



STATE OF WASHINGTON

WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION

1300 S. Evergreen Park Dr. S.W., P.O. Box 47250 • Olympia, Washington 98504-7250  
(360) 664-1160 • TTY (360) 586-8203

February 10, 2010

Washington State Communications Service Provider

**RE: UT-072149: Action Required-Respond by February 22, 2010  
Compliance Filing for Emergency Contact Information WAC 480-120-414**

The attached letter was sent to you by the Washington Utilities and Transportation Commission on November 17, 2009, requesting contact information for our file by December 31, 2009.

The Commission has not received your company's updated emergency contact information in compliance with WAC 480-120-414.

This is the second notification.

Please provide this information no later than February 22, 2010. You may file the information via email to the commission records center under docket UT-072149 by emailing [records@utc.wa.gov](mailto:records@utc.wa.gov)

If you have questions regarding compliance and filing, please contact Virgil Santos at 360-664-1280 or via email at [vsantos@utc.wa.gov](mailto:vsantos@utc.wa.gov).

Thank you for your time and consideration.

Sincerely,

DAVID W. DANNER  
Executive Director and Secretary

Enclosure



SERVICE DATE

NOV 18 2009

STATE OF WASHINGTON

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November 17, 2009

Telecommunications Companies

RE: Action Required by December 31, 2009

Contact Information-Compliance Filing WAC 480-120-414  
Docket UT-072149

Dear Service Provider,

Contact Information Required:

Please refer to docket UT-072149 and send your current emergency and non-emergency contact information electronically to: [records@utc.wa.gov](mailto:records@utc.wa.gov) or by regular mail to: Executive Secretary, Washington Utilities and Transportation Commission. Attention: Record Center, Docket UT-072149, PO Box 47250, WA 98504-7250.

Background:

To enable response to natural, accidental or man-made disasters, the Washington Utilities and Transportation Commission (commission) and the state Emergency Management Division maintain duplicate lists of contacts for certified telecommunications providers.

In reviewing our records we have found that there are a number of companies that do not have current information on file as required by WAC 480-120-414.

If you have customers in Washington, the commission needs to know how to reach the correct personnel in both an emergency and non-emergency. Please verify the commission has the information by December 31, 2009.

Questions:

If you have questions regarding this letter, please contact Mr. Virgil Santos at [vsantos@utc.wa.gov](mailto:vsantos@utc.wa.gov) or 360. 664.1280.



**WAC 480-120-414 Emergency operation.** (1) Each company must maintain, revise, and provide to the commission the following:

(a) The titles and telephone numbers of the company's disaster services coordinator and alternates; and

(b) Upon request of the commission, the company's current plans for emergency operation, including current plans for recovery of service to governmental disaster recovery response agencies within the state of Washington.

(2) For coordination of disaster response and recovery operations, each company must maintain on file with the Washington state emergency management division the titles and telephone numbers of the managers of the company's:

(a) Local network operations center;

(b) Regional network operations center; or

(c) Emergency operations center.

Format for response:

<b>Company Name</b>						
<b>Services Provided</b>						
<b>Emergency Plan (Y/N)</b>						
<b>Emergency Plan Filed with UTC (Y/N)</b>						
<b>Regional or Emergency Operation Center (Y/N)</b>						
	<u>Name</u>	<u>Title</u>	<u>Address</u>	<u>Email</u>	<u>Telephone</u>	<u>Cell</u>
<b>Primary Company Regulatory or Government Contact</b>						
<b>Disaster Service Coordinator</b>						
<b>Alternate Disaster Service Coordinator</b>						
<b>Local Network Operations Manager</b>						
<b>Regional or Emergency Network Operations Center Manager</b>						
<b>Signed:</b>						
<b>Date:</b>						

Sincerely,



DAVID W. DANNER  
 Executive Director and Secretary