

August 25, 2008

Pat Reiten, President  
Pacific Power  
825 NE Multnomah  
Portland, OR 97232

Re: Submission of Electric Resource Plan Cover Sheet and Integrated Resource Plan (IRP), under 2006 HB 1010, the Electric Resource Planning Act codified in RCW 19.280

Dear Mr. Reiten:

The Utilities and Transportation Commission (commission) issues this letter to clarify and streamline the new reporting process for investor owned electric utilities now required under 2006 legislation (HB 1010), now codified in RCW 19.280.

To reduce administrative burden and promote efficiency, the commission requires its jurisdictional electric utilities to use a simplified reporting system developed by the Washington State Department of Community, Trade and Economic Development (CTED). CTED has developed a standard template cover sheet and has established a web-based reporting system for ease of reporting (web site address is <http://irp.cted.wa.gov>). The web site includes instructions for submitting a cover sheet and an opportunity to submit a resource plan document. This method consolidates all of the utility reporting under 2006 HB 1010 into a single database managed by CTED. This unified database should prove helpful to CTED, the commission, the state Legislature and investor owned utilities in tracking and analyzing collected data.

Electric utilities subject to commission jurisdiction must submit as part of their integrated resource planning process a completed cover sheet summarizing their Integrated Resource Plan (IRP). They must provide copies of their current IRPs directly with CTED, using CTED's web-based reporting system. Utilities must submit their completed cover sheets and IRPs to CTED by September 8 of each year.

While the cover sheet reporting process may require utilities to change the format of the information presented in their IRP, it does not change the scope of requirements under the commission's IRP requirements.

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If you have any questions about the reporting process or the use of the web site, contact Deborah Reynolds, commission staff member, (360) 664-1255 or [dreynolds@utc.wa.gov](mailto:dreynolds@utc.wa.gov) or Chuck Murray, CTED staff member, (360) 725-3113 or [chuckm@cted.wa.gov](mailto:chuckm@cted.wa.gov).

Sincerely,

David W. Danner  
Executive Director and Secretary

cc: Pete Warnken