

Clean Energy Implementation Plan

Public Participation Plan

Table of Contents

1. Introduction 2

2. Background..... 3

3. Goals and Objectives..... 3

4. Project Milestones 6

5. CEIP Public Meeting Schedule 8

5. Public Comment Timeline 8

5. Closing..... 9

1. INTRODUCTION

Washington's Clean Energy Transformation Act (CETA) was enacted into law in May 2019. CETA requires electric utilities to eliminate coal-fired electricity from their state portfolios by the end of 2025, use a carbon-neutral supply of electricity by 2030, and source 100 percent of their electricity from renewable or non-carbon-emitting sources by 2045.

Avista's Electric Integrated Resource Plan (IRP), filed on April 1, 2021, and updated on April 30, 2021, provides an outline for how Avista will meet its resource needs with the lowest reasonable cost mix of energy conservation, generation, storage and demand response resources to meet Avista's energy requirements. The 2021 IRP includes Avista's 10-year Clean Energy Action Plan (CEAP), outlining Avista's resource acquisition plans over the next 10 years to meet CETA's requirements. The resources described in the CEAP are specific to the Washington portion of Avista's system needs.

In accordance with WAC 480-100-620 (12), Avista's CEAP:

- (a) Identifies and is informed by the utility's ten-year cost-effective conservation potential assessment;
- (b) Establishes a resource adequacy requirement;
- (c) Identifies the potential cost-effective demand response and load management programs that may be acquired;
- (d) Identifies renewable resources, non-emitting electric generation and distributed energy resources that may be acquired and evaluates how each identified resource may be expected to contribute to meeting the utility's resource adequacy requirement;
- (e) Identifies any need to develop new, or expand or upgrade existing bulk transmission and distribution facilities; and,
- (f) Identifies the nature and possible extent to which the utility may need to rely on alternative compliance options, if appropriate.

The CEAP identified targets for energy efficiency, demand response, and clean energy resources, for the 2021 Clean Energy Implementation Plan (CEIP). The CEIP is a four-year plan establishing specific implementation steps and actions to meet and finalize the targets in the CEAP. The CEIP will include proposed interim and specific targets for energy efficiency, demand response, and renewable energy targets. The draft of Avista's first CEIP will be filed no later than August 15, 2021 with the final document filed by October 1, 2021.

2. BACKGROUND

Public participation will be integral to the development of a successful CEIP. Avista recognizes the importance of effective public participation for improving its decision-making process and including the unique viewpoints and knowledge which non-utility stakeholders bring to the table. This public participation is essential to the development of the IRP and CEAP and will continue to play a key role in developing future actions to implement the targets established in the CEIP. Avista will continue to rely on the expertise and unique skill sets of existing and new advisory groups, such as the Equity Advisory Group (EAG), to review proposed specific actions for meeting the requirements outlined in RCW 19.405.050(2), as well as implementing the targets established in the CEIP. The primary function of the EAG is to review, consult and advise Avista to ensure all customers are benefitting from the transition to clean energy through the equitable distribution of energy and nonenergy benefits and reduction of burdens to vulnerable populations and highly impacted communities, collectively referred to as Named Communities. Additionally, the EAG will help guide the Company through the development of its public outreach strategy to ensure Avista customers have a platform for educational workshops and public meeting participation as it pertains to the development of its CEIP.

3. GOALS AND OBJECTIVES

The CEIP requires the development of specific actions the Company will take over the next four years to demonstrate the progress being made towards 2030 and 2045 clean energy goals. Avista's EAG and existing advisory groups will work together to ensure all customers are benefitting from the transition to clean energy through the requirements to pursue all cost-effective conservation and demand responses, while maintaining and protecting the safety and reliability of its electric system.

To effectuate a robust and meaningful engagement process, Avista will incorporate the IAP2 Public Participation Spectrum. IAP2's Spectrum of Public Participation is designed to assist with the selection of the level of participation that defines the public's role in any participation process. The Spectrum, shown in Figure 1, is found in many public participation plans. For Avista, we will use the Spectrum as a reference guide with a primary focus on the first four areas: inform, consult, involve and collaborate. Avista does not anticipate using the Empower level of engagement with any of its advisory groups given the final responsibility of decisions ultimately lies in the hands of Avista to ensure compliance with regulatory requirements, tariff rules, and Company initiatives. Customers have the opportunity to provide input to the CEIP through existing communication channels, public participation meetings, and in consultation with the applicable advisory groups. While Avista will endeavor to work closely with customers and advisory groups, the methods of interaction with customers for the development of its first CEIP may be limited in scope due to the COVID-19 pandemic.

Figure 1: IAP2’s Public Participation Spectrum¹

IAP2’s Public Participation Spectrum

Developed by the International Association for Public Participation

INCREASING LEVEL OF PUBLIC IMPACT				
INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
Public Participation Goal:	Public Participation Goal:	Public Participation Goal:	Public Participation Goal:	Public Participation Goal:
To provide the public with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision-making in the hands of the public.

Advisory Group Participation:

Avista has several existing advisory groups including the IRP’s Technical Advisory Committee (TAC), Energy Assistance Advisory Group (EAAG), Energy Efficiency Advisory Group (EEAG), and Transportation Electrification Stakeholder Group (TE).² The TAC, EAAG, and EEAG will work closely with the EAG throughout the implementation period. Avista will continue to utilize existing advisory group processes throughout the CEIP implementation process with the guiding principles of inform, consult, and involve. Existing advisory groups are instrumental in the development of the targets for energy assistance and efficiency, demand response, renewable energy, and beginning in 2022, electric transmission and distribution projects. With the existing foundational knowledge advisory group members bring, as well as other key internal experts, these advisory groups will continue to provide input, and share feedback for implementation of their respective sections of the CEIP through existing processes.

All members of existing advisory groups have been notified of future scheduled meetings and public outreach opportunities for the 2021 CEIP meetings. The purpose of these meetings will be to provide an avenue for consolidation of all targets and actions included

¹ Developed by the International Association for Public Participation

² The Transportation Electrification Stakeholder Group is a statewide group comprised of all investor owned utilities and interested stakeholders. This group will not be involved in the development of the CEIP like the others are.

in the CEIP. These meetings will also allow advisory group members the opportunity to review and provide feedback on the implementation plan to meet clean energy goals for the 2022-2025 time period including resource choices. Avista's advisory group facilitators will act as spokespersons for their specific groups and will provide insights gathered in their individual meetings, should their members not be present in the CEIP Public Participation Meetings.

Avista is developing a CEIP web page that will provide details on how to participate in the CEIP process including: submitting comments, questions, and future IRP study requests. The web page will include all documentation and presentation materials related to the CEIP, and how to get in contact with Avista regarding the CEIP. This process is expected to be similar to the IRP with comments and Avista's responses posted to the web page, providing notice of additional meetings for discussion purposes (as needed), and other communications.

Equity Advisory Group:

As previously noted, the EAG representatives are currently being identified and recruited for the CEIP public process. Through this process they will act as advisors to ensure all customers are benefitting from the transition to clean energy through the equitable distribution of energy and nonenergy benefits and reduction of burdens to Named Communities. In terms of the IAP2 framework, Avista anticipates public participation in this group will be primarily within the inform and consult levels of the IAP2 spectrum for this initial CEIP. Avista is striving to obtain representation to include, but not limited to, environmental justice, public health advocates, tribes, highly impacted communities, vulnerable populations, and urban and rural representations. This level of group formation and representation will evolve throughout the implementation period, 2022-2025. Included as Attachment A is a preliminary draft of the EAG Charter which includes, a description of the recruitment process for the EAG, purpose and goals, timelines, and structure, among other things.³

Due to the timing of the inaugural CEIP, the EAG's primary responsibility will be to advise, consult, and review the proposed Customer Benefit Indicators (CBIs) and the associated resource decisions developed by Avista. Avista will develop and identify preliminary Named Communities and propose customer indicators. The EAG will provide feedback and review these initial CBIs, along with customers represented in the established Avista Advisors⁴ customer group. In future CEIP's, the EAG will incorporate additional opportunities for the involve level on the IAP2 spectrum, taking a more active role in the identification of Named Communities, the development of customer benefit metric development, prioritization of proposed solutions, and review of non-energy impacts for resources and program selections.

³Please note this is preliminary in nature and will be finalized based on consultation from a group of community advisors.

⁴ *Avista Advisors* is a select group of customers Avista uses to survey various topics. This group can be used to solicit feedback related to customer benefit indicators.

Customer Participation:

Avista will explore a range of strategies to encourage and garner broad customer participation in the defined meetings and public outreach events in 2021, and those implemented in future years. This process will be refined and developed with help from the EAG, which will provide guidance on timing, methods, and language barriers to help reach all customers, including Named Communities. Avista may utilize existing communication channels, such as email, social media, the Company's webpage, press releases, and bill inserts, to inform customers about participation opportunities. Avista will solicit feedback on CBIs and Named Communities through the EAG and a survey of existing Avista Advisory forum, as well as polling or breakout sessions in the CEIP meetings described below.

The public outreach meeting scheduled for September 2, 2021 (see Section 5 below) will be conducted in a manner similar to the 2021 IRP.⁵ This meeting will be primarily educational and informative, however, comments received will be reviewed and posted to the website and considered in the next CEIP, as appropriate, unless they can be implemented in this CEIP. Whereas the initial CEIP will involve customers primarily on an educate and consult level of the IAP2 spectrum; going forward there will be additional interaction and involvement, coordinated with input from the EAG. Coordination between customer groups and advisory groups will evolve as Avista works towards the determination of CBIs and metrics.

Avista will continue to engage with its advisory groups, including the EAG, and customers throughout the implementation of the CEIP. Feedback received during the implementation period will be reviewed and considered during the development of future updates and plans.

4. PROJECT MILESTONES

The goal of the CEIP is to develop an implementation plan of specific actions to be taken over the next four years to demonstrate the progress being made towards clean energy goals by 2030 and 2045. In order to meet these compliance requirements, Avista must demonstrate that all customers are benefitting from the transition to clean energy through:

- The equitable distribution of energy and non-energy benefits and reduction of burdens to Named Communities;
- Long-term and short-term public health and environmental benefits; and,
- Energy security and resiliency.

⁵ The IRP team held a public outreach meeting, which consisted of an overview presentation, and multiple breakout sessions regarding individual sections of the IRP such as energy efficiency and natural gas. Customers were encouraged to choose breakout sessions for an overview of the session topic and question/answer session. Customer feedback was compiled, addressed where possible, and posted to the Company's IRP webpage. Customers were notified of the meeting via email, press release, and the Company's website.

The project milestones to meet these requirements are illustrated in Table 1. Avista will improve this process for the CEIP update and future CEIPs as more time will be available to engage stakeholders and customers.

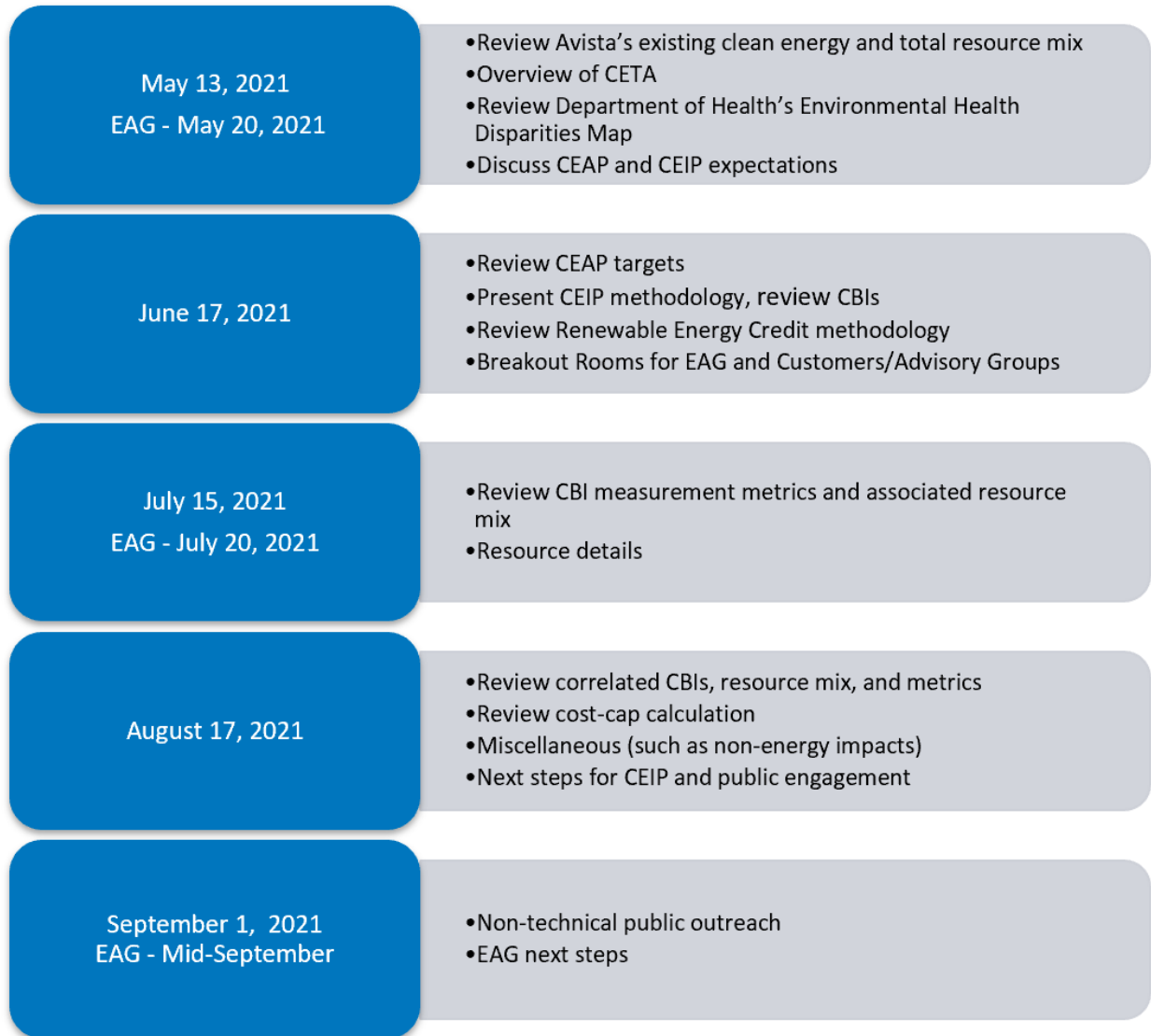
Table 1: Customer Benefit Project Milestones

	Milestone	Description
a	Identify Named Communities	<ul style="list-style-type: none"> • Avista will propose a list of Named Communities • Avista will provide information and solicit feedback in context of Washington State’s identified Highly Impacted Communities.
b	Identify inequity areas and develop CBIs for both Named Communities and all customers	<ul style="list-style-type: none"> • Avista will evaluate and identify equity areas within each area determined in part (a) • Avista will develop CBIs for both Named Communities and all customers. • Avista will solicit feedback and review of inequity areas and CBIs
c	Establish target information for identified CEAP Resources	<ul style="list-style-type: none"> • Energy Efficiency: as described in Biennial Conservation Plan (BCP) will include energy and non-energy benefits • Demand Response: program details, timing, budgets, measurement and verification, location • Renewable Energy: details of project, budgets, location, timing
d	Correlate CBIs with resource mix	<ul style="list-style-type: none"> • Avista will determine each resource’s contribution to overall customer benefits from the transition to clean energy • Ensure CBIs are directly related to implementation actions for each target and combine where necessary • Avista will solicit feedback of correlated CBIs and its resource mix
e	Develop metrics to measure CBIs	<ul style="list-style-type: none"> • Avista will develop measurable metrics for each CBI • Metric methodologies are to be reviewed with all participants in the CEIP meetings
f	Calculate baseline measurements	<ul style="list-style-type: none"> • Avista will develop baseline CBI measurements • Avista will regularly communicate the CBI metrics to its customers to show the progress against the baseline through its website or other measures

5. CEIP PUBLIC MEETING SCHEDULE

Figure 2 below illustrates the preliminary topics of the CEIP public participation, as well as the EAG meetings, from May 2021 through the filing of the final CEIP in October 2021. Avista anticipates the implementation process of securing resources and establishing programs to be ongoing and will convene additional meetings when deemed necessary. These meetings will occur to address specific actions or key events. The Company will post meeting agenda's and presentations in accordance with WAC 480-100-655 (1)(g).

Figure 2: CEIP Meeting and Agenda Schedule



5. PUBLIC COMMENT TIMELINE

Comments and feedback from advisory group members and the public are welcome throughout the CEIP development process, and any time during the implementation timeframe. Comments can be provided via www.myavista.com/ceta, by sending an email to ceta@avistacorp.com, or by contacting the Company at 1-800-227-9187 and asking to

speak to someone about the CEIP. Key dates for CEIP Public Participation Meetings and customer comment review dates are as follows:

Meeting Date	Topic	Comment Date
June 17, 2021	Customer Benefit Indicators methodology	June 30, 2021
July 16, 2021	Customer Benefit Indicators, and associated Resource Mix Resource Details	August 1, 2021
August 17, 2021	Components of overall Resource Plan Metrics for measurement of Customer Benefit Indicators	August 30, 2021
August 15, 2021	DRAFT Clean Energy Implementation Plan FILED	
September 1, 2021	Public Outreach	September 6, 2021
October 1, 2021	FINAL Clean Energy Implementation Plan FILED	

Comments received and the Company's responses will be made available at www.myavista.com/ceta.

5. Closing

Through collaborative efforts with the Company's EAG and through customer outreach initiatives, Avista will continue to effectively make progress towards its clean energy goals while ensuring all customers are benefitting from the transition to clean energy.

Attachment A

Clean Energy Implementation Plan

Public Participation Plan

Draft Equity Advisory Group Charter

Equity Advisory Group

Draft 2021 Charter

Contents

Introduction 2

Background 2

Purpose 3

 Vulnerable Population Designation 3

 Equity Indicator Development 3

 Data Support and Development 3

 Recommended Approaches for Equitable Distribution of Benefits: 3

Goals 4

Group Composition and Structure 5

 Member Recruitment 6

 Meetings 6

 Member Compensation 8

 Meeting Norms: Guidance for Group Participation 8

 Decision Model 8

Roles and Responsibilities 9

 EAG Members 9

 Company Representatives 9

Resources 10

Introduction

Washington’s Clean Energy Transformation Act (CETA), passed by legislature in 2019 requires utilities to ensure an equitable distribution of energy benefits and a reduction of energy burdens on vulnerable populations and highly impacted communities.



Avista Utilities (Avista or “Company”) is forming an Equity Advisory Group (EAG or “Group”) that will inform the development of the Company’s Clean Energy Implementation Plan (CEIP) to meet regulatory requirements of CETA, as well as advise and provide guidance on other company activities.

Background

On May 7, 2019 Governor Jay Inslee signed into law Senate Bill 5116, or CETA, which commits Washington to an electricity supply free of greenhouse gas emissions by 2045. To meet this standard, utilities will need to replace coal-based resources with renewable power sources. The law includes provisions to protect customers with special attention for those who are economically disadvantaged and those most impacted by climate change and environmental pollution. Utilities have new requirements to provide energy assistance to low income customers, while also tailoring programs to meet the needs of marginalized populations and households with high energy burdens.

The legislation also requires utilities to use a framework that enables the facilitation of public participation and oversight while working to meet reduction goals. Specifically, the law requires utilities to convene an equity advisory group per WAC 480-100-655.

WAC 480-100-655(1)(b)

A utility must maintain and regularly engage an external equity advisory group to advise the utility on equity issues including, but not limited to, vulnerable population designation, equity customer benefit indicator development, data support and development, and recommended approaches for the utility's compliance with WAC 480-100-610 (4)(c)(i). The utility must encourage and include the participation of environmental justice and public health advocates, tribes, and representatives from highly impacted communities and vulnerable populations in addition to other relevant groups

The formation of Avista’s EAG provides a forum for interested parties to engage with the Company in meaningful dialogues to ensure that a clean energy future does not disproportionately impact marginalized population groups and communities that tend to experience undue challenges pertaining to energy as well as other environmental, health and economic impacts.

Purpose

Avista's Equity Advisory Group will provide consultation for various endeavors across the Company to ensure that all customers are benefiting from the transition to clean energy through the equitable distribution of energy and nonenergy benefits and reduced energy burdens to vulnerable populations and high impacted communities.

Initially, the group will be responsible for providing review, input and feedback on the following topics as they relate to Avista's inaugural 2021 Clean Energy Implementation Plan:

Vulnerable Population Designation – Washington State Department of Health's (DOH) Cumulative Impact Analysis identifies highly impacted communities within the Avista service territory. The EAG will provide additional insights into these communities, as well as identifying other communities and populations that may not have been identified in the impact analysis.

Equity Indicator Development – The EAG will integrate equity considerations into the development of customer benefit indicators and measurements for the impacted populations and include them in energy planning and decision making. This work is critical for ensuring that all customers benefit from the transition to clean energy through the equitable distribution of energy and nonenergy benefits and reduction of burdens.

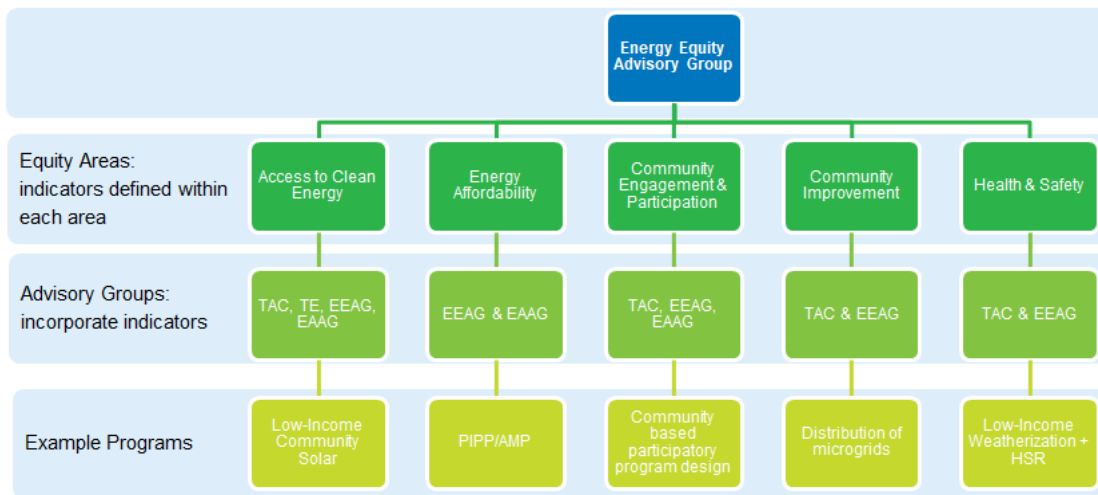
Data Support and Development – The Group will assist in reviewing and identifying data needed to inform the development and analysis of equity indicators and vulnerable population designation.

Recommended Approaches for Equitable Distribution of Benefits: The EAG may be called upon to inform and advise on the Company's energy equity priorities and other Company projects as needed. This may include providing feedback on Avista's products and services, service resiliency objectives, validating if strategy and tactics are appropriate for implementation and, most importantly, share objective comments on the activities such as the Company's Electrification Transportation Initiative.

Ultimately, the Group will provide guidance and support activities to incorporate equity considerations into the Company's future Integrated Resource Plan (IRP), with significant emphasis on the inaugural – and future – Clean Energy Implementation Plans. To guarantee that the benefits of clean energy transformation efforts are accessible and affordable, that burdens are reduced and mitigated, and that the Company is held accountable for these equity aspects, the EAG will:

- Highlight and mitigate barriers to customer participation
- Help the Company develop understanding of equity issues

Avista has a variety of existing advisory groups for initiatives related to its Integrated Resource Plan, Energy Efficiency, Energy Assistance, and Transportation Electrification. The following chart illustrates how the EAG will inform the various Company advisory groups and their initiatives.



Acronym	Advisory Group Purpose
TAC	Technical Advisory Committee – advisory group to the Integrated Resource Plan process – roadmap for how Avista will meet customers energy needs 20 years from now; revised every two years.
EEAG	Energy Efficiency Advisory Group – advisory group to the energy efficiency implementation department that offers rebates for efficiency improvements to homes and businesses.
TE	Transportation Electrification Stakeholder Group – incorporation of electric vehicles and related infrastructure to the energy grid
EAAG	Energy Assistance Advisory Group – advisory group for bill assistance programs

Goals

The goals for the EAG in the first year include the establishment of the group’s Charter, recruitment of members and preliminary work to identify and prioritize highly impacted communities. The group will also discuss customer benefit indicators that will be used to ensure that Avista’s work is making progress in reducing burdens and ensuring the benefits of clean energy are experienced by all customers equitably.

The Charter will provide an overview of the EAG purpose, 2021 goals, as well as Group and meeting construct. To help with the completion of a Charter a preliminary consultative group comprised of community representatives will determine the essential Group concepts such as membership requirements, appropriate meeting schedules (i.e. daytime, evenings or weekends) and compensation, and any other factors that may help to provide an adequate foundation for the EAG.

Additionally, the preliminary group will provide recommendations for engaging with populations designated as impacted and/or marginalized to recruit for EAG membership.

Once the Group has been established, an introductory meeting will be conducted to form a shared understanding of the objectives for the first year of EAG activities. Through the recruitment process and at the introductory meeting, candidates will be advised of the request to participate in four 2021 EAG meetings and the option to attend public meetings.

With the Equity Advisory Group in place, work will begin to determine the indicators and weighting factors that will be used to confirm the Company is advancing its work for equitable clean energy transformation. The Group will also help identify the vulnerable population determinates based on the preliminary analytical work conducted by Avista and the DOH Cumulative Impact Analysis and associated map.

Group Composition and Structure

In accordance with *WAC 480 100 655(1)(b)* the Equity Advisory Group should include participants from the areas of:

- Environmental Justice;
- Public Health Advocates;
- Tribes;
- Representatives from highly impacted communities and vulnerable populations, that may include seniors, veterans, Black, Indigenous and People of Color (BIPOC), low-income, and individuals living with disability;
- Urban and rural representation; and
- Additional individuals/organizations that may be identified by the Group members.

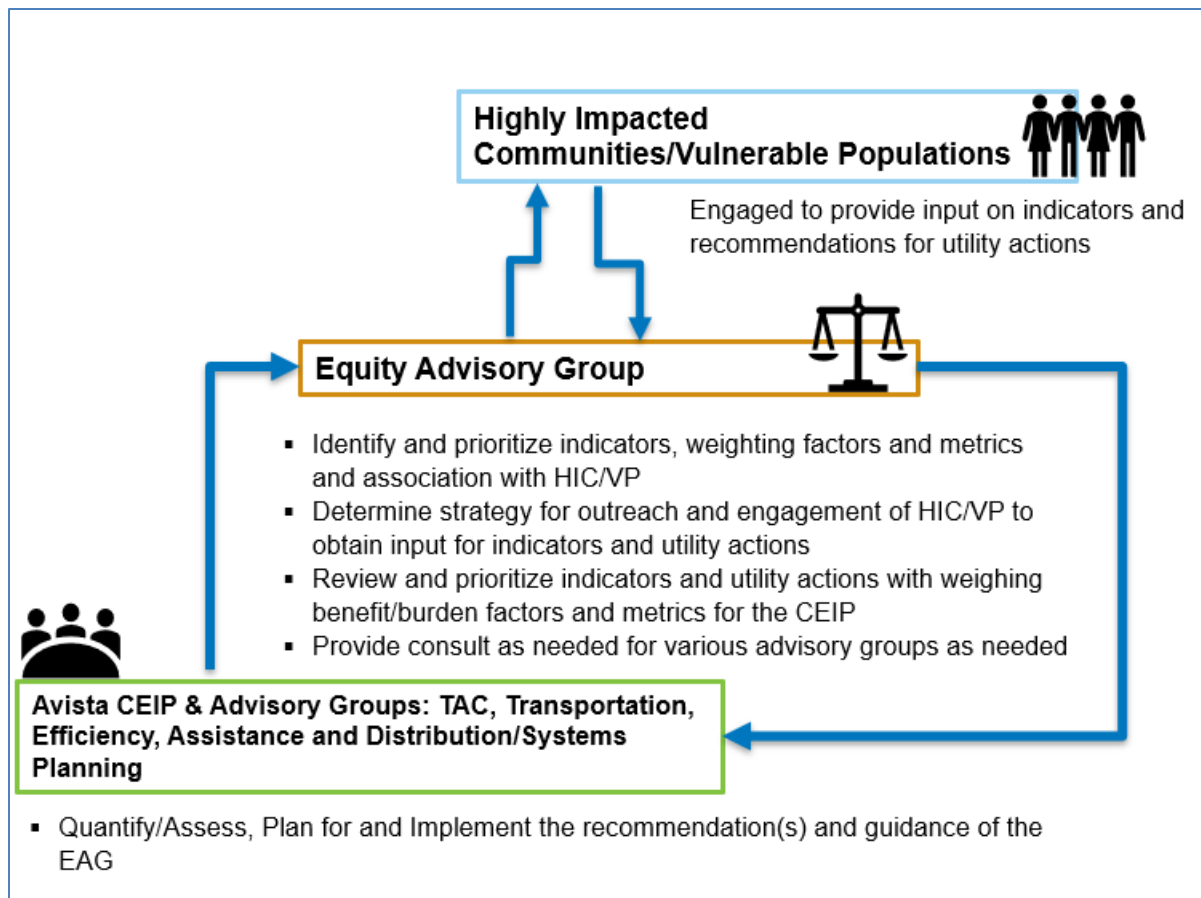
The EAG should include members who provide “lived experience” and expertise and have the potential to receive the benefit of the Company’s efforts relating to compliance with CETA.

To ensure that the benefits to clean energy transformation are accessible and affordable, the energy burdens are reduced and mitigated, and the Company is accountable for these equity aspects, the EAG will:

- Highlight and develop ways to mitigate barriers to customer participation;
- Help the Company develop better understanding and incorporation of equity issues
- Shape the processes and construct for the EAG

Information obtained from the EAG in these areas will be shared and discussed with the Company’s other existing advisory groups to disseminate appropriate strategies to mitigate barriers to customer participation and to ensure adequate representation from highly impacted communities or vulnerable populations are included in all advisory groups.

The chart below provides an illustration of the activities the EAG will undertake and how their consult will inform the Company’s activities and advisory groups.



Member Recruitment

The Company is committed to obtaining membership that reflects diverse representation of its customer base with emphasis on those who have been marginalized and/or adversely affected by energy generation and delivery.

Membership in the EAG is defined as any interested person who can actively consult on equity concerns related to the strategic planning, resource coordination and management of the Company's clean energy initiatives.

Interested individuals will be invited to complete a **Member Interest Form** that will provide a tool for considering candidates for the EAG.

Meetings

Meetings will be conducted in a virtual setting until the Company resumes standard, in-person, business practices or once gathering in groups larger than 10 is permitted.

Meetings will be facilitated by Avista staff.

Meetings are open to EAG members, related Avista staff and guests by invitation.

Presentations

All members of the EAG will help identify projects and initiatives that should be shared by presentation to the Group.

Presentations will be available to members in advance of the meeting (*3 days as required per WAC 480-100-655 (g)*).

Meeting and Group Activity Archive

Meeting notes will be taken and shared with members. Meeting notes with presentations will also be available on the Company's website.

2021 Meeting Schedule

The chart below includes the topics to be reviewed and discussed at each meeting.

Meeting	Date/Time	Agenda	Objective
Equity Advisory Group Introductory Meeting	2 meeting options: Thursday, May 13 7:30 to 8:30 am and 4:30 to 5:30 pm	<ul style="list-style-type: none"> - Meet & Greet - Review 2021 participation opportunities 	Informative
Public Participation Introductory Meeting EAG invited to participate	Thursday, May 20 1:00 to 3:30 pm	<ul style="list-style-type: none"> - Avista's Portfolio of Clean Energy - Current State - Clean Energy Transformation Act (CETA) - Department of Health's Highly Impacted Communities - Clean Energy Action and Implementation Plans (CEAP & CEIP) 	Informative
Public Participation Meeting #2 EAG participation required to participate for education and input	Thursday, June 17 1:00 to 3:30 pm	<ul style="list-style-type: none"> - CEAP targets (revised 4.30.21) - Avista's Customer Benefit Indicators methodology and review the list - Renewable Energy Credit (REC) proposed methodology <p>*Breakout groups with EAG members uniquely gathered</p>	Participant Feedback through breakout groups with polling for indicator prioritization
Public Participation Meeting #3 EAG invited to participate for education	Thursday, July 15 9:00 to 11:30 am	<ul style="list-style-type: none"> - Customer Benefit Indicators (CBI) and associated resource mix - CBI impact methodology and measurement - Resource details (budget, location, etc.) 	Informative

Equity Advisory Group Meeting #2	Tuesday, July 20 (time to be determined)	<ul style="list-style-type: none"> - Review CBI and associated resource mix with methodology and measurement - Discussion 	Obtain EAG consult
Public Participation Meeting #4	Tuesday, August 17 1:00 to 3:30 pm	<ul style="list-style-type: none"> - Correlated CBI, Resource Mix and metrics - Cost-Cap Calculations - Miscellaneous (e.g. non-energy impacts, etc.) - Next Steps for CEIP and engagement 	Informative
Public Participation with emphasis on new customer engagement Meeting #5	Wednesday September 1 5:30 to 7:30 pm	Non-Technical Public Outreach. Meeting to educate and inform for those who are interested in the non-technical aspects discussed during the previous meetings. Including an overview and resource break outs	Summary overview of all activity to date
Equity Advisory Group Meeting #3	September timeframe	Discussion and Planning for Group path forward and how Group participates on the collaborative spectrum	Identify the Group's plan for moving forward

Member Compensation

Members who express need will be compensated \$400 for their participation in the EAG 2021 meetings. The stipend is for the attendance at three EAG meetings and one public participation meeting that are scheduled to occur May through September 2021, as previously featured in the 2021 meeting schedule.

For in-person meetings, if they occur reimbursement for travel and transportation expenses will be provided for travel that is beyond 10 miles of the meeting location.

Meeting Norms: Guidance for Group Participation

1. Members are encouraged to actively participate in discussions
2. Each member will be provided time to speak
3. Healthy and civil debate is encouraged
4. Members should be open to new ideas and concepts
5. Members are respectful of differing opinions
6. Collectively the group should strive to align varying options (e.g. identify shared goals for different perspectives)

Decision Model

Should the group discussion result in need for a decision, the decision will be made by consensus.

The Gradients of Agreement will be utilized, combined with collaborative dialogue to gauge the level of support for a proposal to ensure each member has had the opportunity to express ideas and

better understand what is important to each member. The solution should then have broad level of support and will enhance the commitment and success of the resulting decision.

Gradients of Agreement: Better Vocabulary

1	2	3	4	5	6	7	8
Whole-hearted Endorsement	Agreement with a Minor Point of Contention	Support with Reservations	Abstain	More Discussion Needed	Don't Like but Will Support	Serious Disagreement	Veto
"I really like it"	"Not perfect, but it's good enough"	"I can live with it."	"This issue does not affect me."	"I don't understand the issues well enough yet."	"It's not great but I don't want to hold up the group"	"I am not on board with this – don't count on me."	"I block this proposal."

If all the responses from the group members are 1, 2, 3, or 4, consensus is achieved, and the group can proceed.

If most of the group answers 1 to 4, and one or more member answers 5, then the initiative will move forward with a minority report written by those members who voted 5.

If less than 60% of the EAG votes 1 to 4, the initiative will go back to the Group for further consideration.

Roles and Responsibilities

EAG Members

This is an active advisory group that will consist of participants from community-based, public health, government and social service organizations along with individuals with relevant experiences who will provide a consultation to assure the needs of their particular area or interests are considered as it relates to potential benefits or detriments that a clean energy future may bring to their community.

The EAG is expected to provide a voice for marginalized customers and will assist in the development of the inputs to be considered for future energy resource planning processes.

EAG responsibilities in the first year:

1. Provide consult to ensure equity considerations are expressed in public participation meetings and during various consult activities
2. Attend EAG meetings
3. Attend public participation meetings, as interested and available

Company Representatives

The company's lead staff will facilitate regularly occurring meetings with an internal group of Avista representatives who will be updated on the EAG's activities and progress. This group will provide oversight to assure the group's activities are aligned with other company activities and initiatives,

resources are leveraged and the recommendations of the EAG are distributed to the related advisory group or company program or project.

Representation for the company's internal group includes:

- Executive Sponsor: Latisha Hill
- Lead Staff: Ana Matthews and Renee Coelho
- Avista Advisors:
 - Rates & Regulatory: Shawn Bonfield, Amanda Ghering and Jaime Majure
 - IRP Manager: James Gall
 - CEIP Manager: Annette Brandon
 - Avista's Diversity, Equity and Inclusion Strategy: Kristine Meyer
 - General Consult: Meghan Pinch
 - Communication: Anne Gannon
- Related company initiatives:
 - Biennial Conservation Plan: Ryan Finesilver
 - Affordability: Nicole Hydzyk & Joy Fryer
 - Solar: Joy Fryer
 - Transportation Electrification: Rendall Farley

Lead Staff Responsibilities

1. Lead EAG Meetings
2. Coordinate all meeting support activity (i.e. schedule meetings, provide agenda and meeting materials to members)
3. Document meeting notes and action items
4. Send out meeting notes, action items and ensure follow-up of action items
5. Serve as company liaison for all EAG activities

Resources

For the development of this document the following resources were used:

1. Avista's Economic Vitality Charter, dated 11/20/2020
2. Spokane Regional Emergency and Disaster Healthcare Coalition: Core Member Advisory Group Charter, dated: 4/1//2019
3. Justice in 100 Metrics: Tools for Measuring Energy Equity
4. WUTC Draft Area Metrics and Examples
5. Spokane City's Sustainability Action Subcommittee: Overview