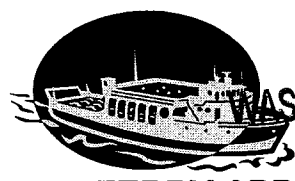


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OCT 07 2009

1300 S. Evergreen Park Drive SW  
P.O. Box 47250  
Olympia, WA 98504-7250  
Phone: 360-664-1222  
Fax: 360-586-1181  
TTY: 360-586-8203  
or  
1-800-416-5289  
E-mail: transportation@wutc.wa.gov



WASH. UT. & TP. COMM

COMMERCIAL FERRY APPLICATION

Application is made in accordance with RCW 81.84 for a Certificate of Public Convenience and Necessity to operate vessels in furnishing Passenger Ferry Service.

\$200.00 APPLICATION FEE MUST ACCOMPANY THIS APPLICATION

Complete this application in its entirety, adding additional sheets if necessary.

FOR OFFICIAL USE ONLY		
RECEPTION NO. <b>0019466</b>	MAP _____	DATE REC'D <u>10/8/09</u>
AMOUNT \$ <u>200.00</u>	INSURANCE _____	ID NO. <u>5749</u>
(111-0268-0216-02) <u>CU# 5076</u>	SAFETY INSP. CERT. _____	DOCKET NO. _____
	TARIFF _____	
	TIME SCHEDULE _____	
	SHIPPER SUPPORT _____	

INDICATE TYPE OF APPLICATION: (Only one type per application)		INDICATE TYPE OF SERVICE APPLYING FOR:	
<input checked="" type="checkbox"/>	Original Certificate	<input type="checkbox"/>	
<input type="checkbox"/>	Extension of Authority	<input checked="" type="checkbox"/>	Certificated commercial ferry – including launch service
<input type="checkbox"/>	Transfer all Authority	<input type="checkbox"/>	Launch Service only
<input type="checkbox"/>	Transfer a Portion of Authority		
<input type="checkbox"/>	Temporary Certificate		
<input type="checkbox"/>	Acquisition of Control		

1. Name of Applicant Paraclete Charter Service, Incorporated  
~~Wilfred H. Skip Heeter~~ per UBI  
(must be individual, partners of a partnership or corporation)

2. Trade Name, if applicable Paraclete charter Service, Inc. WA

3. Physical Address SKyline marina anacortes, WA

4. Mailing Address 3609 W3 rd, street anacortes, WA 98221

Telephone Number (360) 293-5920 Fax Number (360) 293-4189

UBI # 601 794 3190 Email SKip@paracletecharters.com

List names and addresses of all persons having an interest in the business. If a CORPORATION, give names and addresses of two principal officers, noting their titles, and indicate in which state incorporated. If a PARTNERSHIP, attach a certified copy of the partnership agreement, which sets forth the responsibility of the interested individuals.

Wilfred "Skip" Heeter president (Washington Corp.)  
Agnes Heeter vice president / Secretary  
3609 W 3rd Street  
Anacortes, WA 98221

5. List the territory in which you wish to operate: home port Skyline Marina Anacortes, WA (Skagit Co.) Throughout San Juan, Skagit, Watcom and Island Counties

6. Attach a map which shows in detail the proposed routes, clearly showing beginning, ending, and intermediate points to be served. Also show the routes of other carriers giving similar service into the same or neighboring territory (if known to applicant).

7. Will an attorney be representing you at the hearing?  Yes  No  
*If required or becomes appropriate*  
 If yes, give specific attorney's name not appointed at this time

Telephone Number ( ) \_\_\_\_\_ Address \_\_\_\_\_

8. Attach a copy of the tariff you propose using. The tariff must contain proposed fares and rates to be assessed for service and the rules and regulations governing same. The tariff must comply with WAC 480-51-080 and the rules in the Commission's Tariff Circular No. 6 (WAC 480-149).

9. Attach a copy of the time schedule you propose using. The schedule must show routes, trips, times, points served, distances and available facilities. The time schedule must comply with WAC 480-51-090 of the Commission's Laws and Rules Relating to Commercial Ferry Service.  
*\* not required per your ltr dated Sept. 23, 2009*

10. List vessels which are owned (unless otherwise stated) and will be used in the proposed service  
 (Attach additional sheet if needed)

Name	Passenger Freight or Ferry Type	Power	Passenger Capacity	Freight Capacity	Owned, Leased, other?
<u>Paraclete</u>	<u>Passenger</u>	<u>Diesel</u>	<u>34</u>		<u>owned</u>
<u>Koinonia</u>	<u>Passenger</u>	<u>Diesel</u>	<u>48</u>		<u>owned</u>
<u>Sylvan Spirit</u>	<u>Passenger</u>	<u>Diesel</u>	<u>64</u>		<u>managed</u>

11. List the docks which will be used in the proposed service. (List all facilities giving names, location, description, value if owned, and any other information of value showing the proposed service)

Home port (moorage) leased all other private or public Through  
out Islands permission by owners part fees paid for  
public as required

12. Complete the following financial statement:

*\* Paraclete charter Service, Inc.*  
**FINANCIAL STATEMENT**

Cash on hand and in bank	\$ <u>222,500</u>	Notes payable	\$ _____
Notes receivable	_____	Accounts payable	_____
Accounts receivable	<u>37,000</u>	Other liabilities:	_____
Stocks in other companies	_____	<i>* no Debt</i>	_____
Vessels (listed above)	<u>leased</u>	_____	_____
Bonds	_____	_____	_____
Docks (listed above)	_____	_____	_____
Machinery, tools, etc.	<u>50,000</u>	_____	_____
Real estate (listed below)	_____	_____	_____
Other assets (listed below)	_____	_____	_____

Total \$ 309,500 Total \$ 0  
*\* additional information enclosed as attachment*

a. List all Real Estate as to location and value (List here only such property as cannot be listed under item 10)

N/A \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

b. List total "Other Assets" mentioned above:

N/A \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

13. List conditions that exist which would justify the granting of a Certificate of Public Convenience and Necessity:

have been providing Service to: home owners, contractors, guest,  
private and government organizations since 1992 were  
other private or public service has not been available.  
we transport approximately (on average) 20,000 passengers per  
year.

14. List names and addresses of all persons, firms, or corporations now furnishing similar service between any of the points or along any portion of the route proposed to be served:

Island Transp Express  
Skyline marina, 2011 Skyline Way  
Anacortes, WA 98221

15. State applicant's prior experience, if any, in providing commercial ferry service:

have been providing service ~~to~~ Throughout San Juan, Island,  
Skagit and Whatcom counties since 1992 including Pt Roberts  
and Victoria B.C. Retired U.S. Coast Guard 20 plus years service,  
chief mate oil supply ships Gulf of Mexico, master tour ships  
inside passage to Alaska. Continuous service since 1968 (40+yrs)  
passenger, freight, Search & Rescue, law enforcement, Boating Safety, Towing &  
Salvage.

16. All applicants must attach separate sheets containing the following information:

- Pro forma financial statement of operations (projections of incomes and expenses for first year operations).
- Ridership and revenue forecasts.
- The cost of service for the proposed operation.
- An estimate of the cost of the assets to be used in providing service.
- Certificate from United States Coast Guard on inspection.
- Evidence of proper insurance as required by WAC 480-51-070.

17. If certificate is granted, carrier will begin operations within service has been in operation 24/7 since Dec. 1992 days of that grant.

**18. If this is a transfer application, you must:**

- Complete attachment A.
- If this application is for transfer of a portion of certificated authority, attach document clearly showing authority to be transferred and a document clearly showing the authority to be retained.

**If this is an application for a temporary certificate you must:**

- Attach proof of insurance
- Attach statements from potential customers showing immediate and urgent need for service.
- Attach proof that all vessels to be operated under the temporary are inspected and found to be safe and seaworthy.

**If this is an acquisition of control of the stock, you must:**


- Attach copy of the corporate minutes authorizing such transfer.


.....

The applicant certifies he/she is familiar with the provisions of Chapter 81.84 RCW and Chapter 480-51 WAC, Laws and Rules of the Washington Utilities and Transportation Commission, governing the operation of vessels and ferries upon the waters of the state of Washington. Applicant further certifies that vessels operated under Certificates of Public Convenience and Necessity are in no way released from the necessity of observing all Federal and State laws providing for the registration of vessels, the observance of navigation and maritime rules and regulations, and other matters subject to Federal or State enactments.

Applicant affirms that its operations shall be at all times within the provisions of such acts, and requests the Washington Utilities and Transportation Commission to make its order granting a Certificate of Public Convenience and Necessity as provided in Chapter 81.84 RCW and Chapter 480-51 WAC.

The applicant swears or affirms that he/she has read the foregoing application and knows the contents, that the same is true of his/her own knowledge, except as to matters which are therein stated on information or belief, and as to those matters he/she believes them to be true.

  
\_\_\_\_\_  
Signature of Applicant

  
\_\_\_\_\_  
Date

PARACLETE CHARTER SERVICE  
 INCOME AND MAJOR EXPENSES  
 5 YEARS STARTING 2005

CHARTER REVENUES	2005	2006	2007	2008	2009 YTD	***
	446,383.82	472,559.25	570,401.92	638,811.35	198,632.31	
ADVERTISING	7,071.07	7,339.31	6,534.19	4,865.62	722.67	
MOORAGE	11,323.84	9,176.91	10,926.00	13,145.75	6,012.75	
FUEL	124,881.83	117,845.94	113,564.40	171,002.41	35,262.09	
REPAIRS & MAINT.	108,596.47	76,484.46	97,596.42	94,860.77	85,832.95	
** BOAT LEASE	81,500.00	87,029.40	71,500.00	84,500.00	39,000.00	
CREW WAGES	40,241.58	42,901.15	62,656.97	30,213.89	10,087.88	
SKIPPER WAGES	64,696.37	58,668.10	41,787.35	84,890.80	16,354.25	
INSURANCE	14,268.16	20,286.66	22,079.32	22,647.32	11,228.58	
STATE BUSINESS TAX	3,666.30	4,163.65	3,872.72	5,061.24	1,612.78	

\*\*\* JANUARY THRU JUNE 30, 2009--REPRESENTS APPROX. 35% OF AVE 12 MONTH REVENUE

\*\* CORPORATE OFFICERS OWN VESSELS AND CORPORATION PAYS LEASE PYMTS

**PARACLETE CHARTER SERVICES, INC.**  
**Profit & Loss**  
 January through December 2006

	<u>Jan - Dec 06</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
CHARTER INCOME	472,559.25
DISCOUNTS/ADJUSTMENTS	-1,365.70
PROPERTY MGMT-ALLAN ISL.	14,850.00
REFUNDS AND ALLOWANCES	-173.61
<b>Total Income</b>	<u>485,869.94</u>
<b>Gross Profit</b>	485,869.94
<b>Expense</b>	
ADVERTISING	7,339.31
AUTO EXPENSE	248.24
BAD DEBT EXPENSE	104.00
BANK CHARGES	84.10
<b>COST OF GOODS SOLD</b>	
BOAT LEASE	87,029.40
FUEL	117,845.94
JANITORIAL	201.46
MOORAGE	9,176.91
OWNER/OPERATORS	2,400.00
REPAIRS & MAINTENANCE	76,848.46
TOUR SUPPLIES	122.14
WAGES - CREW	42,901.15
WAGES - SKIPPER	58,668.10
<b>Total COST OF GOODS SOLD</b>	<u>395,193.56</u>
DONATIONS	442.00
DRUG TEST FEES	346.39
DUES & SUBSCRIPTIONS	3,293.56
FEES & PENALTIES	6.51
INSURANCE	20,286.66
INTERNET FEE	234.00
LICENSE & BUSINESS TAXES	4,136.65
MISC. EXPENSE	2.23
OFFICE EXPENSE	1,116.44
<b>Payroll Expenses</b>	
Officer Salary	43,500.00
Payroll Expenses - Other	9,700.00
<b>Total Payroll Expenses</b>	<u>53,200.00</u>
PAYROLL TAXES	14,532.17
PROFESSIONAL SERVICES	5,032.50
STORAGE RENT	265.00
TELEPHONE	4,672.02
UNIFORMS	928.26
UTILITIES	1,894.43
WAGES - ADMIN	500.00
<b>Total Expense</b>	<u>513,858.03</u>
<b>Net Ordinary Income</b>	-27,988.09
<b>Other Income/Expense</b>	
<b>Other Income</b>	
INTEREST INCOME - BANK	8,537.07
SERVICE CHARGE INCOME	2,684.37
<b>Total Other Income</b>	<u>11,221.44</u>
<b>Other Expense</b>	
SUSPENSE - CUSTOMER ACCOM	-8,761.59
<b>Total Other Expense</b>	<u>-8,761.59</u>
<b>Net Other Income</b>	<u>19,983.03</u>
<b>Net Income</b>	<u><u>-8,005.06</u></u>

**PARACLETE CHARTER SERVICES, INC.**  
**Profit & Loss**  
 January through December 2007

	<u>Jan - Dec 07</u>
<b>Ordinary Income/Expense</b>	
Income	
CHARTER INCOME	570,401.92
DISCOUNTS/ADJUSTMENTS	-881.22
PROPERTY MGMT-ALLAN ISL.	16,200.00
REFUNDS AND ALLOWANCES	-1,125.50
<b>Total Income</b>	<u>584,595.20</u>
<b>Gross Profit</b>	584,595.20
Expense	
ADVERTISING	6,534.19 ✓
AUTO EXPENSE	4,201.27
BAD DEBT EXPENSE	52.00
BANK CHARGES	155.29
CASUAL LABOR	100.00
COST OF GOODS SOLD	
BOAT LEASE	71,500.00 ✓
CATERING SERVICE	1,390.59
FUEL	113,564.40 ✓
MOORAGE	10,926.00 ✓
OWNER/OPERATORS	2,910.00
REPAIRS & MAINTENANCE	97,596.42 ✓
SUBCONTRACT SERVICES	169.50 ✓
WAGES - CREW	62,656.97 ✓
WAGES - SKIPPER	41,787.35
<b>Total COST OF GOODS SOLD</b>	<u>402,501.23</u>
DONATIONS	1,030.00
DRUG TEST FEES	118.00
DUES & SUBSCRIPTIONS	2,875.25
FEES & PENALTIES	1,461.94
HOUSEKEEPING	297.17
INSURANCE	22,079.32 ✓
INTEREST EXPENSE	2.28
LICENSE & BUSINESS TAXES	3,872.72 ✓
MISC. EXPENSE	339.68
OFFICE EXPENSE	2,251.20
Payroll Expenses	
Officer Salary	27,000.00
Payroll Expenses - Other	11,011.97
<b>Total Payroll Expenses</b>	<u>38,011.97</u>
PAYROLL TAXES	13,776.95
PROFESSIONAL SERVICES	5,005.00
TELEPHONE	5,928.21
UNIFORMS	632.88
UTILITIES	2,025.93
WAGES - ADMIN	1,305.00
<b>Total Expense</b>	<u>514,557.48</u>
<b>Net Ordinary Income</b>	70,037.72
<b>Other Income/Expense</b>	
Other Income	
DECATUR IN/OUT	-10,396.00
INTEREST INCOME - BANK	9,471.05
SERVICE CHARGE INCOME	3,965.13
<b>Total Other Income</b>	<u>3,040.18</u>
Other Expense	
SUSPENSE - CUSTOMER ACCOM	13,879.87
<b>Total Other Expense</b>	<u>13,879.87</u>
<b>Net Other Income</b>	<u>-10,839.69</u>



4:24 PM  
10/05/09  
Accrual Basis

**PARACLETE CHARTER SERVICES, INC.**  
**Profit & Loss**  
January through December 2007

	<u>Jan - Dec 07</u>
Net Income	<u><u>59,198.03</u></u>

**PARACLETE CHARTER SERVICES, INC.**  
**Profit & Loss**  
 January through December 2008

	<u>Jan - Dec 08</u>
Ordinary Income/Expense	
Income	
CHARTER INCOME	638,811.35
DISCOUNTS/ADJUSTMENTS	-1,266.00
PROPERTY MGMT-ALLAN ISL.	29,920.00
REFUNDS AND ALLOWANCES	-668.00
Total Income	<u>666,797.35</u>
Gross Profit	666,797.35
Expense	
ADVERTISING	4,865.62 ✓
AUTO EXPENSE	5,390.69
BANK CHARGES	189.50
CASUAL LABOR	60.00
COST OF GOODS SOLD	
BOAT LEASE	84,500.00 ✓
CATERING SERVICE	300.00 ✓
FUEL	171,002.41 ✓
MOORAGE	13,145.75 ✓
OWNER/OPERATORS	3,290.00
REPAIRS & MAINTENANCE	94,860.77 ✓
SUBCONTRACT SERVICES	348.00
WAGES - CREW	30,213.89 ✓
WAGES - SKIPPER	84,890.80 ✓
Total COST OF GOODS SOLD	<u>482,551.62</u>
DUES & SUBSCRIPTIONS	1,080.00
FEES & PENALTIES	2,816.81
HOUSEKEEPING	389.36
INSURANCE	22,647.32 ✓
INTEREST EXPENSE	2,175.86
LICENSE & BUSINESS TAXES	5,061.24 ✓
MISC. EXPENSE	132.39
OFFICE EXPENSE	1,352.34
Payroll Expenses	
Officer Salary	62,515.00
Payroll Expenses - Other	<u>15,300.00</u>
Total Payroll Expenses	77,815.00
PAYROLL TAXES	20,488.57
PROFESSIONAL SERVICES	4,943.97
TELEPHONE	5,313.10
UNIFORMS	1,428.84
UTILITIES	2,189.01
WAGES - ADMIN	<u>1,215.80</u>
Total Expense	<u>642,107.04</u>
Net Ordinary Income	24,690.31
Other Income/Expense	
Other Income	
INSURANCE REIMBURSEMENT	14,561.11
INTEREST INCOME - BANK	357.12
SERVICE CHARGE INCOME	<u>3,501.08</u>
Total Other Income	18,419.31
Other Expense	
SUSPENSE - CUSTOMER ACCOM	<u>-451.60</u>
Total Other Expense	<u>-451.60</u>
Net Other Income	<u>18,870.91</u>
Net Income	<u><u>43,561.22</u></u>

**PARACLETE CHARTER SERVICES, INC.**  
**Profit & Loss**  
 January through June 2009

	Jan - Jun 09
Ordinary Income/Expense	
Income	
CHARTER INCOME	198,632.31
DISCOUNTS/ADJUSTMENTS	-100.00
PROPERTY MGMT-ALLAN ISL.	16,842.00
Total Income	215,374.31
Cost of Goods Sold	
Payroll Expenses--Skipper	0.00
Total COGS	0.00
Gross Profit	215,374.31
Expense	
ADVERTISING	722.67 ✓
AUTO EXPENSE	964.86
BANK CHARGES	50.16
CASUAL LABOR	185.00
COST OF GOODS SOLD	
BOAT LEASE	39,000.00 ✓
FUEL	35,262.09 ✓
MOORAGE	6,012.75 ✓
OWNER/OPERATORS	1,739.00 ✓
REPAIRS & MAINTENANCE	85,832.95 ✓
SUBCONTRACT SERVICES	6,424.50 ✓
WAGES - CREW	10,087.88 ✓
WAGES - SKIPPER	16,354.25 ✓
Total COST OF GOODS SOLD	200,713.42
DUES & SUBSCRIPTIONS	743.00
FEES & PENALTIES	826.00
HOUSEKEEPING	252.33
INSURANCE	22,457.16 ✓
LICENSE & BUSINESS TAXES	1,612.78
MISC. EXPENSE	233.30
OFFICE EXPENSE	799.70
Payroll Expenses	
Officer Salary	13,500.00
Payroll Expenses - Other	15,000.00
Total Payroll Expenses	28,500.00
PAYROLL TAXES	6,135.76
PROFESSIONAL SERVICES	3,056.50
TELEPHONE	2,619.63
UTILITIES	1,245.49
WAGES - ADMIN	4,050.00
Total Expense	275,167.76
Net Ordinary Income	-59,793.45
Other Income/Expense	
Other Income	
INTEREST INCOME - BANK	12.67
REIMBURSED EXPENSES	67.24
SERVICE CHARGE INCOME	3,371.83
Total Other Income	3,451.74
Other Expense	
SUSPENSE - CUSTOMER ACCOM	1,497.38
Total Other Expense	1,497.38
Net Other Income	1,954.36
Net Income	<u>-57,839.09</u>

Time Schedule No. 1

~~Cancels~~

Time Schedule No. \_\_\_\_\_

Of

Name of Company: Paraclete charter Service, Inc.

Certificate of Convenience and Necessity Number: \_\_\_\_\_

Operating under the Trade Name of: Paraclete Charter Service

Providing Commercial Ferry Service  
In The Following Described Territory:

San Juan Archipelago

With Terminals At (name terminal/dock locations):

unlimited points throughout Skagit, Island,  
San Juan and Watom counties  
(scheduled times/routes not required per WUTC Ltr dated 9/23/09)

Issued by: "Skip" Heeter

Name/Title of Issuing Agent: W.H. Heeter President

Mailing Address: 3609 W 3<sup>rd</sup> St. Anacortes, WA 98221

Telephone Number: (360) 293-5920

E-mail Address: skip@paracletecharters.com FAX (360) 293-4189

Issue Date: \_\_\_\_\_

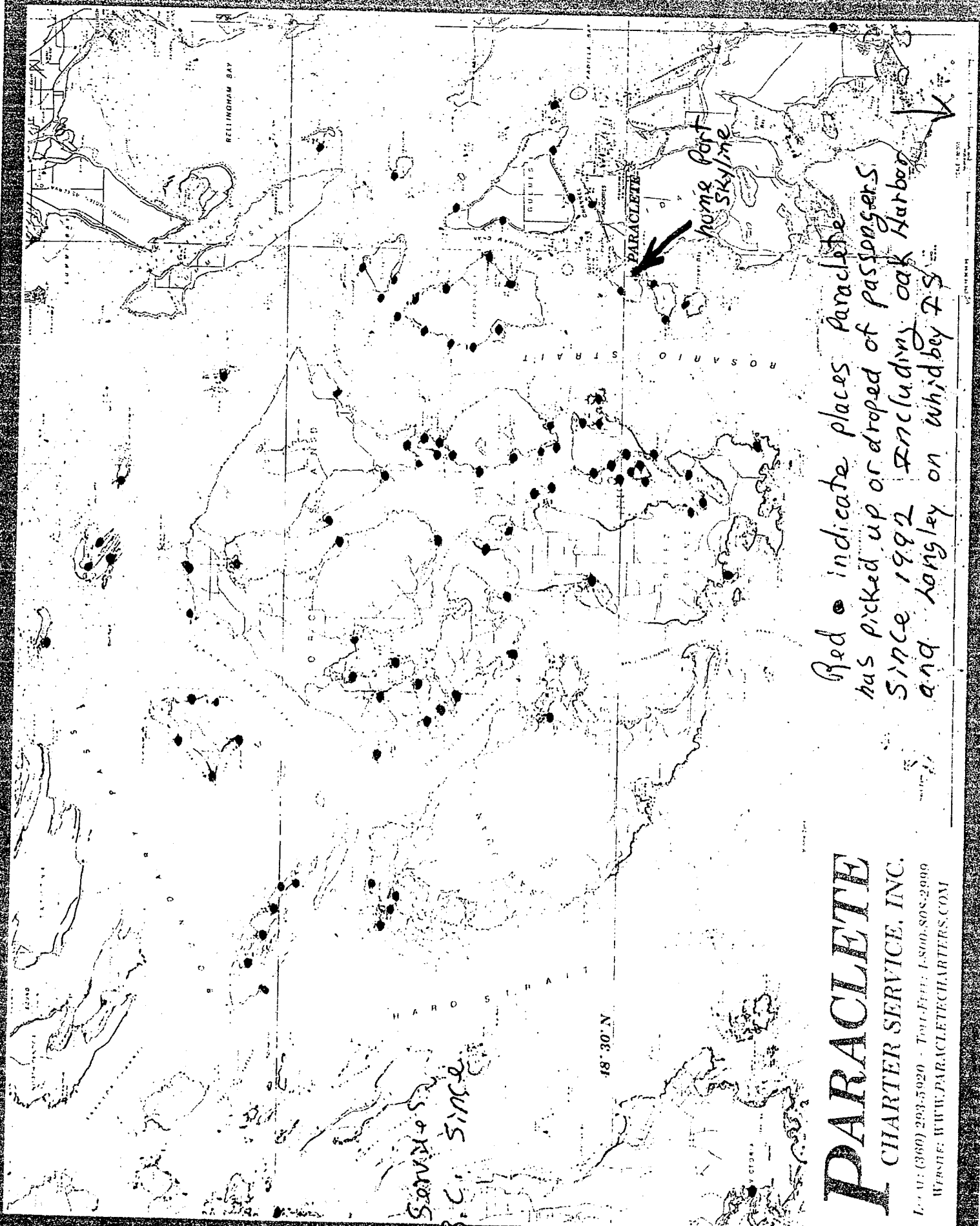
Effective Date: 7/1/08

**For Commission Use Only:**

Page Effective Date:	Docket No.:	Commission Order No.:
_____	_____	_____

Operational Area

NO Service since  
x0 B.C. since  
9/



Red • indicate places Paraclete  
 has picked up or dropped of passengers.  
 Since 1992 including oak Harbor  
 and Longley on whidbey IS

**PARACLETTE**  
 CHARTER SERVICE, INC.

Lo U: (360) 293-5020 • Tel-Fax: 1-800-808-2999  
 Website: WWW.PARACLETTECHARTERS.COM

**Paraclete Charter Service, Inc.**

3609 W3rd Street, Anacortes, WA 98221

(360) 293-5920 (360) 420-5185

[skip@paracletecharters.com](mailto:skip@paracletecharters.com)

**RECEIVED**

OCT 07 2009

WASH. UT. & TP. COMM

October 6, 2009

Washington Utilities and Transportation Commission  
P.O. Box 47250  
Olympia, WA 98504-7250

Ref: Operating as a commercial Ferry  
Your letter dated September 23, 2009

To Whom It May Concern:

Thank you for your patience and assistance. As directed and assisted by your office, I have enclosed an application of convenience and necessity. I believe that our previous correspondence has been sufficient to establish who we are and what we do. To the best of my ability I have completed the appropriate forms and have provided copies of documents to support the fact that we are competent in the services of which we have provided throughout the San Juan Archipelago since 1992.

In reference to earlier correspondence, it's understood that you do not have concern regarding excursions or charters only that defined as ferry service (water taxi). I apologize for my confusion. It has been my understanding that a permit was required if we maintained an established scheduled route of which we do not. Your letter dated 9/23/09 clarifies your request.

Again, thank you for your assistance and guidance in this matter. Please advise accordingly if you have any additional questions. The best way to contact myself would be e-mail or (360) 420-5185.

Sincerely,

  
Skip Heeter  
Paraclete Charter Service, Inc.

## QUESTIONNAIRE

### WHO MUST APPLY FOR A COMMERCIAL FERRY CERTIFICATE?

- |  | <u>Yes</u>                          | <u>No</u>                |
|--|-------------------------------------|--------------------------|
| 1. In operating your vessel will you transport persons or property for hire on the waterways of the state of Washington? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

*If you answered "no" to Question 1 and your operation is solely as a private carrier - involving transportation of only those commodities owned, bought or sold by you - you do not need a certificate from the Commission.*

- |  |                                     |                                     |
|--|-------------------------------------|-------------------------------------|
| 2. a. Do you operate solely as a charter service? (See definition page following)  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| b. Do you operate solely passenger-carrying vessels that depart and return to the point of origin without stopping at another location within the state where passengers leave the vessel? | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| c. Are you a not-for-profit or governmental entity that operates solely replicas of historical vessels or vessels recognized as national historical landmarks?                             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| d. Do you operate solely a towboat, tug, scow, barge, or lighter?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| e. Do you operate solely a rowboat/sailboat under 20 gross tons burden?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| f. Do you operate solely an open steam launch of 5 tons gross or under?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| g. Do you operate solely a gas, fluid, naphtha, or electric motor propelled vessel under 5 tons gross?   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

*If you answered "yes" to any of Questions 2a-2g you do not need a certificate from the Commission.*

- |   |                                     |                          |
|---|-------------------------------------|--------------------------|
| 3. Does ten percent (10%) of the gross annual income of any of your vessels come from the transportation of passengers and/or vehicles? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|---|-------------------------------------|--------------------------|

*If you answered "no" to Question 3, you do not need a certificate from the Commission. NOTE You may still need to be registered with the Commission as a common carrier ferry. Refer to WAC 480-51- 077.*

- |  |                                     |                                     |
|--|-------------------------------------|-------------------------------------|
| 4. Do you operate solely as an excursion service (see definition page following) meeting the following:  |                                     |                                     |
| a. Originates and primarily operates at least six months per year in San Juan County waters AND uses vessels less than sixty-five feet (65') in length with a United States Coast Guard certificate that limits you to forty-nine (49) passengers or less. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| b. Does not depart from the point of origin on a regular schedule.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| c. Does not operate between the same point of origin and the same intermediate stop more than four times in any month or more than fifteen (15) times during any twelve-month period.  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| d. Uses vessels that do not return to the point of origin on the day of departure.   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| e. Operates vessels upon the waters of the Pend Oreille River, Pend Oreille County, Washington.  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

*If you operate solely as an excursion service and answered "yes" to any of Questions 4a-4e, you do not need a certificate from the Commission.*

- |  |                                     |                          |
|--|-------------------------------------|--------------------------|
| 5. Do you operate a vessel for hire and at least ten-percent (10%) of the annual gross earnings from that vessel come from transportation of passengers and/or vehicles? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|--|-------------------------------------|--------------------------|

*If you answered "yes" to Question 5 and "no" to questions 2a-2g and 4a-4e, you must have a certificate from the Commission.*

Paraelete Charter Service, Inc.  
3609 W 3<sup>rd</sup> Street  
Anacortes, WA 98221

(360) 293-5920 / 1-800-808-2999

August 15, 2006

Washington Utilities and Transportation Commission  
P.O. Box 47250  
Olympia, WA 98504-7250

Ref: your letter dated August 2, 2006

Thank you for inquiring about Paraelete Charter Service. Paraelete Charter Service (PCS) was started in 1992 as a sole proprietorship / incorporated in 1997 (UBI # 601 794 319). We operate three USCG inspected passenger vessels: Paraelete (34 passengers), Koinonia (48 passengers) and Sylvan Spirit (64 passengers). Services include water taxi, private charters and excursions.

It appears that the nature of the service we provide has become an issue or is being questioned. The intent of this letter is to resolve those differences or problems and to comply accordingly. Due to the nature of the service we provide, it's my desire to continue to operate our service as is, not to establish a scheduled run, fixed route or itinerary. However, if it becomes necessary to apply for a permit and or to establish a scheduled run, please advise accordingly.

The Paraelete and Koinonia are owned by me. I lease them to the corporation of which I established and am president. The Sylvan Spirit is owned by Decatur Northwest Homeowners association. The Sylvan Spirit runs a scheduled run for the association. A user fee is paid by home owners utilizing the service along with home owner dues. On occasion the Sylvan Spirit is sublet by Paraelete Charter Service for Charters and taxi service of larger groups requesting transportation.

We carry approximately 21,000 passengers per year, most of which are passengers requesting **water taxi service**: home owners, guest of homeowners, contractors, services (private & public), and maintenance personnel. Services are available 24 hours a day, seven days a week, year round by reservation only, to all the San Juan Islands including those that are in Watcom and Island Counties. Based upon the history of service provided I have divided the islands into zones. Each zone has been determined by distance, population, request for service and logistical location as to demand for services. Our price sheet is available to passengers to review. The list of islands or stops is not inclusive, they are meant as a guide line only. Whereas we do not offer scheduled runs, reservations are required. Routing and departure times are based upon reservations. Upon requesting services, passengers will advise of destination or pick up point, number of passengers, desired times and any additional information that will help us to meet their demands. Most passengers call to request services on either a weekly or daily bases. Some travel round trip on the same day while others may make arrangements to return several days later. A number of our passengers actually live on the islands and request services as needed. A number of our customers such as The Washington State Ferry Service, Seattle Pacific University, Whaleback Estate, Rogich Estate and Smith Family actually will arrange transportation by the week, month or perhaps for the year based upon their schedules (these are not private Charters). We will add additional passengers and stops to comply with request for services as demand and needs dictate. Upon accepting reservation, consideration is given to the needs and schedules of all our passengers. Itineraries are dependent upon reservations. Thus, each trip is scheduled accordingly trying to coordinate request for transportation to run efficiently.

In addition to services as a water taxi, **private charters** are also available. Charters are priced based upon hourly rates. This would include service to places such as Camp Nor'wester on Johns Island. A prearranged date and time including number of passengers traveling is arranged. To meet the demands, services may include one, all three or perhaps subcontracting an additional vessel and transporting the passengers as



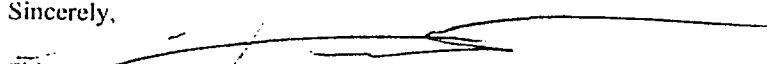
agreed. Reservations for Camp No'wester have been annual and are confirmed each fall for the next year. The campers stay from two to four weeks. Where as our trips to camp Nor'wester are chartered and no additional passengers are picked up, it's possible that other passengers may be picked up on the dead head (return trip empty) as request for transportation are received and coordinated. Typically, a private charter could be a wedding on Lopez Island from a private estate or providing transportation to Rosario or Roche Harbor Resorts for a wedding, or as next week it's a class reunion. Most, not all charters are simply providing transportation for groups from one point to another at their request. Some are round trip were others may be only one-way. Some request a written contract or agreement, most are simply a phone call, letter or e-mail.

**Excursions** could include a family calling to "simply go for a ride" as we provide transportation to various points on the water taxi. One such excursion would be what we refer to as "the ice cream run" As an example: we have arrangements for transportation (taxi service) with the Washington State Ferry Service to provide transportation (water taxi) at 07:00 and 19:00 each day during the summer for crew aboard the inner island ferry, additional passengers are picked up at various points as demand or request dictate, those going to Friday Harbor often go just for the ride and to buy an ice cream. We do promote the ice cream run as space is available (simply to get more passengers on the taxi run that has been prearranged and coordinated. Additional excursions are scheduled throughout the year to give passengers an opportunity to experience the islands and our service without having to charter a boat: Yellow Island, Westcot Sculpture Gardens, Patos Island, San Juan Vineyards, a day on San Juan, etc. For each excursion a price is determined per passenger based upon the number of passengers we anticipate may call for reservations. (Simply, we have coordinated places for people to go based upon interest and request of our regular passengers and have coordinated dates and times to do so.

In conclusion, the heart of our business is providing transportation as demand dictates not scheduled. All though there are those that would like us to establish scheduled runs, most like the flexibility of meeting their schedule. I invite you to explore our web site [www.paracletecharters.com](http://www.paracletecharters.com) (a copy of the home page is enclosed) and to view our rack card. (also enclosed). I anticipate that this will give you a better understanding of the service we provide and that you will advise accordingly. Thank you for your help. Please contact me if you have any additional questions or suggestions.

In addition, it's my understanding that this inquiry is the result of a complaint for operating without a permit. I was advised that by requesting a copy of the complaint, it would be provided. Please consider this letter as a request. Again, thank you for your assistance.

Sincerely,



Skip Heeter  
President  
Paraclete Charter Service, Inc.  
(360) 293-5920  
[skip@paracletecharters.com](mailto:skip@paracletecharters.com)

Tariff No. 1

~~Cancels~~

Tariff No. \_\_\_\_\_

Of

Name of Company: Paraclete Charter Service, Inc.

Certificate of Convenience and Necessity Number: \_\_\_\_\_

Operating under the Trade Name of: Paraclete Charter Service

**NAMING FARES AND RATES FOR  
COMMERCIAL FERRY SERVICE**

IN THE FOLLOWING DESCRIBED TERRITORY:

*San Juan archipelago: unlimited points  
Skagit, Island, San Juan and Whatcom counties*

Issued by: "SRP" Heeter

Name/Title of Issuing Agent: W.H. Heeter President

Mailing Address: 3609 W 300 ST, Anacortes, WA 98221

Telephone Number: (360) 293-5920 cel (360) 420-5185

E-mail Address: SRP@paracletecharters.com

Fax Number: (360) 293-4189

Issue Date: \_\_\_\_\_

Effective Date: 9/30/09

**For Commission Use Only:**

Page Effective Date:

Docket No.:

Commission Order No.:

--	--	--



# Paraclete Charter Service, Inc.

www.paracletecharters.com  
e-mail: skip@paracletecharters.com

**Toll Free: (800) 808-2999**

**Local: (360) 293-5920**

Paraclete, for service that is personal, reliable, affordable, safe and user friendly.

We will make every effort to accommodate your travel arrangements.

Taxi and Frieght Service fares (one way) according to zone and number of paying passengers in party. (Current rate schedule update 7/1/08.)

Passengers	Zone A 2	Zone B 25	Zone C 3	Zone D 35
1	\$ 36	\$ 96	\$ 104	\$ 156
2	\$ 32	\$ 48	\$ 52	\$ 78
3	\$ 30	\$ 46	\$ 50	\$ 76
4	\$ 28	\$ 44	\$ 48	\$ 76
5 (or more)	\$ 26	\$ 44	\$ 48	\$ 76

- Additional discounts may apply.
- Please allow a minimum of 15 minutes for boarding/parking. (If additional loading time is needed, please make arrangements when making reservations.
- An Additional \$5 discount for children 12 and under accompanied by an adult. (2 years and under free)
- Please be responsible for your pets.
- Reservations made online or by message need to be confirmed. If you have not recieved confirmation please call (360)-293-5920 or toll free (800)-808-2999.

#### Zone Descriptions:

A2 Blakely, Center, Cypress, Decatur, Hunter Bay, Obstruction Pass, Shoal Bay, Olga, Upright Head, James, Sinclair

B25 Eliza, Rosario, Orcas Landing, Doe Bay

C3 Clark, Fisherman Bay, East Sound, West Sound, Deer Harbor, Friday Harbor, Jones

D45 John, Matia, Patos, Roche Harbor, Stuart, Sucia, Waldron

Private Charter available by the hour... Minimum rates for each zone apply:

Paraclete \$375, Koinonia \$475, Sylvan Spirit \$575

Special Events, Excursions, Packaged tours priced accordingly (please check events)

#### Additional Charges:

- Bicycles \$5; Kayaks \$10; furniture; appliances, motorcycles, construction and landscape material are charged by estimating weight/bulk @ 160lbs/16ft<sup>3</sup> = 1 fare/zone
- Reservations made less than 12 hours in advance\* may be billed an additional 25%
- A fee may be charged for cancellations made less than 24 hours in advance of the scheduled departure time, 96 hours weekends/holidays.
- Returned checks (NSF) \$20; Account services fee \$5/month; Penalties for late payment equal 1.5% of the unpaid balance/mo. for payments not received within 30 days of the billing date.
- **Please confirm the applicable rate when making reservations**
- Interisland transportation zone x 25%

Fares are posted as guideline only and are subject to change without notice.  
Discounts for seniors and groups are calculated in fares.



STATE OF WASHINGTON

MASTER LICENSE SERVICE
PO Box 9034 • Olympia, WA 98507-9034 • (360) 664-1400
REGISTRATIONS AND LICENSES

Domestic Profit Corporation

Unified Business ID #: 601 794 319
Business ID #: 1
Location: 1
Expires: 05-31-2010

PARACLETE CHARTER SERVICE, INCORPORATED
PARACLETE CHARTER SERVICE, INC.
3609 W 3RD ST
ANACORTES WA 98221 1212

TAX REGISTRATION
INDUSTRIAL INSURANCE
MINOR WORK PERMIT

UNEMPLOYMENT INSURANCE

CITY LICENSES/REGISTRATIONS:
ANACORTES GENERAL BUSINESS

DUTIES OF MINORS:
Deck hand, loading/unloading boats, line handling, cleaning, ground maintenance

REGISTERED TRADE NAMES:
ISLAND EXCURSIONS
NORTHWEST ISLAND EXCURSIONS
PARACLETE
PARACLETE CHARTERS

The licensee named above has been issued the business registrations or licenses listed. By accepting this document the licensee certifies the information provided on the application for these licenses was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Elizabeth A. Luce
Director, Department of Licensing

STATE OF WASHINGTON
EXPIRATION DATE
319 1 1 05-31-2010
CHARTER SERVICE, INCORPORATE
CHARTER SERVICE, INC.
D ST
WA 98221 1212
TATION
L INSURANCE
K PERMIT
ENT INSURANCE
GENERAL BUSINESS

FOLD HERE

FOLD HERE

Elizabeth A. Luce
Director, Department of Licensing

THIS SECTION FOR YOUR WALLET

# STATE of WASHINGTON



## SECRETARY of STATE

I, **RALPH MUNRO**, Secretary of State of the State of Washington and custodian of its seal, hereby issue this

### CERTIFICATE OF INCORPORATION

to

PARACLETE CHARTER SERVICE,  
INCORPORATED

a Washington Profit corporation. Articles of Incorporation were filed for record in this office on the date indicated below.

UBI Number: 601 794 319

Date: May 29, 1997

Effective Date: July 01, 1997



Given under my hand and the Seal of the State  
of Washington at Olympia, the State Capital

  
RALPH MUNRO  
Ralph Munro, Secretary of State

2-558723-9



STATE OF WASHINGTON  
DEPARTMENT OF REVENUE

December 19, 2008

HEETER WILFRED H & AGNES  
3609 W 3RD ST  
ANACORTES WA 982210000

Vessel Name : KOINONIA  
Decal No. : 323  
CVT No. : 10806  
OID No. : 10726 (Please refer to these numbers when contacting this office.)

**Annual Charter -Vessel Decals**

Dear Charter-Vessel Owner:

Enclosed are the 2009 annual decals for your vessel. Instructions for placement are located on the back of the decals.

**If you are no longer using it commercially**

Please return a copy of the pleasure boat Registration Certificate from the Department of Licensing and these decals to Department of Revenue, Commercial Vessel Tax, Post Office Box 47477, Olympia, WA 98504-7477.

**If you sold the vessel**

Please provide the following:

New Owner's Name _____	Phone _____
Address _____	Date of Sale _____
City, State, Zip _____	Sale Price _____

If you have questions, please call (360) 570-3265, option 5 or FAX (360) 586-2163.

Enclosure





STATE OF WASHINGTON  
DEPARTMENT OF REVENUE

December 19, 2008

HEETER WILFRED H & AGNES  
3609 W 3RD ST  
ANACORTES WA 982210000

Vessel Name : PARACLETE  
Decal No. : 232  
CVT No. : 10392  
OID No. : 10726 (Please refer to these numbers when contacting this office.)

**Annual Charter -Vessel Decals**

Dear Charter-Vessel Owner:

Enclosed are the 2009 annual decals for your vessel. Instructions for placement are located on the back of the decals.

**If you are no longer using it commercially**

Please return a copy of the pleasure boat Registration Certificate from the Department of Licensing and these decals to Department of Revenue, Commercial Vessel Tax, Post Office Box 47477, Olympia, WA 98504-7477.

**If you sold the vessel**

Please provide the following:

New Owner's Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_  
Date of Sale \_\_\_\_\_  
Sale Price \_\_\_\_\_

If you have questions, please call (360) 570-3265, option 5 or FAX (360) 586-2163.

Enclosure





United States of America  
Department of Homeland Security  
United States Coast Guard

Certification Date: 10 Jan 2005  
Expiration Date: 10 Jan 2010  
IMO Number:

# Certificate of Inspection

Vessel Name: PARACLETE Official Number: 1051053 Call Sign: KVS105 Service: Passenger (Inspected)

Hailing Port: ANACORTES, WA Hull Material: FRP (Fiberglass) Horsepower: 636 Propulsion: Diesel Direct

Place Built: ANACORTES, WA, UNITED STATES Delivery Date: 20Feb1997 Date Keel Laid: Gross Tons: R-22 Net Tons: R-17 DWT: Length: R-45

Owner: WILFRED H HEETER 3609 W 3RD ANACORTES WA 98221 Operator: WILFRED H HEETER 3609 W 3RD ANACORTES WA 98221

**This vessel must be manned with the following licensed and unlicensed personnel. Included in which there must be 0 certified lifeboatmen, 0 certified tankermen, 0 HSC type rating, and 0 GMDSS Operators.**

1 Master	Master & 1st Class pilot	Radio Officer(s)	Chief Engineer	QMED/Rating
Chief Mate	Mate & 1st Class Pilot	Able Seamen/ROANW	1st Asst. Engr/2nd Engr.	Oilers
2nd Mate/OICNW	Lic. Mate/OICNW	Ordinary Seamen	2nd Asst. Engr/3rd Engr.	
3rd Mate/OICNW	1st Class Pilot	1 Deckhands	3rd Asst. Engr.	
			Lic. Engr.	

In addition, this vessel may carry 34 passengers, 0 other persons in crew, 0 persons in addition to crew, and no others. Total persons allowed: 36

Route Permitted and Conditions of Operation:  
**---Lakes, Bays, and Sounds---**  
THE SHELTERED WATERS OF THE WEST COAST OF NORTH AMERICA EAST OF ANGELES POINT, WASHINGTON AND SOUTH OF HOPE ISLAND, BRITISH COLUMBIA, CANADA.  
WHEN OPERATING ON AN INTERNATIONAL VOYAGE:  
(1) ALL LICENSED INDIVIDUALS MUST HOLD LICENSES AUTHORIZING SERVICE ON VESSELS OF A TONNAGE AT LEAST EQUAL TO THE VESSEL'S INTERNATIONAL TONNAGE; (2) UNLICENSED DECKHANDS PERFORMING NAVIGATIONAL WATCHKEEPING DUTIES MUST MEET THE QUALIFICATIONS AND BE DESIGNATED BY LETTER AS A SENIOR DECKHAND AS PROVIDED IN NVIC 1-91.  
NOT MORE THAN 12 PASSENGERS MAY BE CARRIED ON AN INTERNATIONAL VOYAGE.  
\*\*\*SEE NEXT PAGE FOR ADDITIONAL CERTIFICATE INFORMATION\*\*\*

With this Inspection for Certification having been completed at Anacortes, UNITED STATES, the Officer in Charge, Marine Inspection, SECTOR SEATTLE certified the vessel, in all respects, is in conformity with the applicable vessel inspection laws and the rules and regulations prescribed thereunder.

Annual/Periodic/Quarterly Reinspections			
Date	Zone	A/P/Q	Signature
05Jan2006	SEC Seattle	A	Kingrey, Jeffr
14Nov2006	SEC Seattle	A	Dila, Eric A.
25Oct2007	SEC Seattle	A	Lazo, Jill L.
15Jan2009	SEC Seattle	A	Kee, Steven W.

This Amended certificate issued by:  
J. D. DWYER By direction of the  
Officer in Charge, Marine Inspection  
**SECTOR SEATTLE**  
Inspection Zone





# Certificate of Inspection

PARACLETE

Certification Date:  
10Jan2005

IF THE VESSEL IS AWAY FROM THE DOCK, OR PASSENGERS ARE ON BOARD OR HAVE ACCESS TO THE VESSEL FOR A PERIOD EXCEEDING 12 HOURS IN A 24 HOUR PERIOD, AN ALTERNATE MASTER AND CREW SHALL BE PROVIDED.

THE MINIMUM NUMBER OF TYPE I CHILD-SIZE LIFE PRESERVERS REQUIRED IS 4. WHEN MORE THAN 4 CHILDREN ARE CARRIED, ADDITIONAL TYPE I CHILD-SIZE LIFE PRESERVERS SHALL BE CARRIED SO THAT THE VESSEL HAS AN APPROVED TYPE I CHILD-SIZE LIFE PRESERVER SUITABLE FOR EACH CHILD ABOARD.

Overnight accommodations for 0 passengers.

### ---Hull Exams---

Exam Type	Next Exam	Last Exam	Prior Exam
Drydock	27Jan2011	27Jan2009	13Feb2007
Internal structure	27Jan2011	27Jan2009	13Feb2007

### ---Stability---

Letter                      Approval Date / 20Feb1997                      Office/ Seattle Wa

### ---Lifesaving Equipment---

	Number Persons			Required
Total Equipment for		36	Life Preservers (Adult)	36
Lifeboats (Total)	0	0	Life Preservers (Child)	4
Lifeboats (Port)*	0	0	Ring Buoys (Total)	1
Lifeboats (Starbd)*	0	0	With Lights*	1
Motor Lifeboats*	0	0	With Line Attached*	1
Lifeboats W/Radio*	0	0	Other*	0
Rescue Boats/Platforms	0	0	Immersion Suits	0
Inflatable Rafts	0	0	Portable Lifeboat Radios	0
Life Floats/Buoyant App	1	20	Equipped with EPIRB?	No

(\* included in totals)

### ---Fire Fighting Equipment---

Number of Fireman Outfits/ 0

\*Fixed Extinguishing Systems\*

Capacity	Agent
700	Other

Space Protected

ENGINE COMPARTMENT-FE241 AGENT

\*Fire Extinguishers - Hand portable and semi-portable\*

Qty	Class Type
1	B-I
2	B-II

### ---Certificate Amendments---

\*Current Amendment\*



Department of Homeland Security  
United States Coast Guard

# Certificate of Inspection

PARACLETE

Certification Date:  
10Jan2005

Port Amending/ Sector Seattle

Date Amended/ 27Jan2009

-Remarks-

Completed credit dry dock and internal structural exam this date.

1. Port Amending/ SEC Seattle

Date Amended/ 13Feb2007

-Remarks-

Completed credit drydock this date.

2. Port Amending/ SEC Seattle

Date Amended/ 15Feb2005

-Remarks-

Completed credit drydock this date.

\*\*\*END\*\*\*



United States of America  
Department of Homeland Security  
United States Coast Guard

Certification Date: 25 Oct 2007  
Expiration Date: 25 Oct 2012  
IMO Number:

# Certificate of Inspection

Vessel Name: SYLVAN SPIRIT      Official Number: 1025644      Call Sign: WCP25826      Service: Passenger (Inspected)

Hailing Port: DECATUR ISLAND, WA      Hull Material: Aluminum      Horsepower: 600      Propulsion: Diesel Reduction

Place Built: SEATTLE WA, UNITED STATES

Delivery Date	Date Keel Laid	Gross Tons	Net Tons	DWT	Length
23Aug1994	11Apr1994	R-59	R-47		R-57
		I-	I-		I-

Owner: DECATUR NORTHWEST COMMUNITY ASSOC  
SYLVAN COVE      DECATUR ISLAND  
ANACORTES, WA 98221

Operator: DECATUR NORTHWEST COMMUNITY ASSOC  
SYLVAN COVE      DECATUR ISLAND  
ANACORTES, WA 98221

**This vessel must be manned with the following licensed and unlicensed personnel. Included in which there must be 0 certified lifeboatmen, 0 certified tankermen, 0 HSC type rating, and 0 GMDSS Operators.**

1 Master	Master & 1st Class pilot	Radio Officer(s)	Chief Engineer	QMED/Rating
Chief Mate	Mate & 1st Class Pilot	Able Seamen/ROANW	1st Asst. Engr/2nd Engr.	Oilers
2nd Mate/OICNW	Lic. Mate/OICNW	Ordinary Seamen	2nd Asst. Engr/3rd Engr.	
3rd Mate/OICNW	1st Class Pilot	1 Deckhands	3rd Asst. Engr.	
			Lic. Engr.	

In addition, this vessel may carry 64 passengers, 0 other persons in crew, 0 persons in addition to crew, and no others. Total persons allowed: 66

Route Permitted and Conditions of Operation:

---Lakes, Bays, and Sounds---

PUGET SOUND AND THE CONNECTING AND TRIBUTARY WATERS THERETO EAST OF THE BOUNDARY LINE AS DEFINED IN 46 CFR 7.145.

NO MORE THAN 28 PERSONS ARE ALLOWED ON THE UPPER DECK.

DECKHAND MUST BE DESIGNATED BY LETTER AS A SENIOR DECKHAND AS PROVIDED IN NVIC 1-91.

IF THE VESSEL IS AWAY FROM THE DOCK, OR PASSENGERS ARE ON BOARD OR HAVE ACCESS TO THE VESSEL FOR A PERIOD EXCEEDING 12 HOURS IN A 24 HOUR PERIOD, AN ALTERNATE MASTER AND CREW SHALL BE PROVIDED.

\*\*SEE NEXT PAGE FOR ADDITIONAL CERTIFICATE INFORMATION\*\*

With this Inspection for Certification having been completed at Seattle, WA, the Officer in Charge, Marine Inspection, SECTOR SEATTLE certified the vessel, in all respects, is in conformity with the applicable vessel inspection laws and the rules and regulations prescribed thereunder.

Annual/Periodic/Quarterly Reinspections			
Date	Zone	A/P/Q	Signature
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

This certificate issued by:

J. D. DWYER, By direction of the  
Officer in Charge, Marine Inspection  
**SECTOR SEATTLE**  
Inspection Zone



# Certificate of Inspection

SYLVAN SPIRIT

Page 2 of 2

Certification Date:  
25Oct2007

Overnight accommodations for 0 passengers.

### ---Hull Exams---

Exam Type	Next Exam	Last Exam	Prior Exam
Drydock	31Oct2009	31Oct2007	01Nov2005
Internal structure	31Oct2009	31Oct2007	01Nov2005

### ---Stability---

Letter                      Approval Date / 19Aug1994                      Office/ SEAMS

### ---Lifesaving Equipment---

Total Equipment for	Number	Persons	Required
Lifeboats (Total)	0	0	66
Lifeboats (Port) *	0	0	7
Lifeboats (Starbd) *	0	0	1
Motor Lifeboats *	0	0	1
Lifeboats W/Radio *	0	0	1
Rescue Boats/Platforms	0	0	0
Inflatable Rafts	2	40	0
Life Floats/Buoyant App	0	0	0
			Life Preservers (Adult)
			Life Preservers (Child)
			Ring Buoys (Total)
			With Lights*
			With Line Attached*
			Other*
			Immersion Suits
			Portable Lifeboat Radios
			Equipped with EPIRB?
			No

(\* included in totals)

### ---Fire Fighting Equipment---

Number of Fireman Outfits/ 0                      Number of Fire Pumps/ 1

#### \*Hose information\*

Qty	Diameter	Length
1	1.5	Other

#### \*Fixed Extinguishing Systems\*

Capacity	Agent	Space Protected
100	Carbon Dioxide	ENGINEER ROOM

#### \*Fire Extinguishers - Hand portable and semi-portable\*

Qty	Class Type
1	B-I
1	B-II

\*\*\*END\*\*\*



United States of America  
Department of Homeland Security  
United States Coast Guard

Certification Date: 25 Oct 2007  
Expiration Date: 25 Oct 2012  
IMO Number:

# Certificate of Inspection

Vessel Name: KOINONIA Official Number: 594991 Call Sign: WDB 2103 Service: Passenger (Inspected)

Hailing Port: ANACORTES WA Hull Material: FRP (Fiberglass) Horsepower: 850 Propulsion: Diesel Reduction

Place Built: HOQUIAM WA & ABERDEEN WA, UNITED STATES Delivery Date: 01Jan1978 Date Keel Laid: Gross Tons: R-34 Net Tons: R-23 DWT: Length: R-48.5

Owner: WILFRED H HEETER, 3609 W 3RD, ANACORTES WA 98221  
Operator: WILFRED H HEETER, 3609 W. 3RD, ANACORTES WA 98221, UNITED STATES

**This vessel must be manned with the following licensed and unlicensed personnel. Included in which there must be 0 certified lifeboatmen, 0 certified tankermen, 0 HSC type rating, and 0 GMDSS Operators.**

1 Master	Master & 1st Class pilot	Radio Officer(s)	Chief Engineer	QMED/Rating
Chief Mate	Mate & 1st Class Pilot	Able Seamen/ROANW	1st Asst. Engr/2nd Engr.	Oilers
2nd Mate/OICNW	Lic. Mate/OICNW	Ordinary Seamen	2nd Asst. Engr/3rd Engr.	
3rd Mate/OICNW	1st Class Pilot	1 Deckhands	3rd Asst. Engr.	
			Lic. Engr.	

In addition, this vessel may carry 48 passengers, 0 other persons in crew, 0 persons in addition to crew, and no others. Total persons allowed: 50

Route Permitted and Conditions of Operation:

---Lakes, Bays, and Sounds---

PUGET SOUND AND THE CONNECTING AND TRIBUTARY WATERS THERETO EAST OF THE BOUNDARY LINE AS DEFINE IN 46 CFR 7.145.

IF THE VESSEL IS AWAY FROM THE DOCK, OR PASSENGERS ARE ON BOARD OR HAVE ACCESS TO THE VESSEL FOR A PERIOD EXCEEDING 12 HOURS IN ANY 24 HOUR PERIOD, AN ALTERNATE MASTER AND CREW SHALL BE PROVIDED, WHEN BOTH CREWS ARE ON BOARD, A MATE MAY BE CARRIED IN LIEU OF A SECOND MASTER AND THE NUMBER OF PASSENGERS SHALL BE DECREASED ACCORDINGLY SO THAT THE TOTAL PERSONS ALLOWED DOES NOT EXCEED 50.

ONE CHILD'S LIFE PRESERVER SHALL BE CARRIED FOR EACH CHILD ON BOARD.

\*\*\*SEE NEXT PAGE FOR ADDITIONAL CERTIFICATE INFORMATION\*\*\*

With this Inspection for Certification having been completed at Seattle, UNITED STATES, the Officer in Charge, Marine Inspection, SECTOR SEATTLE certified the vessel, in all respects, is in conformity with the applicable vessel inspection laws and the rules and regulations prescribed thereunder.

Annual/Periodic/Quarterly Reinspections			
Date	Zone	A/P/Q	Signature
15Jan2009	SEC Seattle	A	Kee, Steven W.
-	-	-	-
-	-	-	-
-	-	-	-

This Amended certificate issued by:

J. D. DWYER, By direction of the  
Officer in Charge, Marine Inspection  
SECTOR SEATTLE  
Inspection Zone



# Certificate of Inspection

KOINONIA

Certification Date:  
25Oct2007

Overnight accommodations for 0 passengers.

### ---Hull Exams---

Exam Type	Next Exam	Last Exam	Prior Exam
Drydock	14Nov2010	27Jan2009	14Nov2006

### ---Stability---

Letter	Approval Date /	Office/ SEAMS
	17Dec2002	

### ---Lifesaving Equipment---

	Number	Persons		Required
Total Equipment for	50		Life Preservers (Adult)	50
Lifeboats (Total)	0	0	Life Preservers (Child)	5
Lifeboats (Port)*	0	0	Ring Buoys (Total)	1
Lifeboats (Starbd)*	0	0	With Lights*	1
Motor Lifeboats*	0	0	With Line Attached*	1
Lifeboats W/Radio*	0	0	Other*	0
Rescue Boats/Platforms	0	0	Immersion Suits	0
Inflatable Rafts	1	25	Portable Lifeboat Radios	0
Life Floats/Buoyant App	0	0	Equipped with EPIRB?	No
			(* included in totals)	

### ---Fire Fighting Equipment---

Number of Fireman Outfits/ 0

\*Fixed Extinguishing Systems\*

Capacity	Agent	Space Protected
41	Other	ENGINE COMPARTMENT

\*Fire Extinguishers - Hand portable and semi-portable\*

Qty	Class Type
1	A-II
1	B-I
2	B-II

### ---Certificate Amendments---

\*Current Amendment\*

Port Amending/ Sector Seattle

Date Amended/ 27Jan2009

-Remarks-

Completed credit dry dock and internal structural exam this date.

\*\*\*END\*\*\*

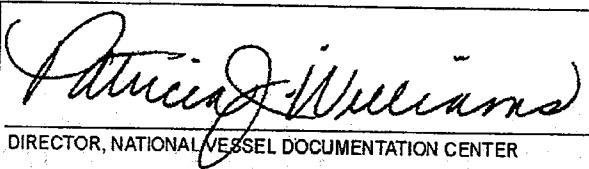



# UNITED STATES OF AMERICA

DEPARTMENT OF HOMELAND SECURITY  
UNITED STATES COAST GUARD

NATIONAL VESSEL DOCUMENTATION CENTER

## CERTIFICATE OF DOCUMENTATION

VESSEL NAME KOINONIA		OFFICIAL NUMBER 594991	IMO OR OTHER NUMBER 53023	YEAR COMPLETED 1978	
HAILING PORT ANACORTES, WA		HULL MATERIAL FRP (FIBERGLASS)		MECHANICAL PROPULSION YES	
GROSS TONNAGE 34 GRT	NET TONNAGE 23 NRT	LENGTH 48.5	BREADTH 15.1	DEPTH 5.2	
PLACE BUILT HOQUIAM WA & ABERDEEN WA					
OWNERS WILFRED H. HEETER AGNES M. HEETER			OPERATIONAL ENDORSEMENTS COASTWISE RECREATION		
MANAGING OWNER WILFRED H HEETER 3609 W 3RD ANACORTES, WA 98221					
RESTRICTIONS NONE					
ENTITLEMENTS NONE					
REMARKS NONE					
ISSUE DATE SEPTEMBER 17, 2009		 DIRECTOR, NATIONAL VESSEL DOCUMENTATION CENTER			
THIS CERTIFICATE EXPIRES OCTOBER 31, 2010					
VDS 11037121					

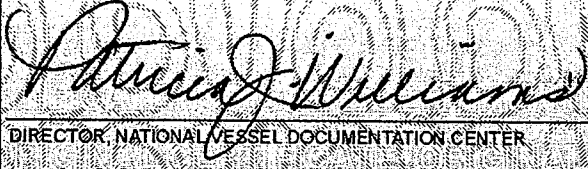
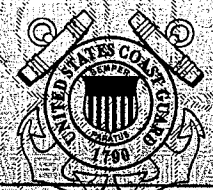


# UNITED STATES OF AMERICA

DEPARTMENT OF HOMELAND SECURITY  
UNITED STATES COAST GUARD

NATIONAL VESSEL DOCUMENTATION CENTER

## CERTIFICATE OF DOCUMENTATION

VESSEL NAME PARACLETE		OFFICIAL NUMBER 1051053	IMO OR OTHER NUMBER CAH42120E494	YEAR COMPLETED 1996	
HAILING PORT ANACORTES, WA		HULL MATERIAL FRP (FIBERGLASS)		MECHANICAL PROPULSION YES	
GROSS TONNAGE 22 GRT	NET TONNAGE 17 NRT	LENGTH 45.0	BREADTH 14.0	DEPTH 5.3	
PLACE BUILT ANACORTES, WA					
OWNERS WILFRED H HEETER AGNES M HEETER			OPERATIONAL ENDORSEMENTS COASTWISE RECREATION		
MANAGING OWNER WILFRED H HEETER 3609 W 3RD ANACORTES, WA 98221					
RESTRICTIONS NONE					
ENTITLEMENTS NONE					
REMARKS NONE					
ISSUE DATE JANUARY 21, 2009		 DIRECTOR, NATIONAL VESSEL DOCUMENTATION CENTER			
THIS CERTIFICATE EXPIRES FEBRUARY 28, 2010					
VDS 9970584					



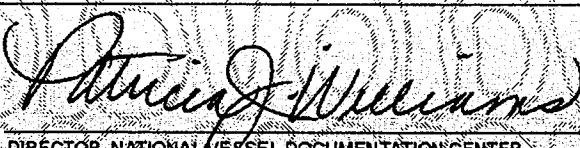
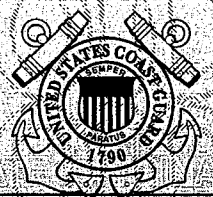


# UNITED STATES OF AMERICA

DEPARTMENT OF HOMELAND SECURITY  
UNITED STATES COAST GUARD

NATIONAL VESSEL DOCUMENTATION CENTER

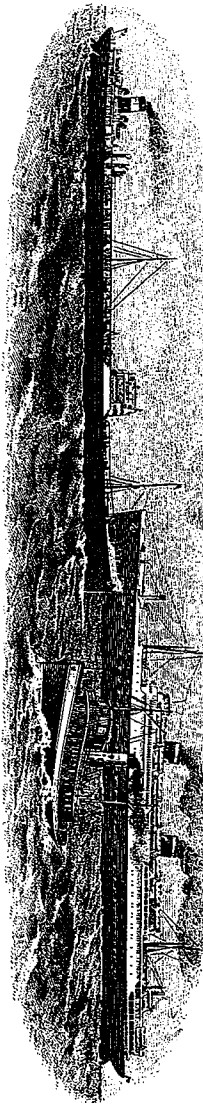
## CERTIFICATE OF DOCUMENTATION

VESSEL NAME SYLVAN SPIRIT		OFFICIAL NUMBER 1025644	IMO OR OTHER NUMBER KVI57401H494	YEAR COMPLETED 1994	
HAILING PORT DECATUR ISLAND, WA		HULL MATERIAL ALUMINUM		MECHANICAL PROPULSION: YES	
GROSS TONNAGE 59 GRT	NET TONNAGE 47 NRT	LENGTH 57.0	BREADTH 18.2	DEPTH 8.5	
PLACE BUILT SEATTLE WA					
OWNERS DECATUR NORTHWEST COMMUNITY ASSOCIATION			OPERATIONAL ENDORSEMENTS COASTWISE		
MANAGING OWNER DECATUR NORTHWEST COMMUNITY ASSOC SYLVAN COVE DECATUR ISLAND ANACORTES, WA 98221					
RESTRICTIONS NONE					
ENTITLEMENTS NONE					
REMARKS NONE					
ISSUE DATE JULY 21, 2009		 DIRECTOR, NATIONAL VESSEL DOCUMENTATION CENTER			
THIS CERTIFICATE EXPIRES AUGUST 31, 2010					
VDS 10768328					

SERIAL NUMBER  
1 523 237

ISSUE NUMBER 5

# UNLINED SWANNESS COAST GUARD



## U.S. MERCHANT MARINE OFFICER

*This is to certify that*

\*\*\* WILFRED HENRY HETTER \*\*\*

*having been duly examined and found competent by the undersigned is licensed to serve  
for the term of five years from the below issue date as:*

MASTER OF STEAM OR MOTOR VESSELS OF NOT MORE THAN 200 GROSS REGISTERED TONS  
(DOMESTIC TONNAGE), 500 GROSS TONS (TTC TONNAGE) UPON NEAR COASTAL WATERS, FOR  
DOMESTIC VOYAGES ONLY, THE HOLDER OF THIS LICENSE MEETS THE STCW 1995 REGULATIONS  
WITHOUT FURTHER ENDORSEMENT. MATE OF STEAM OR- "SEE REVERSE"

*Given under my hand this 15th day of December 2008*

ISSUE PORT: MARTINSBURG, WV  
EXPIRATION DATE: DECEMBER 15, 2013

D. C. STALFORT, CAPT, USCG  
COMMANDING OFFICER, NATIONAL MARITIME CENTER



**UNITED STATES OF AMERICA  
FEDERAL COMMUNICATIONS COMMISSION**



**Marine Radio Operator Permit**

HEETER, WILFRED H  
3609 W 3RD ST  
ANACORTES, WA 98221

*Licensee: This is your radio authorization in sizes suitable for your wallet and for framing. Carefully cut the documents along the lines as indicated and sign immediately upon receipt. They are not valid until signed.*

*The Commission suggests that the wallet size version be laminated (or another similar document protection process) after signing. The Commission has found, under certain circumstances, laser print is subject to displacement.*

**FCC Registration Number (FRN):** 0007841315

**Special Conditions / Endorsements**

This permit does not authorize the operation of AM, FM or TV broadcast stations.

Grant Date	Effective Date	Print Date	Expiration Date
11-08-2007	11-08-2007	11-08-2007	11-08-2012
File Number	Serial Number	Date of Birth	
0003225216	MPGB018046	11-02-1949	

THIS LICENSE IS NOT TRANSFERABLE

\_\_\_\_\_  
(Licensee's Signature)

FCC 605-FRC - May 2007

Cut Along This Line

Cut Along This Line

Cut Along This Line

**MARINE INSURANCE POLICY  
DECLARATIONS PAGE  
PASSENGER VESSEL ASSOCIATION INSURANCE PROGRAM**

**ASSURED:**

**Paraclete Charter Service, Inc.**    **Loss Payee: Assured or Order**  
 3609 West 3<sup>rd</sup> Street  
 Anacortes, WA 98221                      **Policy Number: HUN00876756-006**

**PERIOD OF INSURANCE:**

**From: February 7, 2009                      Noon Pacific Standard Time**  
**To: February 7, 2010                      Noon Pacific Standard Time**

**ASSURER:**

100% Indemnity Insurance Company of North America (Ace)  
 A XV Best Rating    A+ Standard & Poor Rating

**LAY-UP PERIOD:**

10/1 to 4/1 as respects to M/V "Koinonia"

**COVERING ON:**

Section II:    **Hull & Machinery, Schedule Attached**  
 Policy Form: American Institute Hull Clauses (6/2/1977)  
 Loss of Hire: \$25,000 Limit of Insurance

Section III:    **Protection & Indemnity**  
 Policy Form: SP.23 (Revised)  
 Including Excess Collision Liability, Voluntary Wreck Removal, Pollution  
 Liability, Vessels under 100 GRT; Pollution Endorsement "A" for Vessels  
 100 GRT and over, Personal Effects, Medical Payments, Incidental  
 USL&H, Premises Liability

**LIMIT OF LIABILITY:**

**Section II – Hull & Machinery:**                      As per schedule

**Section III – Protection & Indemnity:**    **\$1,000,000 Combined Single Limit including Liability**  
 To Crew, Liability to Passengers and Collision Liability in the aggregate  
 any one accident and/or occurrence, with exception of:

Personal Effects	\$1,000 per occurrence
Medical Payments	\$2,500 per person
Voluntary Wreck Removal	\$25,000 per occurrence

**DEDUCTIBLES:**

Subject to each and every occurrence and/or accident

**Section II – Hull & Machinery**    As Per Schedule

<b>Section III – Protection &amp; Indemnity:</b>	Passenger Liability	\$0
	Medical Payments	\$0
	Crew Liability	\$0
	All Other	\$0
	Personal Effects	\$100