



SERVICE DATE

NOV - 4 2003

STATE OF WASHINGTON

WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION

1300 S. Evergreen Park Dr. S.W., P.O. Box 47250 • Olympia, Washington 98504-7250
(360) 664-1160 • TTY (360) 586-8203

November 4, 2003

Registered Telecommunications Companies

RE: Rulemaking on Emergency Information
Docket No. UT-031755

Dear Telecommunications Service Provider:

This letter is to notify you that the Washington Utilities and Transportation Commission, as part of a general review of all telecommunications rules, recently established the following section that requires action on your part:

WAC 480-120-414 Emergency operation.

- (1) All companies must maintain, revise, and provide to the commission the following:
 - (a) The titles and telephone numbers of the company's disaster services coordinator and alternates; and
 - (b) Upon request of the commission, the company's current plans for emergency operation, including current plans for recovery of service to governmental disaster recovery response agencies within the state of Washington.

- (2) For coordination of disaster response and recovery operations, each company must maintain on file with the Washington state emergency management division the titles and telephone numbers of the managers of the company's:
 - (a) Local network operations center;
 - (b) Regional network operations center; or
 - (c) Emergency operations center.



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Please send information for sections 1 a) and b) to:

Executive Secretary, Washington
Utilities and Transportation Commission
Attn: David Dittimore Re: UT-031755
P.O. Box 47250
Olympia, WA 98504-7250
records@wutc.wa.gov

Or electronically to:

Send information for section 2 to:

Emergency Management Division
Military Department
Camp Murray TA-20
Tacoma, WA 98430-5122
a.josue@emd.wa.gov

Or electronically to:

Your response is required by December 15, 2003. Please send corrections to these documents as they occur.

Please direct any questions to David Dittimore, Telecommunications Engineer, at (360) 664-1208, or ddittemo@wutc.wa.gov.

Thank you for your cooperation.

Sincerely,



Carole J. Washburn
Executive Secretary