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WASH. UT. &amp; TP. COMM

November 13, 2007

David Lykken  
 Acting Pipeline Safety Director  
 WUTC  
 PO Box 47250  
 Olympia, WA 98504-7250

**RE: Commission Order Requiring Pipeline Safety Compliance**

Dear Mr. Lykken:

This letter addresses the action items requested in the October 23, 2007 letter to Mark Bauer from Carole Washburn. Specifically, Jim Flisrand has been assigned as the Interim Natural Gas System Manager. He has been relieved of his duties as Operations Manager (Public Works). His duties are now devoted full-time to the natural gas system and will remain so until a new employee can be recruited for the permanent Natural Gas System Manager. We have recently increased the salary range for this position (similar to the WUTC recently increasing the pay range of the Pipeline Safety Director opening) in an effort to attract more attention to the job opening and to be more competitive with private utilities.

The second action item, O&M manual, will be submitted by Mr. Oleksa on or before November 15, 2007 under separate cover. Mr. Flisrand has been in contact with WUTC staff regarding this submittal and has been reviewing draft sections of the manual over the past few weeks.

Although we have not achieved our ultimate goal of hiring a new employee as Natural Gas System Engineer/Manager, we are in compliance with the order at this time. We look forward to providing you with future notice when the permanent position has been filled. I am available at (360) 615-5721 or [ChrisSearcy@ci.enumclaw.wa.us](mailto:ChrisSearcy@ci.enumclaw.wa.us) if you need anything further regarding this matter. Thank you.

Sincerely,

Chris Searcy  
 Public Works Director

cc: David W. Danner, WUTC Executive Director  
 Mayor John Wise  
 Mark Bauer / City Administrator  
 Mike Reynolds / City Attorney  
 Jim Flisrand / Interim Natural Gas System Manager