

Email sent by Kristi Wallis 2.14.11

Subject: WUTC - I-937 Washington Conservation Working Group - February 17, 2011 Meeting

To Members of the I-937 Washington Conservation Working Group and Interested Parties:

Hello -

The I-937 Washington Conservation Working Group meets Thursday, February 17th, from 9:30 to 5:00 in Olympia WUTC Room 206. Conference call facilities will be provided.

As we discussed at the February 2nd Steering Committee Meeting, I have been speaking with individual parties in order to gather information and prepare a strawman proposal relating to the structure of the process and a candidate list of issues. At the February 17th meeting, you will (i) discuss, modify as appropriate, and adopt a process structure, (ii) determine which issues will be addressed in this process, (iii) begin to build the foundation of existing information (so as not to reinvent the wheel), (iv) have a preliminary discussion of three key issues and, (iv) develop a work plan. I will distribute the strawman proposal, the candidate issue list, and a more detailed proposed agenda tomorrow.

I have attached the draft notes from the February 2nd meeting. (These notes have Avista's issue list as an attachment.) Our thanks to Rick Applegate of the WUTC Staff who did the lion's share of the work on these notes. You will notice that they are designated as draft, and we need your input to finalize them (the meeting notes will be filed in the docket). You will have a chance to discuss and approve the notes at the February 17th meeting, but if you have any comments or corrections before them, please send them to me.

I have also attached the current distribution list for this process. I would appreciate it if you could let me know if anyone should be added, provide any missing information and correct any mistakes.

Finally, I appreciate everyone's willingness to come to Olympia for a full-day session. We have a very full agenda and I anticipate that we will need all of our time and will meet until 5:00.

I look forward to seeing you on Thursday. Cheers, Kristi