



REGISTRATION
OF COMMUNITY SOLAR
COMPANY

621 Woodland Square Loop SE
Lacey, WA 98503
PO Box 47250
Olympia, WA 98504-7250
Telephone (360) 664-1222
Website: www.utc.wa.gov
Email: transportation@utc.wa.gov

1. Complete this application form
2. Submit this form via the [Records Center Web portal](#)
3. UTC will issue a letter generally within 30 days
4. Pay online at [Make a Payment Now](#)

Type of Application:

- New Applicant - Fee \$450
- Amending Registration (Change of business structure, name change, etc.) – Fee \$150

Community Solar Company Information:

Company Name: Olympia Community Solar d/b/a:
Company Mailing Address: 112 4th Avenue SE
City/State/Zip: Olympia Washington, 98501
Website Address: olysol.org

Unified Business Identification Number (UBI): 604 357 074

For assistance contact Department of Revenue/Business Licensing Services at 1 (800) 451-7985 or www.bls.dor.wa.gov.

Active electrical license or registration number issued by the Washington Department of Labor and Industries (LNI), if applicable: NA

For assistance contact LNI 360 (902) 5269 or ElectricalProgram@lni.wa.gov.

Questions regarding this application should be directed to:

Name: Mason Rolph
Phone Number: 360-481-2040
Mailing Address: 112 4th Avenue SE
City/State/Zip: Olympia Washington, 98501
Email: mason@olysol.org

FOR OFFICIAL USE ONLY		
Receipt ID	111-0268-141-02	Payment ID

Registered Agent (A Washington agent is required if the company is located outside Washington state):

Name: Washington Commercial Registered Agent LLC
Mailing Address: 170 S. Lincoln STE 150
City/State/Zip: Spokane, Wa 99201
Phone Number: 360-252-9551
Email: agent@washingtonregisteredagent.com

Name, address and title of each officer or director (attach additional pages if needed):

<u>Name</u>	<u>Address</u>	<u>Title</u>
Mason Rolph	407 Olympic NW, Olympia WA 98502	President
Matthew Booth	817 Rogers St NW, Olympia WA 98502	Treasurer
Arielle Simmons	1717 Cooper Point Road SW, Olympia WA 98502	Vice-President
Matthew Strickland	231 Blass Ave SE, Tumwater WA 98501	Educational Director
Diems Haffner-Ratliffe	719 Adam's Street SE, Olympia WA 98501	Project Director

Name and address of all administrators the company has contracted with or retained to perform tasks on its behalf (attach additional pages if needed): None

<u>Name</u>	<u>Address</u>	<u>Title</u>
Mason Rolph	407 Olympic NW, Olympia WA 98502	President
Matthew Booth	817 Rogers St NW, Olympia WA 98502	Treasurer

Regulatory Contact

Name: Mason Rolph
Mailing Address: 407 Olympic Way SW
City/State/Zip: Olympia, Wa 98502
Phone Number: 434-962-3234
Email: info@olysol.org

Emergency Contact

Name: Matthew Booth
Title: Treasurer
City/State/Zip: Olympia, WA 98502
Phone Number: 540-270-9109
Email: booth@olysol.org

Consumer Questions and UTC Complaint Contact

Name: Mason Rolph
Title: President
City/State/Zip: Olympia, WA 98502
Phone Number: 434-962-3234
Email: info@olysol.org

Description of services offered or services the company intends to offer, including financing models:

Olympia Community Solar (OCS) offers services ranging from site assessments to project development and management. OCS secures installation contracts, assists in the creation of project agreements, and markets to interested participants. OCS plans to offer project enrollment and administration upon acceptance of UTC registration, with specific plans to provide fee-based administrative services for community solar projects. OCS will enroll project participants, organize and maintain project entities for tax and legal purposes, administer payback programs, ensure regular and timely distribution of tax information to participants, and perform end-of-project dissolution.

Olympia Community Solar operates as a registered 501(c)3 Nonprofit Corporation and is a registered Charity with the Washington Secretary of State. OCS receives the bulk of its funding from private grants and donations, and plans to receive revenue from administration and development services. OCS will recuperate development costs and will charge an annual administrative fee. OCS is prepared to develop for-profit and nonprofit models of community solar using special purpose entities. The attached bank account information is registered to Hummingbird CSP LLC, a project entity managed by OCS.

Description of the technical administrative competency (i.e., project management experience) of the principal personnel that the company will use to provide the proposed services:

Mason Rolph (BA) has led development for multiple community solar projects in the Olympia area. He has previously worked for the New York based community solar administrator Common Energy, and the national trade association for community solar the Coalition for Community Solar Access. Mason received 8 credits from the Evergreen State College for community solar.

Matthew Booth (BA) has led the successful implementation of a 20 kW commercial PV array at The Evergreen State College Tacoma that included fundraising, project development, design, and grant writing. The project was completed at no cost to the college, and has made a significant impact on operational costs for a satellite campus of TESC. Booth has previously served as the Legislative Assistant for the former chair of the House Technology and Economic Development Committee, where he ran the administrative functions of a legislative office, developed policies relevant to the energy and technology sectors, and managed stakeholder engagement on key regulatory topics. Booth currently serves as Treasurer of OCS, where he has assisted in developing several community solar projects, and developed internal financial and project management systems for the company.

Is there any pending litigation against the company? If so, describe litigation giving county and state of filing, case number, and brief synopsis of the issues being litigated:

None

I acknowledge the company's responsibilities under WAC 480-103-135 (Complaints and Disputes):

Yes No

If there have been complaints filed against the company, give evidence of the resolution of any outstanding complaints against the company on file at the commission.

None

Evidence of adequate financial resources (add a PDF of the following):

- Current Balance Sheet Prospective Profit & Loss Statement Latest Annual Report, if any
- Evidence of Escrow or trust account where the company will hold advances or deposits collected from customers, project participants or applicants.

I understand that the filing of this registration application does not in itself constitute registration until registration is authorized by this Commission. I hereby declare and affirm that the information contained in this registration application is true to the best of my knowledge and belief.

- Yes No