



**REGISTRATION
OF COMMUNITY SOLAR
COMPANY**

621 Woodland Square Loop SE
Lacey, WA 98503
PO Box 47250
Olympia, WA 98504-7250
Telephone (360) 664-1222
Website: www.utc.wa.gov
Email: transportation@utc.wa.gov

- 1. Complete this application form
- 2. Submit this form via the [Records Center Web portal](#)
- 3. UTC will issue a letter generally within 30 days
- 4. Pay online at [Make a Payment Now](#)

Type of Application:

- New Applicant - Fee \$450
- Amending Registration (Change of business structure, name change, etc.) – Fee \$150

Received
Records Management
10/30/19 14:53
State Of WASH.
UTIL. AND TRANSP.
COMMISSION

Community Solar Company Information:

Company Name: King County Housing Authority d/b/a:
Company Mailing Address: 600 Andover Park W
City/State/Zip: Tukwila, WA 98188
Website Address: www.kcha.org

Unified Business Identification Number (UBI): C600 260 524

For assistance contact Department of Revenue/Business Licensing Services at 1 (800) 451-7985 or www.bls.dor.wa.gov.

Active electrical license or registration number issued by the Washington Department of Labor and Industries (LNI), if applicable: NA

For assistance contact LNI 360 (902) 5269 or ElectricalProgram@lni.wa.gov.

Questions regarding this application should be directed to:

Name: Jenna Smith
Phone Number: 206 826-5339
Mailing Address: 600 Andover Park W
City/State/Zip: Tukwila, WA 98188
Email: jennas@kcha.org

FOR OFFICIAL USE ONLY		
Receipt ID	111-0268-141-02	Payment ID

Registered Agent (A Washington agent is required if the company is located outside Washington state):

Name: [redacted]
Mailing Address: [redacted]
City/State/Zip: [redacted]
Phone Number: [redacted]
Email: [redacted]

Name, address and title of each officer or director (attach additional pages if needed):

<u>Name</u>	<u>Address</u>	<u>Title</u>
Stephen Norman	600 Andover Park W	Executive Director
[redacted]	[redacted]	[redacted]
[redacted]	[redacted]	[redacted]

Name and address of all administrators the company has contracted with or retained to perform tasks on its behalf (attach additional pages if needed):

<u>Name</u>	<u>Address</u>	<u>Title</u>
NA	[redacted]	[redacted]
[redacted]	[redacted]	[redacted]
[redacted]	[redacted]	[redacted]

Regulatory Contact
Emergency Contact
Consumer Questions and UTC Complaint Contact

Name: Jenna Smith
Phone Number: 206 826-5339
Mailing Address: 600 Andover Park W
City/State/Zip: Tukwila, WA 98188
Email: jennas@kcha.org

Description of services offered or services the company intends to offer, including financing models:

King County Housing Authority is registering plans to register four solar systems at three multifamily properties as community solar. The sole purpose of registering these solar systems is to meet the requirements of the state's Renewable Energy System Incentive Program for Community Solar & Shared Commercial Solar Projects in order to capture incentive money for low-income residents that live at the properties where the community solar is installed. KCHA will not sell any of the energy produced and will completely utilize all of the produced energy for common area uses.

Description of the technical administrative competency (i.e., project management experience) of the principal personnel that the company will use to provide the proposed services:

KCHA has established the King County Housing Authority Low Income Community Solar Program to invite King County Housing Authority staff who are Puget Sound Energy customers to participate. Participation requires that each participant donate the incentive money that will be generated annually from the Renewable Energy

System Incentive Program for Community Solar & Shared Commercial Solar Projects to a communal fund for the residents that live at the properties where the community solar is installed.

Jenna Smith, Resource Conservation Manager for King County Housing Authority is managing the KCHA Low Income Community Solar Program. Management includes submission of materials and annual registration for the UTC, as well as compliance with UTC regulations and rules and the Renewable Energy System Incentive Program for Community Solar & Shared Commercial Solar Projects program administered by Washington State University, and management and the tracking of the financial incentives to be distributed to the communal fund for residents that live at the properties where community solar is installed.

Is there any pending litigation against the company? If so, describe litigation giving county and state of filing, case number, and brief synopsis of the issues being litigated:

KCHA is a low income property management organization and is periodically sued by residents. No litigation is the result of solar systems installed on the properties.

I acknowledge the company's responsibilities under WAC 480-103-135 (Complaints and Disputes):

Yes No

If there have been complaints filed against the company, give evidence of the resolution of any outstanding complaints against the company on file at the commission.

NA

Evidence of adequate financial resources (add a PDF of the following):

- Current Balance Sheet Prospective Profit & Loss Statement Latest Annual Report, if any
- Evidence of Escrow or trust account where the company will hold advances or deposits collected from customers, project participants or applicants.

I understand that the filing of this registration application does not in itself constitute registration until registration is authorized by this Commission. I hereby declare and affirm that the information contained in this registration application is true to the best of my knowledge and belief.

Yes No