



STATE OF WASHINGTON

WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION

1300 S. Evergreen Park Dr. S.W., P.O. Box 47250 • Olympia, Washington 98504-7250
(360) 664-1160 • TTY (360) 586-8203

December 22, 2010

Telecommunications Companies

RE: Action Required by January 31, 2011

Contact Information-Compliance Filing under WAC 480-120-414
Docket UT-072149

Dear Service Provider:

To assist emergency responders, in the Washington Utilities and Transportation Commission (commission) maintains lists of emergency contacts for certified telecommunications providers.

In reviewing our records, we have found that several companies do not have current information on file as required by WAC 480-120-414. That regulation is attached in Appendix A for your reference.

If you have customers in Washington, the commission needs to know how to reach the correct personnel in your company in the event of an emergency. The attached form (Appendix B) sets out the contact information we need. Please verify the commission has the information by January 31, 2011.

Please send your current emergency and non-emergency contact information electronically to records@utc.wa.gov, or by regular mail to Executive Director and Secretary, Washington Utilities and Transportation Commission, P.O. Box 47250, WA 98504-7250, Attention: Records Center, Docket UT-072149.

If you have questions, please contact Virgil Santos at vsantos@utc.wa.gov or (360) 664-1280.

DAVID W. DANNER
Executive Director and Secretary



Appendix A

WAC-480-120-414 Emergency operation. (1) Each company must maintain, revise, and provide to the commission the following:

(a) The titles and telephone numbers of the company's disaster services coordinator and alternates; and

(b) Upon request of the commission, the company's current plans for emergency operation, including current plans for recovery of service to governmental disaster recovery response agencies within the state of Washington.

(2) For coordination of disaster response and recovery operations, each company must maintain on file with the Washington state emergency management division the titles and telephone numbers of the managers of the company's:

(a) Local network operations center;

(b) Regional network operations center; or

(c) Emergency operations center.

[Statutory Authority: RCW 80.01.040 and 80.04.160. 05-03-031 (Docket No. UT 040015, General Order No. R-516), § 480-120-414, filed 1/10/05, effective 2/10/05; 03-01-065 (Docket No. UT-990146, General Order No. R-507), § 480-120-414, filed 12/12/02, effective 7/1/03.]

Appendix B

Company Name						
Services Provided						
Emergency Plan (Y/N)						
Emergency Plan Filed with UTC (Y/N)						
Regional or Emergency Operation Center (Y/N)						
	<u>Name</u>	<u>Title</u>	<u>Address</u>	<u>Email</u>	<u>Telephone</u>	<u>Cell</u>
Primary Regulatory Contact						
Disaster Service Coordinator						
Alternate Disaster Service Coordinator						
Local Network Operations Manager						
Regional or Emergency Network Operations Center Manager						
Signed:						
Date:						