



**HOUSEHOLD GOODS MOVING COMPANY
PERMIT APPLICATION**



Type of Household Goods Authority Requested – Check one	Fee Required
<input type="checkbox"/> Emergency temporary authority (to meet an urgent need for up to thirty days) - Complete pages 2 - 7 and Attachment E	\$ 50
<input type="checkbox"/> Temporary authority (to meet a short-term need) – Complete pages 2 - 7 and Attachment A	\$ 250
<input type="checkbox"/> Permanent authority (at least six months must be served on a temporary provisional basis) – Complete pages 2 - 7 and Attachment A	\$ 550
<input type="checkbox"/> Permanent authority to transfer or acquire control resulting in a change in ownership or controlling interest (at least six months must be served on a temporary provisional basis) – Complete pages 2 - 7 and Attachment B	\$ 550
<input checked="" type="checkbox"/> Permanent authority to transfer or acquire control under the exceptions in WAC 480-15-335 – Complete pages 2 - 7 and Attachments B & C <i>From: Northwest Moving Services, Inc</i>	\$ 250
<input type="checkbox"/> Reinstatement of permit (must be filed within 30 or 60 days of cancellation, depending on criteria set forth in WAC 480-15-450) – Complete pages 2 - 3 and include a statement justifying the reinstatement	\$ 250
<input type="checkbox"/> Name Change – Complete pages 2 - 3 and Attachment D	\$ 35
<input type="checkbox"/> Extension of authority – Complete pages 2 - 7 and Attachment A	\$ 550

TYPE OF PAYMENT				
<input type="checkbox"/> Check	<input type="checkbox"/> Money Order	<input type="checkbox"/> Amex	<input checked="" type="checkbox"/> Mastercard	<input type="checkbox"/> Visa
				MC # 04520B
Amount: <u>250.00</u>		Expiration Date: _____		
CERTIFICATION: I, the undersigned, under penalty for false statement, certify that the following information is true and correct, that I am authorized to execute and file this document on behalf of the applicant and that all information on file is current and valid.				
Name (printed): <u>Janet L. Bailey</u>		Company Name: <u>Northwest Moving & Storage, Inc.</u>		
Cardholder's Signature: <u>Janet L. Bailey</u>		Date: <u>1/20/11</u>		
FOR OFFICIAL USE ONLY				
Date Filed: <u>1/21/11</u>	DOL/SOS: <u>ok/ok</u>	ID: <u>0277</u>	Permit Issued: THG-	
Staff Assigned: <u>Dale</u>	Insurance: <u>under req'd</u>	Inspection:	Docket #	
Reception #: <u>0030686</u>				
111-0268-207-02 <u>250.</u>	111-0268-207-01	111-0268-013-20		

1 receipt 2 applications

BUSINESS INFORMATION

Name of Applicant Northwest Moving & Storage INC
(must be individual, partners of a partnership or corporation)

Trade Name, if applicable _____

Physical Address 1261 Bouslog Rd Burlington, WA 98233

Mailing Address P.O. Box 566 Burlington, WA 98233

Telephone Number (360) 757-3000 Fax Number (360) 757-2437

UBI #: 603-058-253 WA Email: bestmovewa@aol.com

USDOT #: 2106615 WA (If you currently don't have one, you can go online at
to apply for one or call 360-596-3816 or 360-596-3803 for assistance.)

Have you established a Worker's Compensation Account with the Department of Labor & Industries?
 No Yes L & I Account No. 485 837-01 (required if you have employees.)

Have you registered with the Employment Security Department? No Yes
ESD No. 42169200 (required if you have employees)

Have you registered your business with the Department of Revenue? No Yes

TYPE OF BUSINESS STRUCTURE

Individual Partnership Corporation Other _____
(LP, LLP, LLC)

List the name, title and percentage of partner's share or stock distribution for major stockholders:

Name	Title	Stock Distribution or Percentage of Shares
<u>Jane L. Bailey</u>	<u>President</u>	<u>100% WA</u>

Choose one of the following for the territory in which you wish to operate:

- All counties in the State of Washington
 The following named counties only:

Describe the services you wish to provide. Explain how your services will enhance customer choice, promote competition, or fill an unmet need for service:

same DOT#

Briefly describe your experience in the transportation/household goods moving industry:

same DOT#

Do you currently hold, or have you ever held, a permit to operate as a motor carrier of property?
 No Yes If yes, please indicate your permit number HG-25594

Have you ever applied for and been denied a permit to operate as a motor carrier of property in Washington? No Yes If yes, please explain _____

Do you currently operate interstate? No Yes If yes, please indicate your MC# 734688 and USDOT# 2106615

Do you operate interstate as an agent of another company? No Yes If yes, what is the name of the company? Stevens Van Lines

Do you have, or have you ever had a business related legal proceeding against you in Washington, or in any other state? No Yes If yes, please explain: _____

Have you ever been convicted of a crime? No Yes If yes, please explain: _____

Have you been cited for violation of state laws or Commission rules? No Yes If yes, please explain: _____

FINANCIAL STATEMENT

You must complete the following financial statement or attach a balance sheet, profit and loss statement, or business plan.

See attachment

Assets		Liabilities	
Cash in Bank	\$	Salaries/Wages Payable	\$
Notes Receivable	\$	Accounts Payable	\$
Investments	\$	Notes Payable	\$
Other Current Assets	\$	Mortgages Payable	\$
Prepaid Expenses	\$	TOTAL LIABILITIES	\$
Land and Buildings	\$	NET WORTH	
Trucks and Trailers	\$	Preferred Stock	\$
Office Furniture	\$	Common Stock	\$
Other Equipment	\$	Retained Earnings	\$
Other Assets	\$	Capital	\$
TOTAL ASSETS	\$	TOTAL LIABILITIES & NET WORTH	\$

EQUIPMENT LIST

Describe the equipment you will use (attach additional sheets if necessary).

Year	Make	License Number	Vehicle ID Number	Gross Vehicle Weight
1995	Isuzu	B72392B	JALC4B1K9S7002604	15,000
1994	Ford	B772306	1FDWH70C1RVA47636	15,000
1995	F/L.	A80373K	1FUVDZYBXSP602022	80,000
1995	Western Star	RA30811	2WKPDCCHQSK936970	80,000

SAFETY AND OPERATIONS

List the person and position responsible for understanding and complying with the Federal Motor Carrier Safety Regulations (FMCSR) and Washington State Laws and commission rules (WAC) as described below. Please refer to the WAC rules, Fact Sheets and publication "Your Guide to Achieving a Satisfactory Safety Rating" for assistance with requirements that may apply to your specific operations.

SAFETY RESPONSIBILITIES

COMMERCIAL DRIVER'S LICENSE (CDL) STANDARDS REQUIREMENT AND PENALTIES (Title 49, Code of Federal Regulations Part 383). If you operate commercial motor vehicles, your drivers must have a valid CDL.

DRIVER QUALIFICATION REQUIREMENTS: (Title 49, Code of Federal Regulations Part 391). Each of your drivers must meet minimum qualification requirements. You must maintain driver qualification files for each driver.

DRIVERS HOURS OF SERVICE (Title 49, Code of Federal Regulations Part 395). Each of your drivers must maintain hours of service logs. You must maintain true and accurate hours of service records for each driver.

CONTROLLED SUBSTANCE AND ALCOHOL USE AND TESTING (Title 49, Code of Federal Regulations Part 382 and Part 40). If you operate commercial motor vehicles, your drivers must be in a Controlled Substance and Alcohol Use and Testing program. You must have an alcohol and controlled substances testing program.

INSPECTION, REPAIR AND MAINTENANCE (Title 49, Code of Federal Regulations Part 396). You must systematically inspect, repair, and maintain all motor vehicles.

PARTS AND ACCESSORIES NECESSARY FOR SAFE OPERATION (Title 49, Code of Federal Regulations Part 393). You must maintain parts and accessories in a safe condition.

LIABILITY INSURANCE REQUIREMENTS (WAC 480-15-530). You must file and maintain proof of public liability and proper damage insurance (\$300,000 minimum coverage for vehicles under 10,000 pounds GVWR and \$750,000 minimum coverage for vehicles 10,000 pounds GVWR or more)

CARGO INSURANCE REQUIREMENTS (WAC 480-15-550). You must maintain cargo insurance coverage (\$10,000 for household goods transported in motor vehicles under 10,000 pounds GVWR and \$20,000 for vehicles 10,000 pounds GVWR or more).

Name: *Janet L. Bailey*

Position: *President*

OPERATIONAL RESPONSIBILITIES

Annual Reports and Regulatory Fees (WAC 480-15-480). You must annually file a report of your financial operations and pay regulatory fees.

Name: <u>Janet L. Bailey</u>	Position: <u>President</u>
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STATE OF WASHINGTON – general laws, rules and regulations: Individuals and companies doing business in the State of Washington must comply with the regulations of local, state, and federal agencies. Please state the name and position of the person in your organization who will be responsible for ensuring compliance with the laws of the State of Washington, such as, but not limited to the Department of Labor and Industries (industrial insurance, safety, prevailing wage); Department of Licensing (vehicle and drivers licenses, business licensing, Unified Business Identifier (UBI number), fuel permits, fuel tax; Secretary of State (corporate registrations); Department of Transportation (over-size or over-weight permits); Department of Revenue and Internal Revenue Service (taxes); and Employment Security.

Name: <u>Janet L. Bailey</u>	Position: <u>President</u>
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DECLARATION OF APPLICANT

I understand that filing this application **does not** in itself constitute authority to operate as a household goods mover.

As the applicant for a household goods permit, I understand the responsibilities of a motor carrier and I am in compliance with all local, state and federal regulations governing businesses, including household goods movers, in the state of Washington.

I understand that if the commission grants my application as a new entrant I will receive temporary authority to provide service as a household goods carrier on a provisional basis for at least six months. During this time, the commission will evaluate whether I have met the criteria in WAC 480-15-330 to obtain permanent authority. I also understand that I must comply with all conditions placed on my temporary permit and that failure to do so will result in cancellation of my permit.

My employees are sufficiently trained to comply with commission rules regarding estimates, bills of lading, rates and charges and terms and conditions of household goods moves. In addition, my employees are sufficiently trained to comply with commission rules regarding vehicle operation, maintenance, and all other safety requirements. My company will provide a copy of the customer survey to each customer for whom we provide transportation service.

I certify or declare under penalty of perjury under the laws of the State of Washington that the information contained in this application is true and correct.

<u>Janet L. Bailey</u> Print name of applicant	<u>Janet L. Bailey</u> Signature of Applicant	1/20/11 Date and Location <u>Olympia WA</u>
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ATTACHMENT B

Transfer or Acquisition of Control

Applicant is seeking one of the following – please check one:

- Transfer Acquisition of Control

Current Name on Permit (Seller): Northwest Moving Services, Inc

Current Trade Name on Permit (Seller) _____

Address (Seller) 1261 Bouslog Rd Burlington, WA 98233

HG Permit Number: 25594 Phone Number (Seller) 360-757-3000

Does the transfer of this permit fall under the provisions of WAC-480-15-335? No Yes
If yes, please complete Attachment C.

Have all fines or penalties owed to the commission been paid? No Yes

Has the closing annual report been filed with the commission? No Yes

A customer may file a loss or damage claim for up to nine months following a move and may file a loss or damage lawsuit for up to two years following a move. Who will be responsible for handling claims filed by customers for loss or damage that occurred on moves taking place prior to the sale and transfer/acquisition? Janet Bailey

RELEASE OF AUTHORITY

I, the seller, have sold or otherwise released interest in my household goods permit number HG-25594 to the following:

Name of Buyer: Northwest Moving & Storage Inc

Trade Name of Buyer: Janet Bailey

We, as applicants, hereby jointly declare and affirm that all information is true to the best of our knowledge.

Janet L. Bailey
Seller's Signature

1/20/11 Olympia WA
Date and Location

Janet L. Bailey
Buyer's Signature

1/20/11 Olympia WA
Date and Location

ATTACHMENT C

TRANSFER OR ACQUISITION OF PERMANENT HOUSEHOLD GOODS AUTHORITY UNDER EXCEPTIONS IN WAC 480-15-335

1. The commission will grant an application for permanent authority without public notice or comment if the applicant is fit, willing and able to provide service and the application is filed to transfer or acquire control of permanent authority for one of the following reasons (check one, if applicable):

- A partnership has dissolved due to the death, bankruptcy, or withdrawal of a partner, and that partner's interest is being transferred to one or more of the remaining partners or a spouse;
- A shareholder in a corporation has died and that shareholder's interest is being transferred to a surviving spouse or one or more surviving shareholders;
- A sole proprietor has died and the interest is being transferred as property of the estate;
- An individual has incorporated, and the same individual remains the majority shareholder;
- An individual has added a partner, but the same individual remains the majority partner;
- A corporation has dissolved and the interest is being transferred to the majority shareholder;
- A partnership has dissolved and the interest is being transferred to the majority partner;
- A partnership has incorporated and the partners are the majority shareholders; or
- Ownership is being transferred from one corporation to another corporation when both are wholly owned by the same shareholders.

Documentation supporting the checked box, above, must be included with your application. You may submit a corporate resolution, partnership agreement, court order, death certificate, will or other proof of right to inherit, estate executor's statement, community property agreement or other such documentation that may support your request.

2. The Commission will grant an application for permanent authority without temporary permit operations following public notice or comment if the applicant is fit, willing and able to provide service and the application is filed to transfer or acquire control of permanent authority for the following reason:

- Ownership or control of a permit is being transferred to any shareholder, partner, family member, employee, or other person familiar with the company's operations and the household goods moving services provided. If you check this option, please complete the following:
 - a. Has the permit been actively used by the current owner to provide household goods moving services during the last twelve-month period? No Yes
 - b. Explain why the transfer of ownership or control is necessary to ensure the company's economic viability: _____

 - c. Describe the steps taken by the applicant and the current owner to ensure that safe operations and continuity of service to the customers are maintained: _____

9:00 AM
 01/20/11
 Accrual Basis

Northwest Moving Services, Inc.
Profit & Loss
 January through December 2010

	Jan - Dec 10
Ordinary Income/Expense	
Income	
4000-00 · BOOKING - ORIGIN AGENT	48,775.21
4010-00 · HAULING	151,562.83
4023-20 · HAUL -MIKE HUTCHISON HAULING	4,449.42
4024-20 · HAUL - ROB HUTCHISON HAULING	2,408.84
4100-00 · PACKING - CRATING	111,351.23
4200-00 · WAREHOUSE HANDLING	15,435.58
4250-00 · STORAGE	29,029.34
7030-00 · INTEREST INCOME	5,200.46
7035-00 · DIVIDEND INCOME	326.33
7045-00 · INTERSTATE BROKERAGE L/H (2%)	6,436.53
7046-00 · IVL CARRIER SVCS	105,500.00
7100-00 · FINANCE CHARGE INCOME	-30.90
7150-00 · VALUATION	4,022.49
Total Income	484,467.36
Gross Profit	484,467.36
Expense	
5000-00 · WAGES - LABOR	84,030.13
5150-00 · VACATION	1,555.21
5160-00 · HOLIDAY WAGES	812.00
5175-00 · UNIFORM EXPENSE	1,785.74
5200-00 · DRE - DRIVER ROAD EXPENSE	14,994.69
5300-00 · FUEL	10,726.98
5700-00 · CLAIMS	1,677.95
5800-00 · PACKING MATERIAL	19,817.57
5810-00 · CRATING MATERIAL	3,155.27
5819-00 · TOW TRUCK EXPENSE	855.11
5910-00 · ADVERTISING - MISCELLANEOUS	1,381.00
5920-00 · ADVERTISING - YELLOW PAGES	22,113.98
6030-00 · SALARY - OFFICER	54,689.99
6100-00 · GAS/DIESEL - SALES VEHICLE	346.66
6190-00 · BANK SERVICE CHARGES	1,505.33
6198-00 · MEMBERSHIPS & DUES	3,075.77
6199-00 · CONVENTIONS & MEETINGS	3,150.28
6200-00 · TRAINING, EDUCATION & TESTING	392.51
6215-00 · 941 EXPENSE	10,359.17
6220-00 · L & I - PAYROLL EXPENSE	6,230.85
6230-00 · FUTA - PAYROLL EXPENSE	536.49
6240-00 · SUTA - PAYROLL EXPENSE	3,906.71
6250-00 · SIMPLE IRA EMPLOYER EXPENSE	1,125.00
6260-00 · MEDICAL/DENTAL/LIFE INSURANCES	7,626.60
6265-00 · INSURANCE - VEHICLE/CARGO	16,852.71
6270-00 · INTEREST EXPENSE	6,406.75
6275-00 · LEGAL FEES	57.60
6280-00 · ACCOUNTANT FEES	5,807.19
6291-00 · TRAVEL & ENTERTAINMENT	1,256.77
6292-00 · MEALS & FOOD (80%)	660.53
6300-00 · OFFICE SUPPLIES	5,635.24
6305-00 · TARIFFS & SCHEDULES	1,752.28
6315-00 · WAREHOUSE SUPPLIES	7.56
6330-00 · FREIGHT/FERRY CHARGES	311.70
6340-00 · POSTAGE	680.26
6360-00 · RENT	98,705.00
6380-00 · VEHICLE REPAIR/MAINT	9,354.51
6405-80 · FORKLIFT SERVICE	572.09
6410-80 · TIRES & TUBES	1,493.60
6520-00 · TELEPHONE	8,553.05
6525-00 · UTILITIES	4,734.05
6530-00 · JANITORIAL SUPPLIES	86.80
6615-00 · COMMISSION EXPENSE	175.00
6625-00 · WATCH & ALARM SECURITY	3,857.20
6626-00 · LEASEHOLD MAINTENANCE	1,165.58
6627-00 · WAREHOUSE SUPPLIES/MAINT.	86.17

9:00 AM
01/20/11
Accrual Basis

Northwest Moving Services, Inc.
Profit & Loss
January through December 2010

	<u>Jan - Dec 10</u>
6630-00 · VEHICLE FEES - STATE/LOCAL	491.91
6635-00 · VEHICLE FEES - FEDERAL	25.90
6640-00 · GAS TAX - STATE	1,429.79
6645-00 · GAS TAX - FEDERAL	890.65
6650-00 · STATE/LOCAL TAXES & LICENSES	2,141.34
6660-00 · PROPERTY TAXES	6,864.11
6700-00 · FINES & PENALTIES	25.95
Total Expense	<u>435,932.28</u>
Net Ordinary Income	<u>48,535.08</u>
Net Income	<u><u>48,535.08</u></u>

9:02 AM

01/20/11

Accrual Basis

Northwest Moving Services, Inc.

Balance Sheet

As of December 31, 2010

	Dec 31, 10
ASSETS	
Current Assets	
Checking/Savings	
1000-00 · WHIDBEY ISLAND BANK-CHECKING	-13,343.47
1000-50 · WHIDBEY ISLAND BANK 2010 TRANSF	13,343.47
1010-00 · \$50,000. KEY BANK CD - BOND	52,322.76
1011-00 · \$50,000. WHIDBEY ISL CD (BOND)	51,387.28
1012-00 · WHIDBEY ISLAND BANK INTEREST CD	9,404.43
1080-00 · PETTY CASH	700.00
Total Checking/Savings	113,814.47
Accounts Receivable	
1100-00 · ACCOUNTS RECEIVABLE	118,652.23
Total Accounts Receivable	118,652.23
Other Current Assets	
1102-00 · R.HUTCHISON Current Portion	4,941.97
1150-00 · ADVANCES RECEIVABLE	-180.00
1155-00 · Accrued Interest Receivable	658.67
1200-00 · HOLDING-RECEIVABLE	1,250.00
1370-00 · UNAMORTIZED INSURANCE	3,850.98
1380-00 · PREPAID ANNUAL VEHICLE PERMITS	929.71
1400-00 · PACKING MATERIAL INVENTORY	3,894.90
1405-00 · CARRIER CRATE INVENTORY	4,077.44
1410-00 · CLOTH PAD INVENTORY	2,310.00
Total Other Current Assets	21,733.67
Total Current Assets	254,200.37
Fixed Assets	
1550-00 · REVENUE EQUIPMENT	397,081.96
1551-00 · ACCUM DEP - REVENUE EQUIPMENT	-301,736.36
1570-00 · SERVICE CARS & EQUIPMENT	16,799.00
1571-00 · ACCUM DEP - SERVICE CARS/EQUIP	-9,015.80
1580-00 · FURNITURE & OFFICE EQUIPMENT	15,381.00
1581-00 · ACCUM DEP - FURNITURE/OFFICE EQ	-14,081.00
1650-00 · LEASEHOLD IMPROVEMENTS	23,233.00
1651-00 · ACCUM DEP - LEASEHOLD IMPROVEME	-20,769.17
1680-00 · SHOP & WAREHOUSE EQUIPMENT	77,436.00
1681-00 · ACCUM DEP - SHOP/WHSE EQUIPMENT	-70,004.53
1850-00 · OPERATING PERMITS	14,065.00
1851-00 · ACCUM DEP - OPERATING PERMITS	-14,065.00
Total Fixed Assets	114,324.10
Other Assets	
1101-00 · ALLOWANCE FOR DOUBTFUL ACCOUNTS	-2,608.25
1950-00 · N/R Robert Hutchinson	
1950-01 · R Hutch. Less Current Portion	-4,941.97
1950-00 · N/R Robert Hutchinson - Other	30,465.59
Total 1950-00 · N/R Robert Hutchinson	25,523.62
1990-00 · COVENANT NOT TO COMPETE	25,000.00
1991-00 · ACCUMULATED AMORTIZATION	-25,000.00
Total Other Assets	22,915.37
TOTAL ASSETS	391,439.84

9:02 AM
01/20/11
Accrual Basis

Northwest Moving Services, Inc.
Balance Sheet
As of December 31, 2010

	<u>Dec 31, 10</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100-00 · ACCRUED PAYROLL PAYABLE	6,146.56
2110-00 · ACCRUED VACATION PAYABLE	1,608.00
2137-00 · CHILD SUPPORT PAYABLE	21.30
2140-00 · SIMPLE IRA EMPLOYEE DEFERRAL	400.00
2150-00 · SIMPLE IRA EMPLOYER CONTRIBUTI	-322.13
2660-00 · MEDICAL COMPANY PORTION	-419.97
2662-00 · DENTAL COMPANY PORTION	157.02
2799-00 · CURRENT PORTION - LTD	34,426.15
Total Other Current Liabilities	<u>42,016.93</u>
Total Current Liabilities	42,016.93
Long Term Liabilities	
2801-00 · BAILEY-SBA LOAN RE-FINANCE	42,623.41
2900-00 · 100K N/P J.BAILEY	29,383.96
2950-00 · LESS CURRENT PORTION	-34,426.15
Total Long Term Liabilities	<u>37,581.22</u>
Total Liabilities	79,598.15
Equity	
3010-00 · COMMON STOCK	150.00
3030-00 · PAID IN SURPLUS	14,850.00
3040-00 · RETAINED EARNINGS	414,711.30
3050-00 · Unrealized G/L AFS Securities	-20,342.22
3099-00 · DIVIDEND DISTRIBUTIONS	-61,216.57
3215-00 · TREASURY STOCK	-84,845.90
Net Income	48,535.08
Total Equity	<u>311,841.69</u>
TOTAL LIABILITIES & EQUITY	<u><u>391,439.84</u></u>