BEFORE THE
WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION

In the Matter of the Petition of Qwest Corporation for Arbitration with Eschelon Telecom, Inc. Pursuant to 47 U.S.C. Section 252 of the Federal Telecommunications Act of 1996	Docket No. UT-063061

EXHIBIT BJJ-29

TO

REBUTTAL TESTIMONY OF

BONNIE J. JOHNSON

ON BEHALF OF ESCHELON TELECOM, INC.

DECEMBER 4, 2006

FINAL MEETING MINUTES

CLEC – Qwest Change Management Process Redesign
Tuesday, March 5 through Thursday, March 7, 2002 Working Session
1801 California Street, 23rd Floor, Executive Conference Room, Denver, CO
Conference Bridge: 877.550.8686, passcode 2213337#

NOTE: These are FINAL meeting minutes Qwest developed following the working session. Draft minutes were circulated to the CMP Redesign Core Team Members on March 29, 2002. As of May 9, 2002, no comments were received from the meeting attendees.

INTRODUCTION

The Core Team (Team) and other participants met March 5th through March 7th to continue with the Redesign effort of the Change Management Process. Following is the write up of the discussions, action items, and decisions in the working session. The attachments to these meeting minutes are as follow:

ATTACHMENTS

Attachment 1: CMP Redesign March 5 – 7, 2002 Attendance Record
Attachment 2a: CMP Redesign Meeting March 5 – 7 Notice and Agenda - 03-05-02
Attachment 2b: CMP Redesign Meeting March 6 – 7 Notice and Revised Agenda - 03-05-02
Attachment 2c: CMP Redesign Meeting March 7 Notice and Revised Agenda - 03-06-02
Attachment 3: Qwest Proposed OSS Interface CR initiation Process Action item Language –
    03-07-02
Attachment 4: Qwest Proposed CR Prioritization Language – Revised 03-07-02
Attachment 5: CMP Redesign Team Issues Action Items Log – 03-07-02
Attachment 6: Combined_CMP_Redesign_Gap_Analysis – Revised 03-07-02
Attachment 7: CMP Issues Priority 3.5.02 TMC final_ATT List
Attachment 8: Ranking of AT&T Priority List Items – 03-06-02
Attachment 9: Qwest_Proposed_Reasons_to_Deny_CRs – Revised 03-07-02
Attachment 10: Master Redlined CLEC-Qwest CMP Redesign Framework – 03-07-02

MEETING MINUTES

Lee-Facilitator made introductions, reviewed the agenda (refer to Attachment 1), and asked if there were any additional items. Quintana-CPUC stated that the order from the Colorado workshop might change the agenda. The team agreed to defer this discussion until Crain-Qwest arrives in the afternoon.

Lee-Facilitator directed the team to Attachment 3 - OSS Interface CR Initiation Process Action Item Language. Dixon–WorldCom informed the team that the Arizona and Colorado commissions are aware of one impasse issue pertaining to Regulatory Change and are interested to know if there are other potential impasse issues. He suggested that the Redesign Team stay focused on priority issues. Menezes-AT&T stated that in the last couple of meetings, which Dixon–WorldCom had missed, that the team discussed whether Regulatory CRs should be implemented with a manual or

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CLEC-Qwest Change Management Re-design Working Sessions
Core Team Issues/Action Items Log—CLOSED

#	Issue/Action	Originator	Category	Description	Owner	Due Date	Resolution/Remarks
							• Generic Order Flow Business Model Qwest is prepared to discuss and close this Action Item. DECISION: Add language to application-to-application as defined above to Redline: • Changes to An Existing OSS • Introduction of An OSS Also, see generic definition in TERMS. GAP ANALYSIS #81
142	Issue	Oct 30 Meeting	Change to An Existing OSS Interface	Does the team agree that the CR Initiation Process and Prioritization Process have taken place before a change is implemented according to the Changes to an Existing OSS Interface Process? 12-11-01 Clarify in the Master Redline that CRs precede any systems changes within the scope of CMP (exceptions?, production support?) (AT&T item # 14)	Core Team	CLOSED Mar 5	DECISION: Yes DECISION: Yes – See Master Redline Section 3.1 paragraph 3 – AT&T Comments accepted.
143	Issue	Oct 30 Meeting	EDI Implem. Guideline	Is the EDI Implementation Guideline under the scope of CMP?	Qwest— Judy Schultz	CLOSED Mar 5	10/31: The EDI Implementation Guideline will follow the CMP guidelines and

CLEC-Qwest Change Management Re-design Working Sessions
Core Team Issues/Action Items Log—CLOSED

#	Issue/ Action	Originator	Category	Description	Owner	Due Date	Resolution/Remarks
				2/6: Does Scope include documentation?			timeframes. See Master Redline Section 1.0 COMPLETED: See Scope language GAP ANALYSIS #117, 142
144	Issue	Oct 30 Meeting	Change to An Existing OSS Interface	Provide language to address the earliest conversion time to the newly IMA-EDI release is the weekend after the Release Production Date.	Jeff Thompson/ Mitch Menezes/ Beth Woodcock	CLOSED Oct 30	COMPLETED: Language under Changes to An Existing OSS Interface
145	~~Issue~~ Action	Oct 30 Meeting	OSS Interface CR Initiation Level of Effort	CLEC comments and Qwest responses should be communicated to CLECs. Create a method to communicate via web site.	Qwest— Judy Schultz	CLOSED Mar 5	COMPLETED: Comments and Response function provided. GAP ANALYSIS: #45
146	Issue	Oct 30 Meeting	OSS Interface CR Initiation	What are the criteria used to determine 'level of effort' (i.e., S, M, L, XL) for a release?	Qwest— Jeff Thompson	CLOSED Mar 5	~~12/13: Language included in Master Redline.~~ 01/14: ~~The CLECs requested that Qwest no longer use a standard set of T-shirt size estimates. Instead, Qwest will give Level of Effort estimates via an estimate of the number of hours necessary to complete each CR for CRs generated after 01/01/02.~~ The Core Team must review the

CLEC-Qwest CMP Redesign
Combined Gap Analysis

#	Element/Topic	Submitter(s)	Gap/Issues/Comments
141		AT&T	Terms/definitions. CLECs and Qwest have not finished going through the terms drafted by Qwest. The Master Redline makes reference to a CR "status" in several places ("status is deferred", p. 14; "refer to status of existing changes", p.64; "walk-on with current status", p. 13). In addition the CR Form, item 21, refers to status. However, nowhere in the Master Redline are the various status types identified and described (e.g., presented, clarification, deferred, submitted, CLEC Test, development, etc.). This needs to be done. [CLOSED 6/14/02]
			MISCELLANEOUS
142	Documentation	Eschelon	For Re-Design, it would be helpful if the action items in the log were grouped by subject matter (such as the headings in the Table of Contents), so that it would show outstanding issues by subject. This would be useful for comparing the log to the various gap analyses and determining which issues are not yet captured in the log. KPMG Exception 3093: Qwest lacks uniform standards and processes for document management. Qwest has provided, to CLECs, documents in which one or more fundamental items of reference, such as the author, business unit, release date, page numbers, version control, assumptions, and change logs, is absent. Develop and Document Versioning and Develop Version Change History Log ACTION ITEM #199 KPMG Exception 3102 (moved from Observation 3044): Qwest's internal OSS interface change management documentation is inconsistent and unclear. Changes to technical publications & product catalog – need long-term process in Master Redlining of changes noted in notices. (This may be different from the versioning issue.) The business need is to ensure that CLECs can identify the changes, at the time of the announcement, so

CLEC-Qwest CMP Redesign
Combined Gap Analysis

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			that they can determine how the changes may affect them. The content of notices, and the requirement to redline changes, need to be documented.
			In the interim, some changes have been communicated through notices, instead of CRs, because for example the changes were already reviewed in 271 proceedings. In the long-term, are there any changes for which CRs are not needed (such as typos) and how are those defined and handled?
			Is the EDI Implementation Guideline under the scope of CMP? ACTION ITEM #143
			Addenda to release software and documentation "[AT&T Comment: We discussed that after the final specifications, there may be other changes made to documentation or the coding that is documented in the form of addenda. Is there another place in the Master redline where this will be addressed since it probably relates to new releases as well as new interfaces?]" (Master, p. 37)
143	Finalization of CMP Processes and Documentation	Eschelon	Interim to final: Current language and implemented processes are interim. After all components are developed, need to review for consistency, gaps, etc.

"Section X" references: At the end, need to insert references to the correct sections for these cross-references. If the "Section X" does not actually address the issue as anticipated, need to either revisit that Section or the one that referred to it.

"URL to be established": Either insert URL or, if the URL is likely to change, handle in a manner that does not require the document to change every time. (For example, "a URL identified on the CMP website under category X"?)

Global terms: Once terms are agreed upon, need to ensure consistency in documents (such as CLEC and not Co-Provider, etc.). For example, p. 50 of Master uses "provider" for Qwest still. Is this correct? |