

CASCADE NATURAL GAS CORPORATION

Fifth Revision of Sheet No. 303

WN U-3

**Canceling
Fourth Revision of Sheet No. 303**

**SCHEDULE 303
WASHINGTON ENERGY ASSISTANCE FUND (WEAF) PROGRAM**

AVAILABILITY

To residential customers served on Schedule 503, household members of a dwelling served on Schedule 503, and applicants for residential service who will use a WEAFF grant to establish service within no more than five business days. An applicant for service under this Schedule must demonstrate his/her household income is less than or equal to 200% of federal poverty or 80% area median income guidelines. The average gross income for a WEAFF household is determined for income received during 3 calendar months prior to the month of application. If an applicant is determined ineligible using a 3-month average, the applicant's eligibility using documented income of the most recent 30 days prior to application will be used.

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PROGRAM YEAR

The program year is October 1 through September 30.

PROGRAM ADMINISTRATION

The program will be administered and delivered through designated agencies (Agencies) that meet the following criteria:

- 1) An Agency is an organization that administers Low Income Home Assistance Program (LIHEAP) funds to Cascade's customers. While not exhaustive of all potential Agencies, the list below includes all community action agencies currently administering LIHEAP and WEAFF to Cascade customers:

Qualifying Organization
Blue Mountain Action Council
Chelan-Douglas Community Action Council
Coastal Community Action Council
Community Action Connections
Community Action Council of Lewis, Mason & Thurston Counties
Community Action of Skagit County
Kitsap Community Resources
Lower Columbia Community Action Program
Northwest Community Action Program
Opportunities Industrialization Center of WA
Opportunity Council
Snohomish County Human Services Department

- 2) The Company has determined the Agency is capable of meeting performance obligations under this program. The Company may evaluate this annually based on various factors including past performance; and

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Director, Regulatory Affairs

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PROGRAM ADMINISTRATION (continued)

- 3) The Agency has executed a contract with the Company establishing roles and responsibilities consistent with this Schedule. Failure to comply with requirements in the contract may result in termination from the role of program administrator.

WEAF FUNDING

Eligible WEAF customers may receive a WEAF grant or grants totaling no more than \$625 WEAF per household per program year and no less than \$125 per household per program year; these changes apply to the entire program year. In no instance will the Company accept a WEAF grant or grants when the customer's account has an existing credit equal to or greater than \$300 where that credit is solely from a charitable grant or grants such as WEAF, LIHEAP, and Winter Help. (C)

A qualifying customer who has received a WEAF grant who moves and re-establishes service within the Company's Washington service territory within ten business days may have the credit balance from the grant(s) transferred to the account for the new service address.

In no instance shall WEAF grants or credits on an account attributed to a WEAF grant be paid in cash to a customer or any other household member.

ADMINISTRATION FEES

The Company will pay Agencies an administrative fee of \$75 per household qualified for a WEAF grant. One fee per household will be paid per program year.

COMMUNITY-BASED ORGANIZATIONS COSTS

The Company will fund community-based outreach programs and authorize a budget of \$73,000 in the first year and up to five percent of the annual WEAF program budget each year afterwards. This pilot will run for three years, which will allow the Company and its advisory group to collaborate, establish, and reevaluate the program.

PROGRAM COSTS

Program costs will be collected through Schedule 593. The Schedule 593 rate will be set annually to ensure collections for the program year budget plus any unspent funding from the prior year are no more than \$1,531,200 annually. (C)

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Third Revision of Sheet No. 303-B

WN U-3

Canceling
Second Revision of Sheet No. 303-B

**SCHEDULE 303
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ANNUAL REPORTING

By January 15, the Company will file with the Commission an annual report on WEAF program performance that will detail total dollars spent, dollars awarded to customers, dollars spent on delivery Agencies' administrative costs, number of households served per Agency, average award per household per Agency, and program dollars spent on marketing that is done by the Company or the Agencies. The report will also include a discussion on how the program's performance compares to prior years.

ADVISORY GROUP

An Advisory Group comprised of key stakeholders including Public Counsel, Commission Staff, the Energy Project, Cascade Staff, and representatives from the Community Action Agencies shall discuss and advise the Company on program related matters such as the evaluation of the program's performance, ongoing administrative concerns, the annual program budget and potential alternative program designs. The advisory group will meet via teleconference or in person no less than twice yearly. The advisory group may provide guidance and suggestions, but their input does not preclude the Company from submitting proposals or tariff changes to the Commission that do not have the support of the advisory group or a majority of its participants.

GENERAL TERMS

Service under this schedule is governed by the terms of this schedule, the Rules contained in this Tariff, any other schedules that by their terms or by the terms of this schedule apply to service under this schedule, and by all rules and regulations prescribed by regulatory authorities, as amended from time to time.

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CASCADE NATURAL GAS CORPORATION

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