE OF VIRTUAL PREHEARING  
CONFERENCE

**(Set for September 29, 2020,  
at 1:30 p.m.)**

- 1 **COMPLAINT:** On May 15, 2020, the Washington Utilities and Transportation Commission (Commission) issued a Complaint against Shuttle Express, Inc., (Shuttle Express or Company) alleging violations of WAC 480-30 (Complaint).
- 2 **SETTLEMENT NEGOTIATIONS.** On June 30, 2020, counsel for Commission staff (Staff) contacted the presiding officer on behalf of the parties to inform the Commission that the parties had reached a settlement in principle. On July 1, 2020, the Commission issued a notice suspending the procedural schedule and requiring the parties to file either settlement documents or a status report by July 22. On July 27, the Commission issued a notice extending the deadline to file settlement documents or a status report to August 21, and on August 20, 2020, the Commission issued a further notice requiring the parties to file either settlement documents or a status report by October 2.
- 3 On September 9, 2020, Staff contacted the presiding officer on behalf of the parties, notifying the Commission that the parties had failed to reach a final settlement and requesting that the Commission set the matter for prehearing conference.
- 4 **PROCEDURES:** The Commission will hear this matter under the Administrative Procedure Act (APA), particularly Part IV of RCW 34.05 relating to adjudications. The provisions of the APA that relate to this proceeding include, but are not limited to RCW 34.05.413, RCW 34.05.422, RCW 34.05.431, RCW 34.05.440, RCW 34.05.449, and RCW 34.05.452. The Commission will also follow its procedural rules in WAC 480-07 in this proceeding.
- 5 The Commission finds there is good cause to hear this matter on shortened notice. *See* WAC 480-07-440(1)(a) and RCW 34.05.434.

- 6 **THE COMMISSION GIVES NOTICE** That it will hold a virtual prehearing conference in this matter at 1:30 p.m. on September 29, 2020. To participate by phone, call (253) 372-2181 and enter the conference ID: 579 334 398#. To participate online, use the following link: [Join Microsoft Teams Meeting](#).
- 7 **PURPOSE:** The purpose of the prehearing conference is to consider requests for intervention, to resolve scheduling matters including establishing dates for distributing evidence, to identify the issues in the proceeding, and to determine other matters to assist the Commission in resolving the matter, as listed in WAC 480-07-430. The Commission will set the time and place for the evidentiary hearings at the prehearing conference or by later written notice.
- 8 **INTERVENTION:** Persons seeking to intervene in the proceeding must file written petitions to intervene at least three business days before the date of the prehearing conference. See WAC 480-07-355(a).
- 9 **NOTICE OF APPEARANCE; INTERPRETER:** Party representatives must file notices of appearance with the Commission, as required by WAC 480-07-345(2), no later than the day before the conference. If any party needs an interpreter or other assistance, they should fill out the form attached to this notice and return it to the Commission.
- 10 **THE COMMISSION GIVES NOTICE that any party who fails to attend or participate in the prehearing conference set by this Notice, or any other stage of this proceeding, may be held in default under RCW 34.05.440 and WAC 480-07-450.**
- 11 The names and mailing addresses of all known parties and their known representatives are as follows:

Complainant: Washington Utilities and Transportation  
Commission  
P.O. Box 47250  
Olympia, WA 98504

Representative: Harry Fukano  
Jeff Roberson  
Assistant Attorneys General  
Office of the Attorney General  
Utilities and Transportation Division  
P.O. Box 40128  
Olympia, WA 98504-0128  
(360) 664-1225  
(360) 664-1188  
[harry.fukano@utc.wa.gov](mailto:harry.fukano@utc.wa.gov)  
[jeffroberson@utc.wa.gov](mailto:jeffroberson@utc.wa.gov)

Respondent: Jimmy Sherrell  
Shuttle Express, Inc.  
800 SW 16<sup>th</sup> St.  
Renton, WA 98055-2612  
[jimmysh@centurylink.net](mailto:jimmysh@centurylink.net)

Representative: Unknown

Public Counsel: Nina M. Suetake  
Lisa W. Gafken  
Ann Paisner  
Assistant Attorneys General  
Washington Attorney General's Office  
Public Counsel Unit  
800 Fifth Avenue, Suite 2000  
Seattle, WA 98104-3188  
(206) 389-2055  
(206) 464-6595  
(206) 521-3211  
[Nina.Suetake@atg.wa.gov](mailto:Nina.Suetake@atg.wa.gov)  
[lisa.gafken@atg.wa.gov](mailto:lisa.gafken@atg.wa.gov)  
[ann.paisner@atg.wa.gov](mailto:ann.paisner@atg.wa.gov)

- 12 Administrative Law Judge Michael Howard from the Commission's Administrative Law Division will preside during this proceeding.<sup>1</sup>
- 13 The Commission will give parties notice of any other procedural phase of the proceeding in writing or on the record, as appropriate during this proceeding.

DATED at Olympia, Washington, and effective September 11, 2020.

WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION

*/s/ Mark Schutter* on behalf of  
MARK L. JOHNSON  
Executive Director and Secretary

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<sup>1</sup> Judge Howard can be reached by email at [Michael.howard@utc.wa.gov](mailto:Michael.howard@utc.wa.gov) or by phone at (360) 664-1139.

**NOTICE**

Hearing facilities are accessible to persons with disabilities. Smoking is prohibited. If limited English-speaking, hearing-impaired parties or witnesses are involved in a hearing and need an interpreter, a qualified interpreter will be appointed at no cost to the party or witness.

If you need an interpreter, or have other special needs, please fill out and return this form to:

Washington Utilities and Transportation Commission  
Attention: Mark L. Johnson  
P.O. Box 47250  
Olympia, WA 98504-7250

(PLEASE SUPPLY ALL REQUESTED INFORMATION)

Docket: \_\_\_\_\_

Case Name: \_\_\_\_\_

Hearing Date: \_\_\_\_\_ Hearing Location: \_\_\_\_\_

Primary Language: \_\_\_\_\_

Hearing Impaired: (Yes) \_\_\_\_\_ (No) \_\_\_\_\_

Do you need a certified sign language interpreter:

Visual \_\_\_\_\_ Tactile \_\_\_\_\_

Other type of assistance needed: \_\_\_\_\_

English-speaking person who can be contacted if there are questions:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_