



STATE OF WASHINGTON  
WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION  
*1300 S. Evergreen Park Dr. S.W., P.O. Box 47250 • Olympia, Washington 98504-7250*  
*(360) 664-1160 • TTY (360) 586-8203*

November 20, 2014

Telecommunications Companies

RE: Action Required by December 31, 2014

Contact Information-Compliance Filing WAC 480-120-414  
Docket UT-072149

Dear Service Provider,

Contact Information Required:

Please refer to docket UT-072149 and send your current emergency and non-emergency contact information electronically to: [records@utc.wa.gov](mailto:records@utc.wa.gov) or by regular mail to: Executive Secretary, Washington Utilities and Transportation Commission. Attention: Record Center, Docket UT-072149, PO Box 47250, WA 98504-7250.

Background:

To enable response to natural, accidental or man-made disasters, the Washington Utilities and Transportation Commission (commission) and the state Emergency Management Division maintain duplicate lists of contacts for certified telecommunications providers.

In reviewing our records we have found that there are a number of companies that do not have current information on file as required by WAC 480-120-414.

If you have customers in Washington, the commission needs to know how to reach the correct personnel in both an emergency and non-emergency. Please verify the commission has the information by December 31, 2014.

Questions:

If you have questions regarding this letter, please contact Mr. Virgil Santos at [vsantos@utc.wa.gov](mailto:vsantos@utc.wa.gov) or 360. 664.1280.



**WAC-480-120-414 Emergency operation.** (1) Each company must maintain, revise, and provide to the commission the following:

(a) The titles and telephone numbers of the company's disaster services coordinator and alternates; and

(b) Upon request of the commission, the company's current plans for emergency operation, including current plans for recovery of service to governmental disaster recovery response agencies within the state of Washington.

(2) For coordination of disaster response and recovery operations, each company must maintain on file with the Washington state emergency management division the titles and telephone numbers of the managers of the company's:


(a) Local network operations center;

(b) Regional network operations center; or

(c) Emergency operations center.

[Statutory Authority: RCW [80.01.040](#) and [80.04.160](#). 05-03-031 (Docket No. UT 040015, General Order No. R-516), § 480-120-414, filed 1/10/05, effective 2/10/05; 03-01-065 (Docket No. UT-990146, General Order No. R-507), § 480-120-414, filed 12/12/02, effective 7/1/03.]

<b>Company Name</b>						
<b>Services Provided</b>						
<b>Emergency Plan (Y/N)</b>						
<b>Emergency Plan Filed with UTC (Y/N)</b>						
<b>Regional or Emergency Operation Center (Y/N)</b>						
	<u>Name</u>	<u>Title</u>	<u>Address</u>	<u>Email</u>	<u>Telephone</u>	<u>Cell</u>
<b>Primary Regulatory Contact</b>						
<b>Disaster Service Coordinator</b>						
<b>Alternate Disaster Service Coordinator</b>						
<b>Local Network Operations Manager</b>						
<b>Regional or Emergency Network Operations Center Manager</b>						
<b>Signed:</b>						
<b>Date:</b>						

  
 STEVEN V. KING  
 Executive Director and Secretary