

Review and Monitoring

Driver Hiring:

1. Put in place new forms to assure precise, complete and acute hiring information.
2. Review and require accurate background investigations and previous employer verifications.
3. Monitor back ground investigation and previous employer verifications and record keeping.

Alcohol and Drug Testing:

1. Develop a rapport with the drug test consortium, ensuring that they have current employee roster, inform the consortium of any new employees that need to be added and remove those who are no longer active.
2. Put in place a policy that controls those employees who become inactive, part time or seasonal.
4. Review quarterly random selections.
5. Assure that records are kept current, accurate and secured.

Files and Record Keeping systems:

1. Put in place and bring current proper files and record keeping for: Driver Qualification; Personnel; Background Investigation; Accident and Investigation; Driver Disciplinary Records; and Training.
2. Put in place proper maintenance files for handling DVIRs, maintenance repairs, periodic service and preventative maintenance record keeping.
3. Monitor files and records for timely completion and accuracy.

Periodic planned and unplanned review of files and recordkeeping:

1. Work with administrative staff to bring current files up to new Company Standard and training for their proper maintenance.
2. Spot check files and records on planned and unplanned basis for assured continued compliance with Company Policy and requirements.

Driver Observation and Monitoring:

1. When possible drivers will be monitored on the road and during their normal operation for compliance with Company Safety Standards and Driver Rules.

The above terms of this Addendum to the Consulting Agreement entered into between Triangle Charters, LLC and Gary Hahn and Associates, LLC, Transportation Loss Control Consultant are hereby agreed to and shall remain in effect for the life of the original Consulting Agreement.

<hr/>	<hr/>		<hr/>
Dan Wilder	Date	Gary V. Hahn	11/20/2014 Date