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MOUNTAIN VIEW
COMMUNICATIONS

September 24, 2007

Patricia Johnson
Utilities and Transportation Commission
P.O. Box 47250
Olympia, WA 98504-7250

SUBJECT: City of Enumclaw's Stipulated Agreement to Docket UG-051609

Dear Patricia

In reference to your email of September 20, 2007 I have enclosed the information requested and/or the status of the issue within the settlement agreement between the City of Enumclaw and WUTC.

The City of Enumclaw's natural gas training program is Policy 12 in the Operation and Maintenance Manual. A copy is enclosed for your review. As the program states all personnel will be trained prior to being assigned tasks associated with natural gas. The City is using in-house and industry training with experts in the natural gas field. Documentation of all training is placed in personnel files. Training with corrosion consultants, manufacture representation, work shops, and local union halls will vary with availability and scheduling, however, all personnel will be trained in all safety sensitive activities. The Gas Utility Manager will be updating a specific calendar of training events each year and will be on file for review.

The Utility Gas Manager was anticipated to be on board by June 30, 2007, however, after making a number of contacts and receiving limited response, the City was unable to complete that task of the agreement. Current personnel made adjustments in their schedule to assure all gas issues were addressed and all safety concerns resolved. Currently the City is advertising in local papers, employment programs, multi state newspapers and other sources in an effort to complete this task at the earliest possible time.

The maintenance and operations staff on the Natural Gas System is continually trying to update and improve individual qualifications. As indicated in the settlement agreement, the City of Enumclaw has an Operations Supervisor, Mark Van Weiringen, with 25 years of experience in natural gas with significant training in all aspects of the City of Enumclaw Gas System. He also has documented training from corrosion consultants, industry specialists, and additional training as identified in the City of Enumclaw Training Program

The City of Enumclaw also has four additional staff working in the operation and maintenance activities in accordance with their documented training. Scott Nickels, lead worker, is trained in all aspects associated with the Enumclaw Gas System. Kelly Oles, gas worker, is trained in all aspects as required within his job task. Charles Speece and Brian Peters are gas workers trained in specific tasks as assigned in the Natural Gas System. Mr. Peters and Mr. Speece are in an ongoing training program to qualify in all natural gas activities.

In summary, the City of Enumclaw has been moving ahead to accomplish all aspects of the settlement agreement. Completion of a new revised O & M Manual has taken more time than anticipated by our consultant; however, the City is assured it will be completed by November 30, 2007. Filling the Utility Manager position has been difficult; however, the City realizes the importance of this position and will continue its efforts to complete this task at their earliest possible time. Qualifications of maintenance staff are adequate to complete all tasks by qualified trained personnel. Additional training of junior staff will give more flexibility to our department.

In reviewing our current status, please advise on how we can amend the agreement to accomplish the intent of the original agreement.

Sincerely,


Jim Flisrand
Operations Manager

ATTACHMENT

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