

MEMORANDUM

1/23/09
I agree
[Signature]

TO: Gene Eckhardt, Assistant Director of Solid Waste, Transportation, and Water
FROM: Penny Ingram, Regulatory Analyst
SUB: Closure of old docket numbers
Date: January 20, 2009

Gene, I recommend closing the following docket numbers:

TG-010804 is a docket number established by Deborah Reynolds to track her work on the state solid waste advisory committee. The docket number is no longer necessary.

TG-070846 is a docket number established to track staff time spent on a project with Pierce, King and Snohomish counties to coordinate the writing of a disaster debris manual. This project, in the future may require additional time, however, I believe staff still could use the docket to track time, if necessary.

Any questions please let me know.

Thank you.