

Third Revision of Sheet No. 3  
 Canceling  
 Second Sheet No. 3  
 WN U-2

Washington Water Service Company

For Commission's Receipt Stamp

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**WATER SERVICE**  
**RULES AND REGULATIONS**

**Rule 7 – Installation of Service Pipes and Meters**

The Utility will construct service connections of a proper size from its distribution mains to the customer's property. The Utility reserves the right to refuse to construct a service connection to any property if the applicant's pipes are not properly constructed and protected.

'Utility Meter Installation' – The Utility may meter any flat rate service at its discretion. The Utility's metered service rates will become effective after the customer has received thirty (30) days' written notice. All meters so placed will be installed and maintained by the Utility without direct retrofit cost to the customer.

See, WAC 480-110-415 and WAC 480-110-445.

**Rule 8 – Distribution Main Extension**

'Utility Allowance' – Where elevation and construction conditions allow and one or more bona fide potential customer(s)\* request a main extension, the Utility will construct and pay for the same, if the Utility has sufficient capacity available to meet DOH standards of quantity and quality. (T)

'Customer Prorate Share' – The cost of main extension in excess of the estimated customer(s) revenue for three (3) years (Utility allowance) must be paid by the potential customer(s)\* in advance. (T)

'Construction Contract' – No main extension will be considered as coming under this rule where the total cost of the main extension is greater than the estimated customer(s) revenue for six (6) years. Water main extensions and/or fire hydrants will be installed after contracts have been approved by the Commission pursuant to WAC's for special contracts for water utilities and distribution extensions.

See, WAC 480-110-435.

\*As defined in WAC 480-110-245. (T)

**Rule 9 – Responsibility for, and Maintenance of, Services**

'Point of Delivery' – The point at which water will be delivered to and received by the customer will be on the property line of the customer's property at a point designated by the Utility.

The Utility will install its meter or other connection device at the Point of Delivery, except, at its option, the Utility may install its meter at some other agreed upon point on the property of the customer, provided that in such event the property line will nevertheless be deemed the Point of Delivery.

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**WATER SERVICE**  
**RULES AND REGULATIONS**

**Rule 15 – Discontinuance of Service** (cont'd)

Required notice prior to disconnecting service: The Utility must serve a written disconnection notice on the customer, either by mail, or, at the Utility's option, by personal delivery of the notice to the customer's address, attached to the primary door.

A minimum of eight (8) business days' written notice will be given a customer before service is discontinued, except in the case of danger to life or property. Before disconnecting service, the Utility must in addition to the first (1<sup>st</sup>) notice as described above, provide a second (2<sup>nd</sup>) notice by one of the two options listed below.

- a. Delivered notice - The Utility must deliver s second (2nd) notice to the customer and attach it to the customer's primary door. The notice must contain a deadline for compliance that is no less then twenty-four (24) hours after the of delivery that allows the customer until 5:00 p.m. of the following day to comply, or
- b. Mailed notice - The Utility must mail a second (2nd) notice, which must include a deadline for compliance that is no less than three (3) business days after the date of mailing if mailed from within the state of Washington.

Disconnection notice will expire after ten (10) business days from the first day that the Utility may disconnect service, unless other mutually agreed upon arrangements have been made and confirmed in writing by the Utility. If mutually accepted arrangements are not kept, the Utility may disconnect service without further notice.

In addition to the foregoing, if a customer presents compelling evidence of financial difficulties acceptable to the Utility, in lieu of disconnection, the Utility will install a flow restrictor at the customer's agreement to such installation. The flow restrictor will be in place for a maximum of ninety (90) days to allow the customer the opportunity to bring the bill current. During that ninety (90) day period of time, the customer will be charged only the base rate as set out in Schedule 2 or Schedule 2.1. If the customer is not able to bring the bill current during that ninety (90) day period of time, then the Utility may initiate discontinuance of service pursuant to this rule and Commission rules. This opportunity will be offered to a customer no more than once each calendar year. See WAC 480-110-355. (T)

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**WATER SERVICE**  
**RULES AND REGULATIONS**

**Rule 26 – Compound Meter Procedures**

'Compound Meter' – is a combination of a large meter and a small meter, with a special change-over valve to accurately measure an extremely broad range of flow rates.

When the Utility determines that a compound meter is needed to accurately measure flow rates, then a compound meter is billed as a single customer; this is done by applying the larger meter size to determine the monthly metered rate service per **Schedule 2** or **Schedule 2.1** for base rate and usage blocks; the total billed usage amount is determined by combining the usage of both the large and small meters. (T)

**Rule 27 – Water Leak Procedures**

When the Utility determines that a leak has occurred on the customer's property, the Utility will adjust the customer's bill; after the customer submits a bill from a plumber or other evidence that the leak has been repaired, the Utility must re-calculate the customer's bill for the 'relevant time period'. The 'relevant time period' for this adjustment will not exceed two (2) months for any given leak. The customer's bill will be adjusted by:

- Estimating the customer's 'projected normal usage' during the relevant period(s) and billing this amount according to the usage rate shown on **Schedule 2** or **Schedule 2.1**. (T)
- Billing the 'excess usage' during the relevant period using 50% the usage rate(s) shown on **Schedule 2** or **Schedule 2.1**. (T)
- Crediting the difference between the original bill for the relevant period and the sum of the bills described in Steps 1 and 2.

'Projected Normal Usage' – as an estimate of what the customer's water consumption would have been had there been no leak. This estimate will be based on the same period from the prior year.

'Excess Usage' – as the actual metered usage minus the projected normal usage.

Note: The credit described in this Rule is available to a customer only once every twenty-four calendar months.

**Rule 28 - Landlord Reversion Agreement**

The Utility will automatically revert accounts into the landlord's name and responsibility, when tenants move out if the Landlord Reversion Authorization has been submitted to the Utility. The form is available for download at the Utility's website or a hard copy can be requested by the landlord. Reversion will remain on file with the Utility and can only be canceled with a 30-day written notification.

**Rule 29 - Meter Accuracy Testing**

The Utility will perform a meter accuracy test and share the results with the customer when requested. The test will be at no charge to the customer, except when multiple tests are requested by the customer within a twelve-month period. After the first test, additional tests in a twelve month period shall be billed to a customer at a time and material basis. See, WAC 480-110-405.

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**SERVICE AREA**

Water System List:

System Name	County	Region	DOH WFI #
CEDAR GROVE	MASON	SW	11914K
CEDARBROOK	KITSAP	NW	14001T
CEDARWOOD/SOUTH UNION	THURSTON	SW	002533
CLASSIC HEIGHTS	THURSTON	SW	63381B
CLEAR CREEK ESTATES	KITSAP	NW	47431C
CLIFTON WATER WORKS	KITSAP	NW	138554
CLOISTER, THE	THURSTON	SW	27091B
COLE, BRUCE WS	PIERCE	NW	35363W
CRESCENT PARK	THURSTON	SW	15999F
CRESCENT VALLEY #333	PIERCE	NW	37654N
CRISP	KITSAP	NW	07675L
CRISTALINA	KING		03014
CRYSTAL SPRINGS	THURSTON	SW	30049R
CURRIES LANDING	MASON	SW	03463T
CUYAMACA VILLAGE	THURSTON	SW	17100L
DELPHI DAUBEL	THURSTON	SW	18650L
DELTA LONG LAKE	KITSAP	NW	10340E
DULLUM	KITSAP	NW	02845R
EAGLE ESTATES	THURSTON	SW	02348N
EVERGREEN SHORES	THURSTON	SW	24163J
FOREST PARK	THURSTON	SW	07167Q
FOSS ROAD	KITSAP	NW	63918X
FOUR CORNERS	PIERCE	NW	152961
FOXHALL	THURSTON	SW	109911
FRAGARIA WOODS #1	KITSAP	NW	04613U
FRAGARIA WOODS #2	KITSAP	NW	04614B
FREDDIE LANE	KITSAP	NW	39944X
GLENWOOD FARMS 1 EAST	KITSAP	NW	362419
GLENWOOD FARMS 2 WEST	KITSAP	NW	362332
GLENWOOD STATION	KITSAP	NW	00561P
GLENWOOD TALLMAN	KITSAP	NW	AD392P

(N)

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**SCHEDULE NO. 3.1  
 GENERAL FACILITIES CHARGE**

Conditions (continued):

3. For the purposes of this tariff, a customer is defined as a person or entity whose property is directly connected to the water system.
4. The Utility will own and maintain all materials involved in the provision of water service.
5. If a main extension is required to provide service, the terms of the main extension shall be set out in a contract between the water service applicant and the Utility.
6. Funds collected under this Schedule will be maintained in a separate bank account. Funds will be used for developing and purchasing equipment and facilities needed for source, storage and transmission. Reports concerning the collection and use of funds will be provided to the Commission in accordance with WAC 480-110-455.

Meter Size	AWWA Meter Size Factor*	Charge		
¾ inch or smaller	1.00	\$ 1,549	Base Charge	
1 inch	1.67	\$ 2,587		(T)
1 ½ inch	3.33	\$ 5,158		
2 inch	5.33	\$ 8,256		
3 inch	10.00	\$ 15,490		
4 inch	16.67	\$ 25,822		
6 inch	33.33	\$ 51,628		

Anything larger than a 6 inch meter will be assessed by the AWWA standards.

\*AWWA Factor based on ¾ inch meter basis.

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**SCHEDULE NO. 4**  
**READY TO SERVE SERVICE**

Available

Within the limits of all Washington Water Service Company Water Service Areas and at Utility's option and capability to maintain Department of Health standards of quantity and quality.

Applicable

To any property owner who has completed and signed a Water Service Application, Certificate of Water Availability, and paid all applicable fees required for the Utility to commit service to a meter service connection. Applicable to domestic residential customers, where meters have not yet been installed.

Conditions

The charge for this service is not subject to cancelation or reduction for seasonal or temporary periods, unless seasonal rates apply per this tariff. This charge will be the monthly minimum bill for this class of service. At the time water service begins, the customer shall be converted to the metered rates on **Schedule No. 2 or Schedule 2.1**. Charge and commitment is limited to 1 ERU or connection per parcel. (T)

<u>Monthly Rates</u>	<u>Rate</u>
Each connection or customer	\$23.60

Note: The Ready to Serve charge may be discontinued upon receiving written request from the customer or for non-payment of the Ready to Serve charge. Termination of the charge will allow the Utility to remove the service connection. This disconnection or removal will allow the Utility to make that available service capacity to supply other connections on the water system.

After a commitment has been revoked for discontinued service, future service to the property will require a new application for service, payment of service connection charges and will be subject to the availability of service company capacity at such time as the future application for service is made.

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**SCHEDULE NO. 6**  
**RESIDENTIAL FIRE SPRINKLER SERVICE INSTALLATION**

**Availability**

This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health standards of quantity and quality.

**Applicable**

For the customer(s) that desire to install fire suppression systems in accordance with NFPA 13D where the customer's residence that is served by the Utility and where the Utility has confirmed the adequacy of the Utility's service capacity.

**Charges**

Installation of residential fire system -Time and Materials

**Conditions**

1. The Utility will deny a customer's request for a residential fire sprinkler service if it cannot provide the pressure, flow or level of service required by the customer's fire suppression system.
2. The customer shall construct, at its own discretion, its own fire suppression system on the customer's property. The customer is providing and constructing such system based upon the customer's own knowledge and for the customer's own purposes. The customer will retain ownership and shall be responsible for the maintenance and operation of the fire suppression system.
3. The Utility shall provide to the customer the facilities to provide water to the customer's fire suppression system, consisting of a leak detection device being no larger than a one-inch (1") meter and connection to the Utility's water main, which will flow through a leak detection device to be installed by the Utility. The connection, leak detection device and assorted appurtenances shall be provided to the customer on a time and material basis. Meters larger than one inch (1") will be considered upsized and will be charged in accordance with **Schedule 2** or **Schedule 2.1**. A combined service may be used for connections 1" or smaller. A connection larger than 1" shall be used only for the provision of the fire suppression system and shall not be used for any other purpose, including, but not limited to, domestic water service. The customer must provide, at the customer's sole expense, a backflow prevention device, which complies with the Utility's Cross Connection Control program as defined in **Rule 20** of this tariff. (T)

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**SCHEDULE NO. 6**  
**RESIDENTIAL FIRE SPRINKLER SERVICE INSTALLATION (cont'd)**

**Conditions** (cont'd)

- 7. The customer understands and agrees that the Utility is not acting as an insurer of the customer or customer's property or property of others on the property. The Utility shall not be liable for any loss of life, personal injury, loss, or damage to property of the customer, its family members, agents, guests or invitees whether or not caused by failure of the facilities and the customer shall hold the Utility and the Utility's directors, officers, employees and agents harmless from any such claim. The Utility makes no warranties or representations as to performance of the facilities. Nor shall the Utility be liable under any theory in law or equity to the customer or customer's family members, agents, guests or invitees for any consequential, incidental, punitive or other loss or damage beyond direct damages caused by the Utility's gross negligence or intentional misconduct or a violation of RCW 19.122 by the Utility, and then only in an amount not to exceed ten-thousand dollars (\$10,000.00). (D)
- 8. The customer hereby agrees to purchase insurance, in such amount as the customer deems adequate, to protect against loss by fire, which insurance customer agrees shall be the customer's sole source of recovery for failure of the facilities, except for the Utility's gross negligence or intentional misconduct or the Utility's violation of RCW 19.122. Said insurance policy shall include a waiver of subrogation as applied to the Utility, its directors, officers, employees and agents.
- 9. Only closed loop or single/double head loop fire suppression systems may be connected to the Utility's system.
- 10. Authorized use of water through a fire suppression system meter shall be billed to the customer at the normal water usage rates established by the Utility on **Schedule 2** or **Schedule 2.1**. Authorized use of water through a fire suppression system meter is limited to fire suppression system testing, maintenance, or actual fire prevention or control. (T)

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**SCHEDULE NO. 6**  
**RESIDENTIAL FIRE SPRINKLER SERVICE INSTALLATION (cont'd)**

**Conditions** (cont'd)

- 11. Unauthorized use of water through a fire suppression system meter shall be billed to the customer at a rate of twelve (12) times the water usage rate established by the Utility on **Schedule 2** or **Schedule 2.1**. (T)
- 12. Except as noted in **Condition 13** below, should the unauthorized use of water through a fire suppression system meter not be permanently eliminated by the customer within thirty (30) days, the fire suppression system water service shall be deemed a normal domestic service with all related fees and charges due and payable immediately. Alternatively, if payment of fees and charges is not received, the customer shall be provided notice of disconnection of the fire suppression system water service, after which the fire suppression system water service will be disconnected.
- 13. Should the unauthorized use of water through the fire suppression system occur concurrently with the disconnection of domestic water service to the property due to lack of payment for the domestic service, the customer will be provided notice of fire suppression system service disconnection by posting such notice of disconnection on the door of the residence. Copies of such notice shall be provided to the appropriate county official and the local fire district and retained by the Utility and shall include the date, time, and name of the Utility employee posting the notice.

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**SCHEDULE NO. 7  
FIRE HYDRANT INSTALLATION**

Availability

This schedule is available to customers taking service under Schedules 1, 1.1, 2, or 2.1 of this tariff. This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health standards of quantity and quality. (T)

Applicable

To the installation of fire hydrants, where requested by customer(s).

Conditions

Fire hydrants will be constructed only after a customer has made a deposit equal to one-half (1/2) of the estimated cost of installation of the hydrant and then only where the Utility can provide fire flow, which meets minimum standards for state and county or, if applicable, city ordinance.

Installation of a fire hydrant by the Utility shall not constitute a warranty or guaranty by the Utility that a fire will be extinguished. The customer is advised at all times to maintain adequate fire insurance to cover the customer's expected loss from a fire, which may occur.

The Utility will deny a customer request for a hydrant if the system serving the customer cannot provide the level of service required for fire flow under state and county or, if applicable, city ordinance or if the request is for an area that is not capable of service from an existing main without a main extension.

Installation Charge	Rate
Each fire hydrant	\$9,200
Tax Gross-up of 27%	\$2,484
Total Hydrant Installation	\$11,684

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**SCHEDULE NO. 8  
 SERVICE CONNECTION CHARGE**

Available

Within the limits of all Water Service Areas and at Utility's option and capability to maintain Department of Health standards of quantity and quality.

Applicable

Applies to all new applicants for properties not currently served and within the Commission Service Area (as defined in the tariff) for the Utility only when surplus system capacity is available and a direct connection can be made to an existing main that has adequate hydraulic capacity.

Conditions

1. A charge will be made the first time a customer's service pipe is connected to the Utility's main. The charge for a larger connection will be the cost of labor and materials. A meter will be furnished, installed and maintained by the Utility without direct cost to the customer.
2. The Utility owns and maintains all materials involved in making a service connection.
3. The service connection charge must be paid before installation.
4. In addition, when it is necessary to bore under or trench through an existing road beyond what is required of a tap and push, the cost of boring or trenching will be in addition to the Service Connection Charge.
5. Meter will be placed in a suitable meter box located at the customer's property line, except when this is not practicable. The meter will be installed upon the customer's premises in some convenient location approved by the Utility where the meter will at all times be accessible for reading, inspection and testing. (See Rules 7, 8 & 9)
6. Service Connections will be installed within 30 days from payment, unless prior arrangements in writing are agreed upon by both the customer and the Utility. (T)

Size of Service Connection	Service Connection Charge
For lots requiring new service connection	
5/8 x 3/4 inch service setting	\$3,950.00
Tax Gross-up of 27%	\$1,066.50
Total New Service Connection Charge	\$5,016.50
For lots with a service line and angle stop only	
3/4 inch service setting	\$515
Tax Gross-up of 27%	\$139
Total Service Connection Charge	\$654

Larger than 3/4 inch service setting (new or existing service)      Labor, Materials, and Taxes

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**SCHEDULE NO. 11**

**WHOLESALE WATER – CITY OF TACOMA**

Available

To water service taken by the City of Tacoma through interties constructed between the company and City of Tacoma. Available only upon closing of the purchase of assets from Rainier View Water Company.

(N)

Rates

The rate for such service will be at the rate in effect at the time the water is taken that the City of Tacoma charges the Company for water delivered from the City of Tacoma to the Company

(N)

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**SCHEDULE NO. 12**  
**CAPITAL IMPROVEMENT SURCHARGE\***

**Available**

Within the limits of the Cristalina service area and at utility's option and capability to maintain Department of Health standards of quantity and quality.

**Applicable**

Applicable to any connection or customer of the utility company.

**Conditions**

The charge for this service is not subject to cancellation or reduction for seasonal or temporary periods, unless seasonal rates apply per this tariff. This charge will be the monthly minimum bill for this class of service and will be in addition to other charges as provided in this tariff.

**Monthly Rates**

Each connection or customer will pay a surcharge of \$32.00

**Purpose**

The surcharge being sought after will include the following Capital Improvements:

- Installation of individual water meters as required by Washington State.
- Installation of a hydro pneumatic booster pumping facility to provide adequate volume and pressure to all residents.
- Replacement of substandard leaking and water lines.
- Increasing security of water supply.
- A new on-site generator with backup power in the event of power outages.

These improvements are both mandatory to be in compliance with the Department of Health and Safe Drinking water requirements as well as the voluntary improvement of the backup generator that has been requested by customers, but is not required for water quality. Surcharge to expire June 1, 2029 or upon recovery of \$555,000 loan principle plus interest charges and state excise taxes, whichever occurs first. Surcharge may be paid (within 90 days of effective date) in a one-time payment sum of \$6,607 per customer and save interest cost.

\*This tariff (previously First Sheet No. 24 of Cristalina, LLC) is adopted pursuant to Order No. UW-141301 Order 01 Paragraphs 34 and 35.

(N)

(N)

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**SCHEDULE X**  
**ANCILLARY CHARGES**

Rule 6	Reconnection Charge			(M)
	8:00 a.m to 4:00 p.m. Monday through Friday	\$25.00		
	All other hours	\$70.00		
Rule 5	Disconnection Visit Charge	\$15.00		
Rule 18	Account Set-up Charge	\$15.00		
	Account Set-up Charge with required meter reading	\$22.50		
Rule 19	NSF Check Charge	\$15.00		
Rule 22	Credit Card Convenience Fee	\$1.25		
Rule 21	Backflow Assembly Testing and Inspection Charge	\$_____		
Rule 31	Water Availability Analysis Charge			
	Lender Letter	\$20.00		
	≤ 2 ERUs	\$100.00		
	≥ 3 ERUs	\$500.00		(M)

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