

January \_\_, 2023

Dear Skyline Telecom, Inc. customer:

Skyline Telecom, Inc. has filed for approval from the Washington Utilities and Transportation Commission (“UTC”) to make three changes to its tariff.

The first is to make bills due 15 days after the issue date rather than 20 days which is currently in tariff. The change to 15 days is consistent with the regulations of the Washington Utilities and Transportation Commission.

The second change is to combine the Service Order and Line Connection charges into one charge called the Installation Charge. There is no increase in rates for this change.

A third change is to establish an NSF charge of \$25.00. It applies if a payment is not honored or is declined. The Company is charged a fee by the bank or other financial institution when this occurs. The customer causing the charge should be responsible for it.

Commission staff will make a recommendation to the Commissioners at an open meeting, which is scheduled for 9:30 a.m. on February 23, 2023. This open meeting will be conducted remotely. If you intend to listen or participate, call (360) 664-1234 for instructions at least the day before the meeting for instructions and to sign in. If you need reasonable accommodations to participate in this open meeting (or public comment hearing, workshop, etc.) please contact the commission at 888-333-9882 or email at [consumer@utc.wa.gov](mailto:consumer@utc.wa.gov). You may also comment by using the “Submit a Public Comment” feature on the Commission’s web site at [utc.wa.gov](http://utc.wa.gov) or by using the contact information below.

Washington Utilities and Transportation Commission  
P.O. Box 47250  
Olympia, WA 98504-7250  
E-mail: [comments@utc.wa.gov](mailto:comments@utc.wa.gov)  
Telephone: (888) 333-WUTC (9882)

If you have any questions about this transaction and how it will affect you, please call us at \_\_\_\_\_ . We appreciate the opportunity to serve you and will keep you informed of the progress of this application.

Sincerely,  
Skyline Telecom, Inc.