

WN U-2

FIRST REVISED SHEET NO. 5  
CANCELING ORIGINAL SHEET NO. 5

**BURTON WATER COMPANY, INC.**

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**WATER SERVICE  
RULES AND REGULATIONS**

**Rule 1 - Adoption of Rules of Regulatory Authorities**

The rules regulating water service prescribed by the Washington Utilities and Transportation Commission, after this called the Commission, are adopted and by this reference are made a part of this tariff.

**Rule 2 - Schedules and Conditions**

The schedules and conditions specified in this tariff for water service are subject to change according to the public service laws of the State of Washington. The amount of water furnished is subject to the Department of Health required standards of quantity and quality. The utility's water right is fully allocated at 415 connections under rules of the WA State Department of Ecology and the WA State Department of Health. The utility can provide no more customer connections.

(N)  
|  
(N)

All schedules of water service apply to applicants for or customers receiving water service from the utility.

**Rule 3 - Application and Agreement for Service**

All customers desiring water service will be required to sign the utility's Water Service Agreement before service is supplied.

(T)  
(T)

In all cases, the property owner will be the customer, and will be responsible for all charges. If the property is a rental, if requested a copy of the bill will be provided to the renter per **Schedule X**.

(N)

A single meter may serve a property with multiple uses, such as apartments, businesses, or a combination of both. In such cases, the property owner will be the customer, and therefore responsible for all charges specified in this tariff (see Rule 16 and Schedule 2).

(N)

An application for service is notice that the customer desires water service from the utility and represents agreement to comply with the utility's rules and regulations on file with the Commission and in effect at the time service is furnished. In the absence of a signed application for water service, the delivery of water by the utility through a standard connection and the taking thereof by the customer will constitute an agreement by and between the utility and the

(T)

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WN U-2

FIRST REVISED SHEET NO. 6  
CANCELING ORIGINAL SHEET NO. 6

**BURTON WATER COMPANY, INC.**

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**WATER SERVICE  
RULES AND REGULATIONS**

**Rule 3 - Application and Agreement for Service** (cont'd)

customer for the delivery and acceptance of service under the applicable rate schedule(s) and these rules and regulations.

**Rule 4 – Definition of Service**

Service will be supplied as described in these rules and under the applicable rate schedule(s). Service will be supplied only to those who secure their source of water exclusively from the utility, unless otherwise provide under written contract. Water service will be used only for the purpose specified in the service agreement and applicable rate schedule(s). A customer will not sell or permit others to use such service, unless authorized to do so under written contract with the utility.

(D)

The customer will not add dwelling units, households, apartments or places of business to service through an existing meter.

(N)  
|  
(N)(D)

**Rule 5 – Reconnection Charge/Disconnection Visit Charge**

A reconnection and/or disconnection visit charge, as specified in **Schedule X**, will apply for reconnection and/or disconnection visit of the customer’s service to the utility’s distribution system. Such charges apply only in cases where service has been discontinued for reasons specified in Rule 14. No charge will be made for reconnection of service if the shut-off was made for the convenience of the utility in making repairs, changes, etc.

(T)

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(T)

When a utility employee is dispatched to disconnect service, that person shall be required to accept payment of a delinquent account at the service address if tendered, but shall not be required to dispense change in excess of the amount due. Any excess payment shall be credited to the customer’s account. The charge for a disconnection visit is specified in **Schedule X**.

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**BURTON WATER COMPANY, INC.**

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**WATER SERVICE  
RULES AND REGULATIONS**

**Rule 6 – Installation of Meters and Service Pipe**

The utility will construct service connection of a proper size from its distribution mains to the customer's property. The utility reserves the right to refuse to construct a service connection to any property if the applicant's pipes are not properly constructed and protected.

(D)

Every patron of the utility or user of its water must, at the request of the utility, put in a shutoff approved by the utility, near the meter and properly boxed, for each premise served by the utility.

(D)

**Rule 7 – Distribution Main Extension**

Where elevation and construction conditions allow and one or more bona fide prospective permanent customers request a main extension, the utility will construct the same, if the utility has sufficient capacity available to meet Department of Health standards of quality and quantity.

(T)

Where an existing water main must be increased in size to provide capacity and length necessary to supply prospective customers, the cost shall be borne by the prospective customers.

Customer ProRata Share – The cost of the main extension in excess of the estimated customer(s) revenue for two years must be paid by the prospective customers in advance. Subsequent customers within five years on such a Main Extension shall pay to the utility their pro rata share of excess cost of the said Main Extension. The utility will in turn return the same in proper amounts to the original customers.

(T)

Construction Contract – No main extension will be considered as coming under this rule where the total cost of the main extension is greater than the estimated customer(s) revenue for six years. Water main extension and/or fire hydrants will be installed after contracts have been approved by the Washington Utilities and Transportation Commission pursuant to WAC's for special contracts for water utilities and distribution extensions.

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**SECOND REVISED SHEET NO. 9  
CANCELING FIRST REVISED SHEET NO. 9**

**BURTON WATER COMPANY, INC.**

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**WATER SERVICE  
RULES AND REGULATIONS**

**Rule 10 - Interruption to Service**

The utility will make a diligent effort to render uninterrupted service and supply of water. In cases where shut-off is necessary for repair, reconstruction, damage prevention or similar cause, the utility will give one day's advance notice to its customers of such scheduled shut-off. However, the utility will not be responsible for any damage that may result from any cessation of services such as above outlined, nor for failure to give notice of shut-off when circumstances are such that it is impractical to give notice as stated above.

**Rule 11 - Bills/Late Payment Charge**

Bills are due and payable upon receipt. Bills are considered late 30 days after the bill mailing date. A Late Payment Charge as specified in **Schedule X** of 2% of the unpaid balance shall be added to each account for each month the bill is unpaid. The late payment charge will not be applied to any disputed amount unless such amount remains unpaid for more than 30 days after the dispute has been resolved.

Unless otherwise specified, all charges for the base rate shall be paid bi-monthly, one month in arrears and one month in advance, on or before that last day of the billing month. All charges for metered water shall be paid bi-monthly in arrears on or before the last day of the billing month.

If the meter is unreadable for any reason, the bill will be estimated by using the average of past meter readings, adjusted for seasonal differences.

(N)  
(N)

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CANCELING ORIGINAL SHEET NO. 10

**BURTON WATER COMPANY, INC.**

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**WATER SERVICE  
RULES AND REGULATIONS**

**Rule 12 - Deposits**

The utility may require a deposit in situations where a customer's service has been disconnected for nonpayment of amount owed to the utility or when a customer is unable to establish or maintain credit with the utility.

The deposit will not be more than three-twelfths of estimated annual billings.

(T)

Interest on deposits will be accrued at the rate for the one-year Treasury Constant Maturity as of November 15 of the previous year, as calculated by the U.S. Treasury, and published in the Federal Reserve's Statistical Release H.15. Interest is computed from the time of deposit to the time of refund.

(T)

(T)

Deposits, plus any accrued interest, less any amount owed for service rendered, will be refunded to the customer: 1) where the customer has for 12 consecutive months paid for service when due or 2) upon termination of service.

In addition, the utility will comply with all provisions of the Commission's deposit rules.

**Rule 13 - Responsibility for Delinquent Accounts**

The utility will not refuse service to an applicant or discontinue service to a customer, who is not in arrears to the utility, because of the unpaid bill of a prior occupant, unless there is evidence of intent to defraud.

When the property being served is a rental, the property owner is the customer. The property Owner must establish the account and will be responsible for all utility charges. Disconnection notices will be provided to both property owner and tenant.

(N)

If past due amounts are referred for collection to a collection agency, a collection charge of thirty-five percent (35%) will be added to the delinquent account to recover the charge assessed by the collection agency.

(N)

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CANCELING ORIGINAL SHEET NO. 11**

**BURTON WATER COMPANY, INC.**

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**WATER SERVICE  
RULES AND REGULATIONS**

**Rule 14 - Discontinuance of Service**

The utility reserves the right to discontinue a customer's service if the customer:

- (a) Fails to maintain connections, service pipes, or fixtures in good order.
- (b) Damages any service pipe, meter, curb stop valve, seal or other facilities of the utility.
- (c) Vacates the premises.
- (d) Willfully wastes water through improper or imperfect pipes, fixtures or otherwise.
- (e) Fails to make or renew any required deposits, or fails to make payments for water service or any other proper charges accruing under the applicable rate schedules, when due.
- (f) Refuses to allow an employee of the utility to have reasonable access to the premises for the purpose of inspecting the facilities, or for testing, reading, maintaining or removing meters.
- (g) Makes fraudulent use of service.
- (h) Violates any rules and regulations contained in this tariff. (T)
- (i) Adds additional dwelling units, apartment units, households or businesses to service through an existing meter. (N)  
(N)

The right to discontinue service may be exercised whenever and as often as any of the foregoing situations occur, and neither delay nor omission by the utility to enforce this rule any time will be deemed a waiver of its right to discontinue service.

Discontinuance of service by a customer - Customer shall be required to give notice to the utility of their intention to discontinue service.

If service is discontinued for any of the above reasons, a disconnection charge, as specified in **Schedule X** will be applied. (N)  
(N)

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CANCELING ORIGINAL SHEET NO. 12**

**BURTON WATER COMPANY, INC.**

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**WATER SERVICE  
RULES AND REGULATIONS**

**Rule 14 - Discontinuance of Service** (cont'd)

A minimum of eight (8) business day's notice will be given a customer before a service is discontinued, except in the case of danger to life or property. This notice will be by mail or by personal delivery of the notice to the customer's address, attached to the customer's primary door. (T)  
Before disconnecting service, the utility must inform the customer a second time, either by mail or by leaving a notice at the customer's primary door. If by mail the notice must be mailed at least 3 business days prior to the shut-off. If by delivered notice, the notice must be left 24 hours before the shut-off, which furthermore may not occur before 5 p.m. of the 1st day following delivery.

If service is not disconnected within ten (10) working days of the shut-off date listed on the second notice for disconnection, that disconnection notice will become void and a new notice must be provided before the service can be disconnected. However, if the customer has arranged for payments to avoid disconnection of service, a new notice is not required if the customer fails to keep the payment arrangements. (T)  
(T)

When a utility employee is dispatched to disconnect or reconnect service, that person shall be required to accept payment of a delinquent account and reconnection charge as specified in **Schedule X**. If amount owing is tendered in cash, utility employee will not be required to dispense change for excess of the amount due and owing. Any excess payment will be credited to the customer's account. The utility will restore service when the cause of discontinuance has been removed and payment of all proper charges due from customer have been made. (T)  
|  
(T)

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CANCELLING ORIGINAL SHEET NO. 13.1**

**BURTON WATER COMPANY, INC.**

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**WATER SERVICE  
RULES AND REGULATIONS**

**Rule 16 – Rates**

Rates for water service and supply are those published in the utility’s tariff on file with the Commission. Unless otherwise stated in this tariff, the rates apply to a single meter serving one customer at one premise.

(D) (T)  
(D) (T)

A single meter may serve a property with multiple uses such as apartments, businesses, or a combination of both. In such cases, each separate dwelling unit (as defined in King County Zoning Code 21A.06.345) or place of business using water will be charged a monthly ¾" base rate per Schedule 2. The usage rate will be computed at the rate for one customer as per Schedule 2. Burton Water Company, at its sole discretion, may apply or remove a charge of 2/3 of the ¾" monthly base rate per Schedule 2 for each dwelling unit and each place of business using water. The property owner will be the customer and will be responsible for all charges.

(N) (D)  
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| |  
(N) (D)

Water service must be subscribed to on an annual basis. No proration or reduction in billing is allowed.

(D)

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**BURTON WATER COMPANY, INC.**

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**WATER SERVICE  
RULES AND REGULATIONS**

**Rule 17 – Account Set –up charge/NSF (Non-Sufficient Funds) Charge**

An account set-up charge as specified in **Schedule X** will be made for each new account or change of account responsibility on an existing service. Such charge will be included in the initial billing to the customer. This charge includes the utility dispatching an employee to establish a base meter reading. This account set-up charge does not apply to installation of a new meter.

(T)  
(T)

An NSF check charge as specified in **Schedule X** will be made for handling customer checks that have been returned by the bank as NSF or account closed. This charge will be applied to the next billing to the customer.

(D)  
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(D)

**Rule 18 – Water Availability Letter Charge**

Any customer or prospective customer seeking a water availability letter or certificate of water availability from the utility must first pay the appropriate charge as specified in **Schedule X**. The water availability letter will include the date issued and the date of expiration. Water availability letters will be valid for no more than one (1) year, or until the expiration of the associated building permit, whichever occurs last.

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**SEVENTH REVISED SHEET NO. 22  
 CANCELING SIXTH REVISED SHEET NO. 22**

**BURTON WATER COMPANY, INC.**

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**SCHEDULE NO. 2  
 METERED RATE SERVICE**

**Available.**

Within the limits of all Water Service Areas and at utility's option and capability to maintain Department of Health standards of quantity and quality.

**Applicable.**

To all services where meters have been installed.

**RATES PER MONTH**

Base Rate (3/4" Connection)	\$29.75			(T)
Base Rate (1" Connection)	\$49.58			
Base Rate (1 1/2" Connection)	\$99.07			(N)
Base Rate (2" Connection)	\$158.57			(N)
<u>Usage/Rates per 100 cubic feet</u>	<u>\$2.57</u>	<u>\$4.75</u>	<u>\$6.00</u>	
3/4" Connection	0-1,000	1,001-1,700	>1,700	
1" Connection	0-1,660	1,661-2,820	>2,820	(T)
1 1/2" Connection	0-3,330	3,331-5,000	>5,000	(N)
2" Connection	0-5,330	5,331-7,000	>7,000	(N)

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**FIRST REVISED SHEET NO. 30  
 CANCELING ORIGINAL SHEET NO. 30**

**BURTON WATER COMPANY, INC.**

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**SCHEDULE NO. 10**  
**SERVICE CONNECTION CHARGE**

<b><u>Size of Service Connection</u></b>	<b><u>Service Connection Charge</u></b>	
3/4 inch service	Labor and material, plus federal income tax gross-up	(C)   (C)
Larger than 3/4 inch service	Labor and Material plus federal Income tax gross-up	(T) (T)
1.	The service connection charge will be made the first time a customer's service pipe is connected to the utility's main. This charge does not include the cost of a meter, or its installation. A meter will be furnished, installed and maintained by the utility without direct cost to the customer.	(T) (D) (D)
2.	The utility owns and maintains all materials involved in making a service connection.	
3.	The service connection charge must be paid before the water is turned on.	
4.	Meter will be placed in a suitable meter box located at the point of delivery, as described in Rule 8.	(T) (D) (T)   (D)
5.	Service Connections will be installed within 7 days from payment, unless prior arrangement in writing are agreed upon by both the customer and the utility.	(T)

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**THIRD REVISED SHEET NO. 40  
CANCELING SECOND REVISED SHEET NO. 40**

**BURTON WATER COMPANY, INC.**

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**SCHEDULE X  
ANCILLARY CHARGES**

Rule 3	Bill provided to renter per billing period	\$5.00	(N)
Rule 5 & Rule 14	Reconnection Charge	\$50.00	
	Disconnection Visit Charge	\$50.00	(I)
Rule 11	Late Payment Charge, applied when a billed amount is not paid in 30 days	2% of the amount billed for each month it is unpaid	
Rule 17	Account Set-up Charge	\$50.00	(I)
	NSF Check Charge	\$40.00	
Rule 18	Water Availability Letter Charge	\$40.00	(I)

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