

## RECEIVED RECORDS MANAGEMENT

January 20, 2004

04 JAN 21 AM 10: 43 Via Overnight Delivery

STATE OF WASH. UTIL. AND TRANSP.

210 N. Park Ave.

Mr. David Dittemore

Winter Park, FL 32789

Washington Utilities and Transportation Commission

1300 S. Evergreen Park Drive, S.W.

Olympia, WA 98504

P.O. Drawer 200

Time Warner Telecom of Washington, L.L.C RE:

Winter Park, FL 32790-0200

WA Emergency Operations Information Request

RE: UT-031755

Tel: 407-740-8575

Dear Mr. Dittemore:

Fax: 407-740-0613 tmi@tminc.com

Enclosed please find a copy of the WA Emergency Operations Information Request, filed on behalf of Time Warner Telecom of Washington, L.L.C. No check is enclosed as there are no remittance fees due.

Please acknowledge receipt of this filing by date-stamping the extra copy of this cover letter and returning it to me in the self-addressed, stamped envelope provided for that purpose.

Questions regarding this filing should be directed to my attention at 407-740-8575. Thank you for your assistance in this matter.

Sincerely.

Amy L. Thrasher

Compliance Reporting Consultant

cc: Brian Thomas - Time Warner Telecom of Washington, L.L.C

file: Time Warner Telecom of Washington, L.L.C - Reporting - Washington

## Time Warner Telecom of Washington, L.L.C. Rulemaking on Emergency Information Docket No. UT-031755

WAC	480-120-	414 Eme	rgency	operation.	
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(1) the following:	All companies must maintain, revise, and provide to the commission					
(a)	The titles and telephone numbers of the company's disasters services coordinator and alternates; and Thomas Russell – Contingency Planning Manager – 303-566-5985					
	Fred Lyons – Director of Operations – 206-676-8080					
(b)	Upon request of the commission, the company's current plans for emergency operation, including current plans for recovery of service to governmental disaster recovery response agencies within the state of Washington.					
	For coordination of disaster response and recovery operations, each t maintain on file with the Washington state emergency					
	livision the titles and telephone numbers of the managers of the					
(a)	Local network operating center;					
	Fred Lyons, Dir of Operations 206-676-8080 or 206-730-5405 (cell)					
(b)	John Maudlin, Central Office Engineer 206-676-8086 or 206-730-5407 Regional network operations center; or					
	National Operations Center 800-829-0420					
(c)	Emergency operations center.					
	National Operations Center 800-829-0420					
B	1. The /2003					
Brian Thomas	, Vice President Date					