



STATE OF WASHINGTON
UTILITIES AND TRANSPORTATION COMMISSION

621 Woodland Square Loop S.E. • Lacey, Washington 98503

P.O. Box 47250 • Olympia, Washington 98504-7250

(360) 664-1160 • TTY 1-800-833-6384 or 711

January 22, 2020

**NOTICE OF INTENT TO CANCEL
NONPROFIT TRANSPORTATION PROVIDER CERTIFICATE
AND OPPORTUNITY TO REQUEST A HEARING**

Re: Docket TN-191042
Helping Hands for the Disabled
Buckley Senior Citizens, Inc.
Northshore Senior Center

Staff of the Washington Utilities and Transportation Commission (Commission) has determined that you have failed to comply with regulatory reporting requirements and/or failed to pay required regulatory fees.

Under WAC 480-31-080, every private, nonprofit transportation provider must file an annual report and pay an annual fee for each vehicle operated by May 1 of each year.

WAC 480-31-052 provides that the Commission may cancel the certificate of a private, nonprofit transportation provider if the provider fails to file its annual report or pay the annual vehicle fees. Staff has determined that, as of the date of this notice, each of the above-named companies has not filed a complete annual report, paid the annual vehicle fees that were due by May 1, 2019, or both.

The Commission, therefore, intends to cancel your certificate.

To avoid cancellation of your certificate, you must take one of the following two actions **within 30 days** of the date of this notice:

- (1) Come into compliance with applicable law by submitting the delinquent annual report and paying the required regulatory fee (annual report forms as well as information on how to make a payment are available on the Commission's website: www.utc.wa.gov); or
- (2) Request a hearing to demonstrate why your certificate should not be canceled. All

hearing requests must comply with the Commission's procedural rules, contained in WAC 480-07, which are available on the Commission's website on its [Legal Research Tools](#) page.

If you do not respond to this notice within 30 days of the service date of this notice by complying with the regulatory requirements or by requesting a hearing, the Commission will enter an order canceling your certificate without further notice. Entities without the required private, nonprofit transportation provider certificate from the Commission are prohibited from providing transportation services to persons with special transportation needs in the state of Washington.

If you have questions regarding this notice, you may contact Rachel Stark, Regulatory Analyst, at (360) 664-1157 or at Rachel.stark@utc.wa.gov

Sincerely,

Mark L. Johnson
Executive Director and Secretary