

# Centralia/Chehalis EMERGENCY RESPONSE PLAN

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# EMERGENCY RESPONSE PLAN

## Centralia/Chehalis

### How Centralia/Chehalis will be served

#### Regular business hours:

During regular business hours we will utilize employees who are working in Centralia/Chehalis. This could include Gas First Response, SC&P, or Infrasource personnel.

#### After Hours:

We have identified those gas employees that live in and in close proximity to Centralia/Chehalis. Outside of normal business hours we will contact the Gas First Response employees who live in Centralia/Chehalis. (If these employees know they will be unavailable they will notify Dispatch). If the resident employees are not available, we will notify the staff identified that lives near Centralia/Chehalis, if that fails, we will move First Responders per the standard callout process, which dispatch the closest GFR personnel to the problem.

#### Floods:

Lewis County has had numerous 100-year floods in the past several years; this area is prone to flooding. This area may be closed to any traffic except for emergency vehicles and local traffic. In the past I-5 has been shut down. During flooding, the best way to get there may be through Littlerock or Bucoda. The Cities of Centralia, Chehalis and Lewis Co. generally inform PSE of any wash outs or any other road problems. Portions of the distribution system may need to be shut down in case of flooding.

#### Alternative Access:

If access by conventional means is unavailable, you may be able to deliver personnel and materials to the Centralia/Chehalis area by helicopter. The System Manager [REDACTED], [REDACTED] or [REDACTED] on duty should be called to arrange helicopter support.

**REDACTED  
VERSION**

**PSE STAFF WHO RESIDE IN CENTRALIA/CHEHALIS**

XXXXXXXXXXXXX (Gas)  
XXXXXXXXXX  
Centralia, WA 98531  
Home phone: XXXXXXXXXXXXX  
Cell Phone: XXXXXXXXXXXXX  
Pager: XXXXXXXXXXXXX

XXXXXXXXXXXXX (Gas)  
XXXXXXXXXXXXX  
Centralia, WA 98531  
Home: XXXXXXXXXXXXX  
Pager: XXXXXXXXXXXXX  
Cell: XXXXXXXXXXXXX

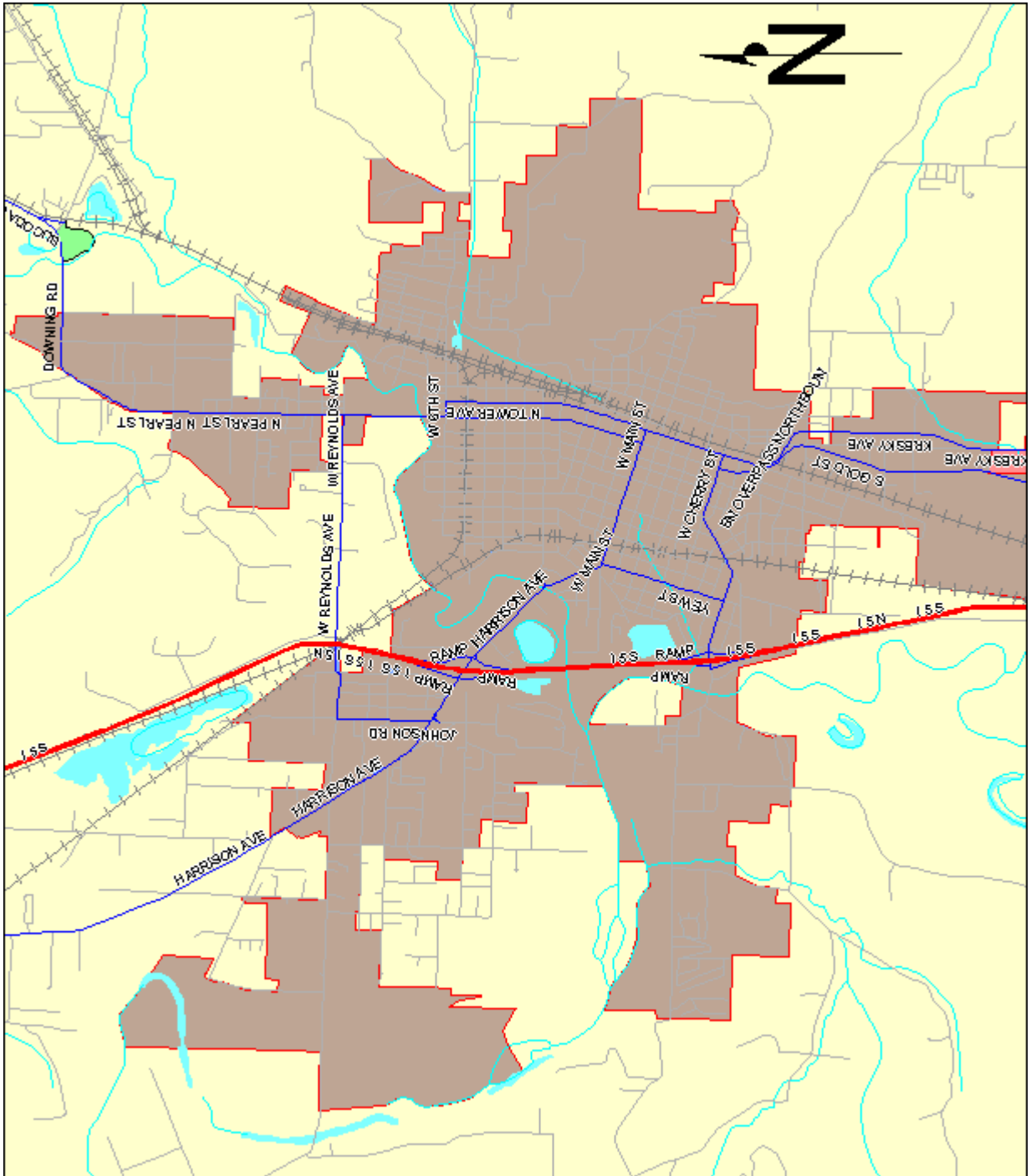
**PSE STAFF WHO WORK IN CENTRALIA/CHEHALIS**

XXXXXXXXXXXXX (Gas)  
XXXXXXXXXXXXXXXXXXXXX  
Olympia, WA 98579  
Home phone: XXXXXXXXXXXXX  
Cell phone: XXXXXXXXXXXXX  
Pager: XXXXXXXXXXXXX

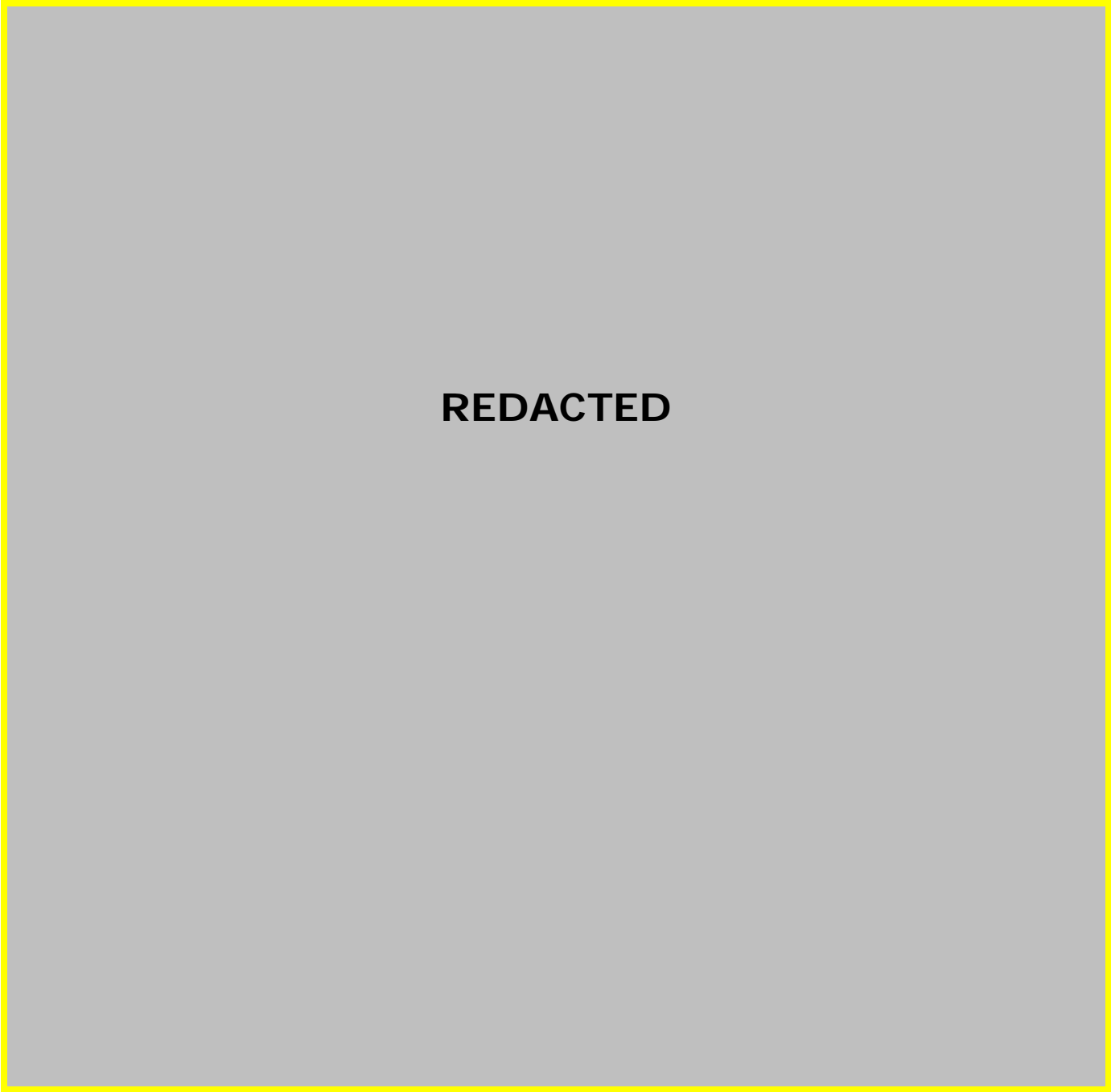
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VERSION**



# CITY MAP Centralia



**OPERATIONS MAP KEY**  
**Centralia**



**REDACTED  
VERSION**

**PLAT MAP KEY**  
Centralia

**REDACTED**

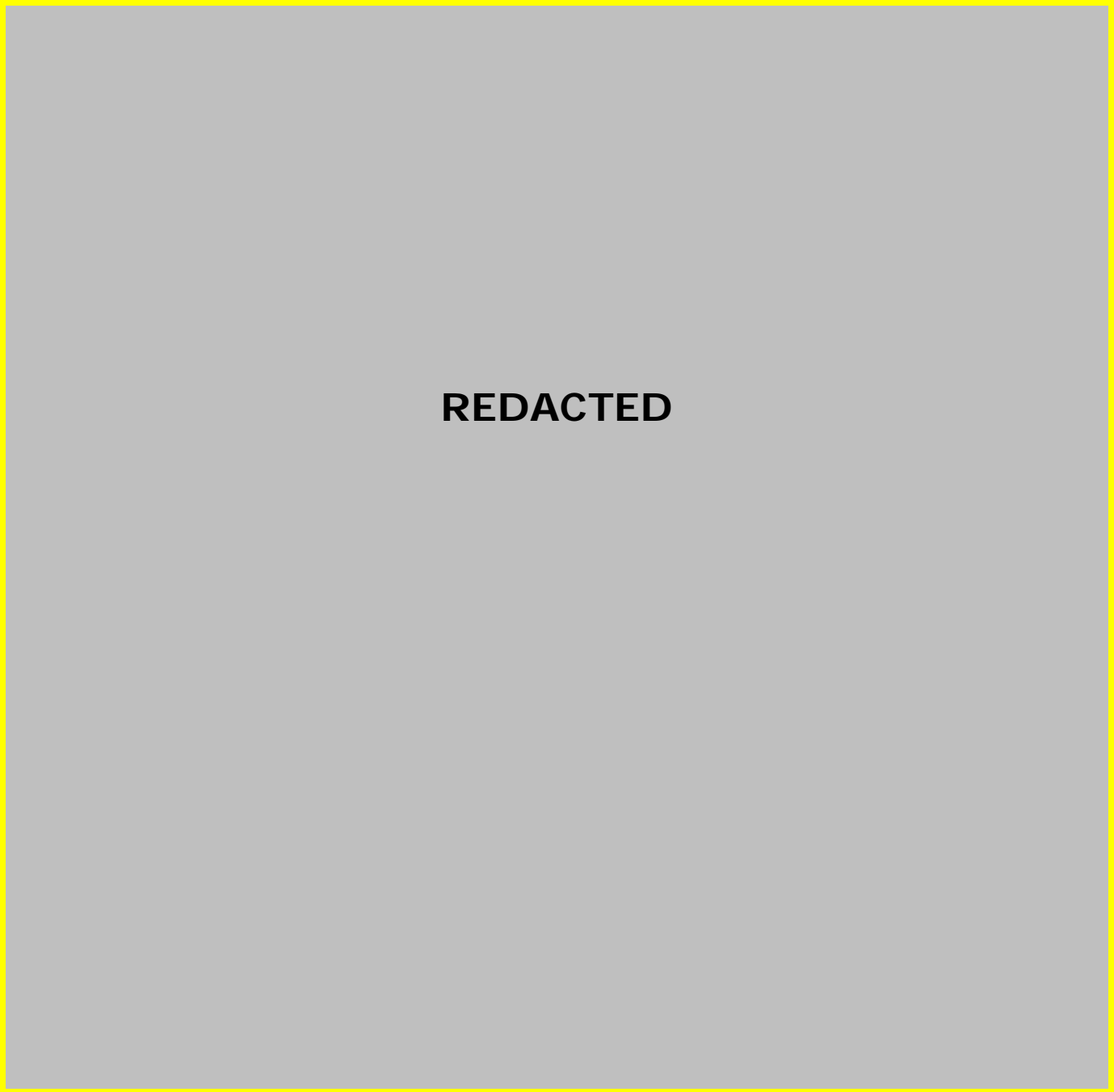
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**OPERATIONS MAP KEY**  
**Chehalis**



**REDACTED**

**REDACTED  
VERSION**

**PLAT MAP KEY**  
**Chehalis**

**REDACTED**

**REDACTED  
VERSION**

## **ROLES AND RESPONSIBILITIES OF THE SERVICE PROVIDERS**

Infrasource Contractors (IFS) performs the installation of new customer construction on both residential and commercial gas services. They perform gas system upgrades and replacements, as well as, gas system operation and maintenance. In addition, IFS responds to breaks at the request of PSE Gas Dispatch.

# Kittitas County EMERGENCY RESPONSE PLAN

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# Emergency Response Plan

## Kittitas - GAS

### How Kittitas is served

#### Regular business hours:

During regular business hours we will utilize employees who are working in Kittitas. This could include Gas First Response personnel or SC&P.

#### After Hours:

Outside of normal business hours we will first contact the Gas First Response employees who live in Kittitas. Two of these employees are expected to provide 24 hour 7 days per week coverage on an alternating week basis. If one of the four resident employees is not going to be available, we will move a First Responder from the west side of the mountains. If none of these people are available, use the normal callout procedure, calling the closest person(s) to the emergency.

#### What to do if the pass is closed and support is needed:

The primary link between the Kittitas service territory and the rest of the company is I-90. If inclement weather has the pass closed and support personnel or material are required from the West side, call the System Manager at [REDACTED], [REDACTED] or [REDACTED] to make arrangements for aerial transport to Ellensburg.

### PSE gas staff who reside in/near Kittitas

	Home	Cell	Pager	Pvt ID	Addr	Job
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED], Ellensburg	CFS Tech
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED], Ellensburg	Fitter
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED], Cle Elum	PI Inspector
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED], Selah	Supervisor

- These personnel have received basic training on regulator station operations and using the main line valves to control the 16" high pressure main.

**REDACTED  
VERSION**





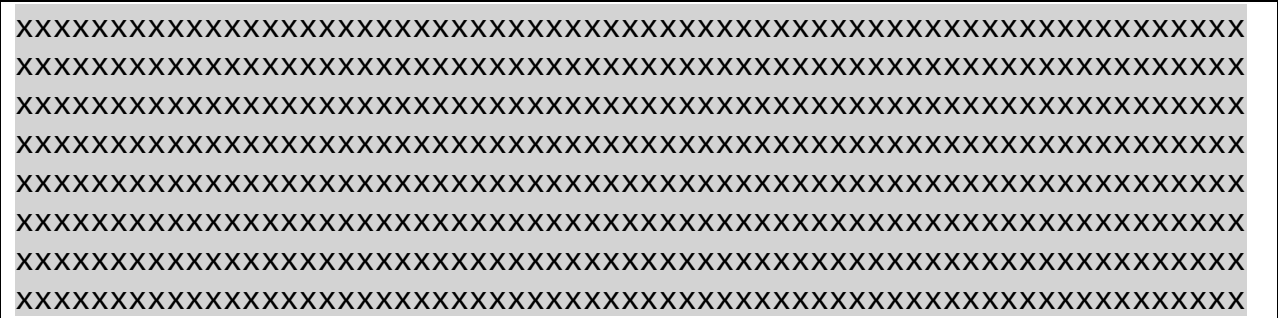
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**REDACTED  
VERSION**

**REDACTED**

**REDACTED  
VERSION**

**Key Number**



**Material**

PSE maintains a trailer at our Kittitas facility, which will be used to carry Tools and materials needed in case of a gas emergency (see Material and Tool List Available at the Facility, page 8,9).

**Map of Distribution and Supply System**

See the following OP (Operations) maps:

- 264.230 (City of Thorp)                    268.230 (Dist Reg and svc center)
- 272.230    272.236    272.248    272.254
- 276.230    276.236    276.242    276.248 (gate station)
- 276.254 (City of Kittitas)    280.230
- 280.236    280.242 (river crossing) 280.248    284.248    284.254 264.224
- (Taneum creek crossing) 260.224 260.218 256.218 252.212 248.212
- (CleElum river x'ing and DR) 248.206 (Cle Elum) 248.200 (Suncadia resort)
- 244.200 248.194 244.194 (Tumble Creek resort)

**Roles and Responsibilities of the Service Providers and others**

PSE performs the installation of new customer construction on both residential and commercial gas services, as well as, gas system operation and maintenance. Infrasource Contractors (IFS) responds to breaks at the request of PSE Gas Dispatch.

**Mutual Assistance Agreement City of Ellensburg:**

PSE has entered into a mutual aid agreement with the municipal natural gas utility at the City of Ellensburg. In the case of emergency they can be reached through the following numbers.





**Incidental equipment:**

Wood plugs – variety of sizes  
Fire Extinguisher

**Tool Room Inventory:**

**Shoring:** - in tool room

Three 24" spreaders and pump  
Four - 4 X 4' sheets of board (in PSE secured parking)  
Four – 4 x 8' sheets of board (in PSE secured parking)

**Fusion:**

2" and 4" plates facer etc.

**Flagging:**

Signs and standards – Available in PSE secured parking in area next to pre-tested pipe

**Covered Storage next to covered parking:**

Pre tested pipe 1¼", 2", 4" and 6" pipe.  
Valve Keys

**Backhoe**

PSE does not maintain a backhoe at the Kittitas facility. When a backhoe has been required one has been either rented from Potelco (who co-occupies the base) or United Rentals located in Ellensburg.

In the case of an emergency where a backhoe is required on site the following options are presented:

1. The PSE electric shift operators at [REDACTED] or [REDACTED] who regularly dispatch electric outage work to Potelco in Kittitas. As such, they would notify Potelco of an immediate need for a backhoe and the location for it to be delivered. If so specified, they could provide an IBEW operator as well.
2. The City of Kittitas has an operator and hoe that can be used for emergencies within the city limits of Kittitas if they can be reached and the equipment is available. They can be reached at [REDACTED] during normal working hours. The operator's name is [REDACTED].

[REDACTED]  
[REDACTED]  
[REDACTED]

# Sumas Generating Station and Pipeline

## EMERGENCY RESPONSE PLAN

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**Purpose of this plan:**

This document is intended to provide guidance for responding to emergencies on the pipeline serving the Sumas Generating Station which is isolated from our franchised distribution service territory.

This plan is not intended to be a detailed and comprehensive emergency plan. For those details, please refer to the Corporate Emergency Plan, Gas Operating Standards and Field Procedures.

In the case that this document conflicts with the Corporate Emergency Plan, Gas Operating Standards or Field Procedures, those documents shall take precedence.

**How Sumas Generating Station is served**

**Regular business hours:**

During regular business hours we will first utilize employees who are working at the Generating Station and get Gas Operations employees enroute from Snohomish County. This could include Gas First Response personnel and/or SC&P.

When personnel from Gas Operations travel to the Sumas area for regular duties they should notify Gas Control and Gas Operations Dispatch to let them know they will be in the area, and for approximately how long.

Gas Control	XXXXXXXXXXXX
Gas Operations Dispatch	XXXXXXXXXXXX

**After Hours:**

Outside of normal business hours we will first contact the Gas First Response and System Control & Protection employees who live closest to Sumas. If none of these people are available, use the normal callout procedure, calling the closest person(s) to the emergency.

**What to do if highways are closed and support is needed:**

If inclement weather, an accident or incident has the primary routes (I-5 and SR-9) closed and support personnel or material are required from the service area, call the System Manager at [XXXXXXXX], [XXXXXXXXXXXX] or [XXXXXXXXXXXX] to make arrangements for aerial transport to Sumas.

**REDACTED VERSION**

**PSE gas staff who reside nearest to Sumas or are responsible for the pipeline and stations in the Sumas Area**

Name	Home	Cell		Job
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		Pressure Control
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		Instrumentation
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		PI Inspector
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		CFS Technician
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		CFS Technician
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		Pressure Control
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		CFS Technician
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		Industrial Meter Operations
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		PI Inspector
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		GFR Supervisor
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		Pressure Control Supervisor
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX		Instrumentation Supervisor

- These personnel have received basic training on pipeline and station operations and using the main line valves to control the 8" high pressure transmission line.
- Call PI Inspectors for emergency locates.

**PSE support Staff in Whatcom County –**

Knowledge of area and keys to facilities

**PSE Generating Station Staff**

Name	Home	Cell	Office	Job
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	Plant Manager
XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	Plant O&M Supervisor
XXXXXXXXXXXXXX			XXXXXXXXXXXXXX	
XXXXXXXXXXXXXX			XXXXXXXXXXXXXX	CT Journey Worker
XXXXXXXXXXXXXX		XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	CT Journey Worker
XXXXXXXXXXXXXX			XXXXXXXXXXXXXX	CT Journey Worker

**PSE Electric servicemen in Whatcom County**

Name	Home	Cell	Pager	Job
XXXXXXXXXXXXXX		XXXXXXXXXXXXXX		Service Lineman
XXXXXXXXXXXXXX		XXXXXXXXXXXXXX		Service Lineman
XXXXXXXXXXXXXX		XXXXXXXXXXXXXX		Service Lineman
XXXXXXXXXXXXXX		XXXXXXXXXXXXXX		Service Lineman
XXXXXXXXXXXXXX		XXXXXXXXXXXXXX		Service Lineman
XXXXXXXXXXXXXX		XXXXXXXXXXXXXX		Service Lineman

**REDACTED VERSION**

# Emergency Numbers

<b>Police / Fire / 911 / Emergency Management</b>		
Whatcom County 911	Dispatch	XXXXXXXXXXXXXXXXXX
Whatcom County Emergency Management		XXXXXXXXXXXXXXXXXX
Washington State Patrol		XXXXXXXXXXXXXXXXXX
Sumas Police Department		XXXXXXXXXXXXXXXXXX
Sumas Fire Department	Chief Debruin Mobile	XXXXXXXXXXXXXXXXXX
Bellingham Fire Department		XXXXXXXXXXXXXXXXXX
Lynden Fire Department	Chief Barr	XXXXXXXXXXXXXXXXXX
<b>Puget Sound Energy – Gas and Electric Operations</b>		
Gas Control	PSE ext Outside dialing	XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX
Gas Operations Dispatch	PSE ext Outside dialing	XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX
Load Office	PSE ext Outside dialing Toll free	XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX
System Operations Supervisor	Toll Free	XXXXXXXXXXXXXXXXXX
<b>U.S. Government – Department of Homeland Security</b>		
U.S. Customs		XXXXXXXXXXXXXXXXXX
U.S. Border Patrol		XXXXXXXXXXXXXXXXXX
Canada Customs (Canada Border Services Agency)		XXXXXXXXXXXXXXXXXX
<b>Sumas Generating Station</b>		
Generating Station	24 hour	XXXXXXXXXXXXXXXXXX
Control Room Mobile phone	Emergency only	XXXXXXXXXXXXXXXXXX
Plant O&M Supervisor		XXXXXXXXXXXXXXXXXX
Plant Manager		XXXXXXXXXXXXXXXXXX
<b>Other Utilities and Pipelines</b>		
Westcoast Energy / Spectra Energy	Gas Control	XXXXXXXXXXXXXXXXXX
Williams Pipeline Sumas District Office	District Office Gas Control	XXXXXXXXXXXXXXXXXX
Cascade Natural Gas	Dispatch	XXXXXXXXXXXXXXXXXX
<b>Contractors</b>		
Infrasource Contractors XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX	Office	XXXXXXXXXXXXXXXXXX
Snelson Companies Inc.		XXXXXXXXXXXXXXXXXX

**REDACTED VERSION**

# Huntingdon (Sumas) Area Pipeline 24/7 Emergency Contacts

2015/16

Company	Name	Phone Number
Fortis BC	Gas Control - (Surrey) Gas Control Satellite phone (Surrey)	XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX
Spectra Energy	Gas Control - (Calgary) Main Gas Control - (Fort St John) Back up	XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX
Williams – North West Pipelines (North)	Gas Control - (Salt Lake) Gas Control Satellite phone (Salt Lake)	XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX
Puget Sound Energy	Gas Control - North Console (Bellevue) Gas Control - South Console (Bellevue)	XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX
Cascade Natural Gas	Gas Control - (Kennewick)	XXXXXXXXXXXXXXXXXX
BP	Gas Control - (Tulsa)	XXXXXXXXXXXXXXXXXX
Kinder Morgan Canada	Control Center - (Edmonton)	XXXXXXXXXXXXXXXXXX

**REDACTED VERSION**

## Facilities

Puget Sound Energy's Sumas Generating Station is located at [REDACTED] [REDACTED] (address was [REDACTED] and may be listed that way elsewhere).

**Generating Station – [REDACTED]**

**REDACTED**

[REDACTED]  
[REDACTED]

**REDACTED**

[REDACTED]  
[REDACTED]

**REDACTED VERSION**



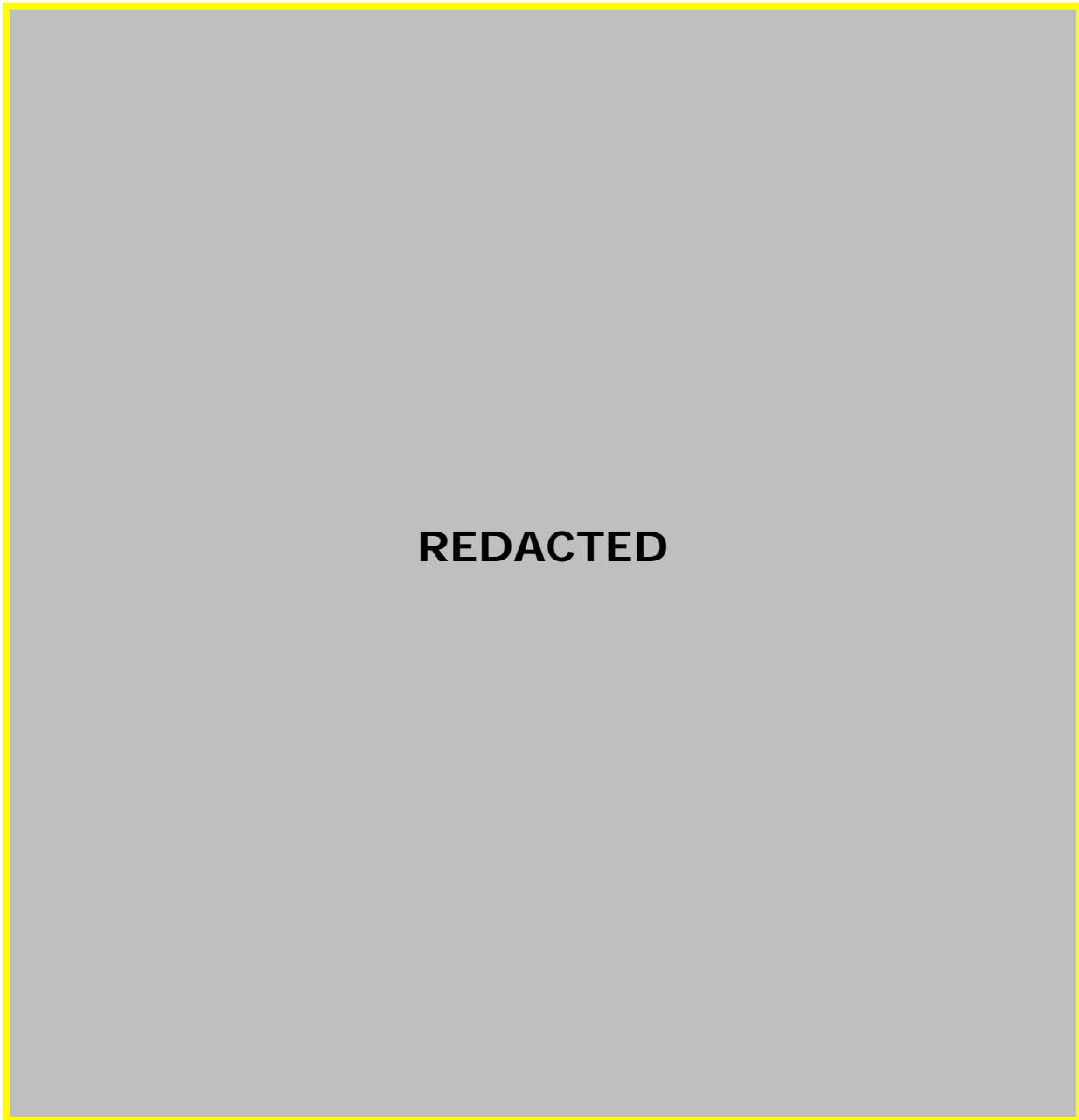


**Map and Driving Directions to Generating Station**

The facility is located at [REDACTED] (see page 10 for map to Border Crossing / Regulator Station).

**From I-5 North at Bellingham**

Instruction	For
XX	XXXXXX
XX	XXXXXX
XX	XXXXXX
XX	XXXXXX
XX	XXXXXX
XX	XXXXXX
XX	XXXXXX





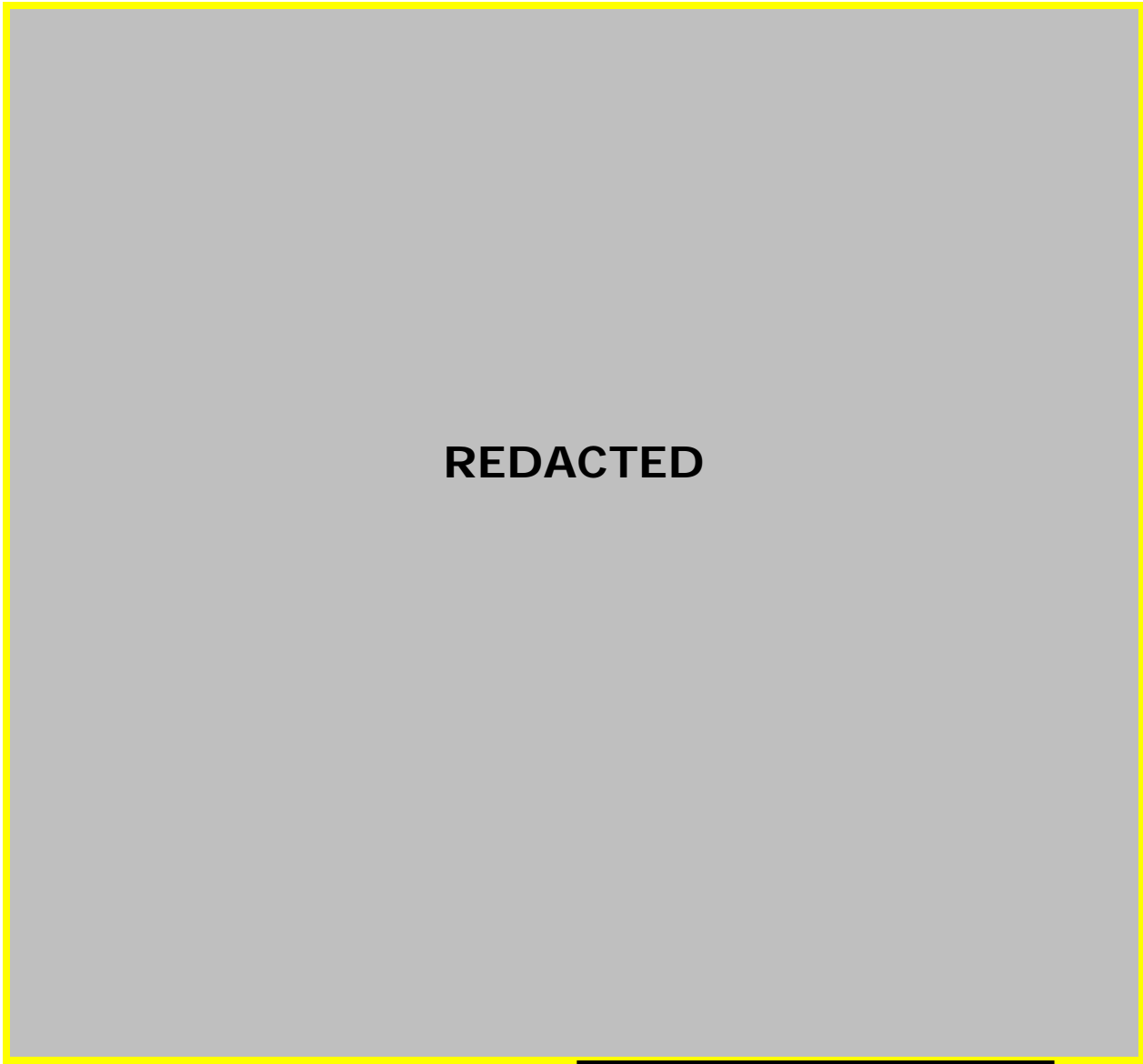
**Map and Driving Directions to Border Crossing / Regulator Station**

The facility is located at [REDACTED] (see page 9 for map to Generating Station, and page 13 for schematic). The regulator station sits [REDACTED].

**From I-5 North at Bellingham  
Instruction**

**For**

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]



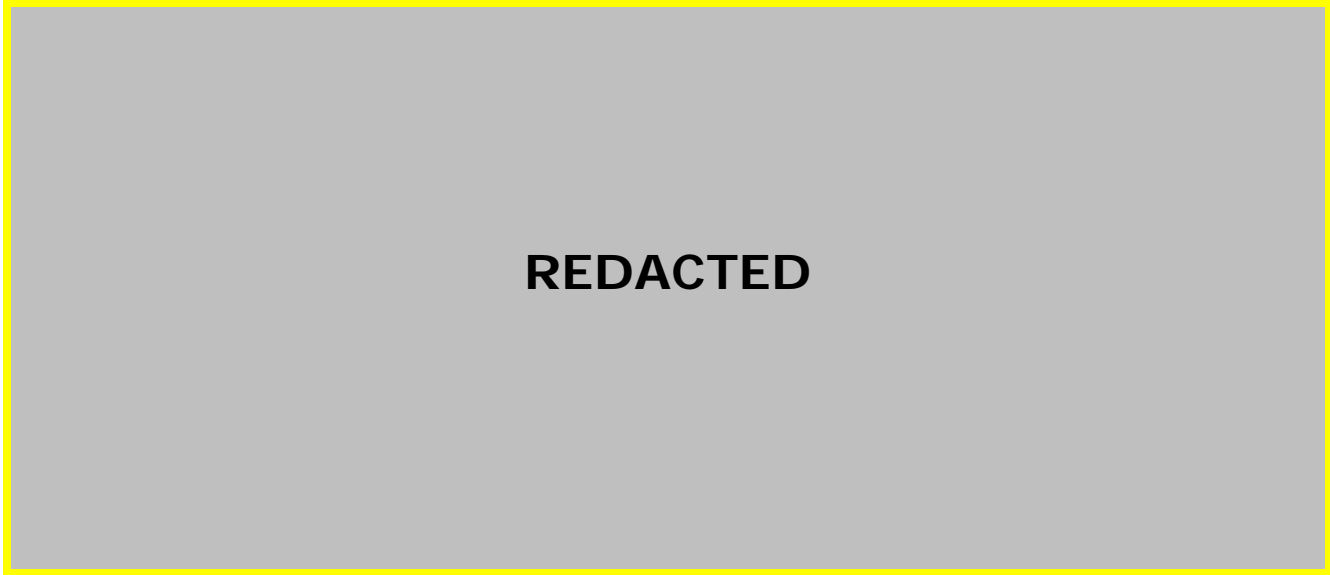
**REDACTED**

**REDACTED VERSION**

**Directions from Generating Station to Border Station**

For directions from I-5 northbound, see page 9 for map to Generating Station, and page 10 for map to Border Crossing / Regulator Station.

Mile	Instruction	For
XXX	XX	XXXXXX
XXX	XX	XXXXXX
XXX	XX	XXXXXX
XXX	XX	XXXXXX
XXX	XX	XXXXXX



**Access to Facilities**

Key Number **XXXX**

**Sumas Generating Station**

Unless the gates are opened prior to your arrival, you will need to call on the call box to the left of the gates to enter the facility. There are two gates, one at the front of the lumber yard, one at the entrance to the Generating Station (behind the lumber yard). Once you are inside the gates, the Generating Station regulator station is opened with a **XXXXXXX** key.

**Border Regulator Station**

The chain link fence around the station is locked with a padlock that uses a **XXXX**. The door to the regulator station building is opened with a **XXXXXXX** key.

**Border Custody Transfer Point**

This area is about 100 yards north and slightly west of the border regulator station. From the border regulator station, there is a gravel path to the west behind the BP regulator station, then to the north to the PSE border custody transfer point. BP and Cascade Natural Gas have facilities immediately to the west of the PSE facilities. See page 16 for an aerial photograph. The chain link gate and valves are locked with padlocks that use a **XXXX** key.

**REDACTED VERSION**

## **Emergency Response – Odors, leaks or line breaks**

The plant is operated 7x24

If emergency calls are received at the Sumas plant phone number; upon receipt of an emergency call, plant personnel will;

- Immediately notify PSE Gas Control @ [REDACTED] or [REDACTED]
- Immediately respond to the location of the report.
- Upon arriving on site, plant personnel will call Gas Control to notify them of their arrival.
- Investigate the report to the best of their ability and notify Gas Control of their findings.
- If the situation presents a threat to life or property, they shall shut down the pipeline.
- If it is necessary to shut down the pipeline;
  - Determine if the automated equipment has shut down the pipeline.
  - If the automated equipment has not shut down the pipeline,
    - Call Gas Control to contact Spectra Energy/Westcoast Energy to shut down the pipeline.
    - Shut the pipeline down manually.
  - Do not attempt to restore service on the pipeline once it has been shut down.
- Wait for Gas Operations personnel to arrive on site and assist them as necessary.
- Contact the appropriate local emergency response personnel for assistance if needed.
- Keep unauthorized personnel an appropriate distance away from the area if required.
- Provide regular updates to Gas Control.
- Notify electric operations departments and/or personnel as required.

Gas Control will

- Dispatch a Pressure Control Technician.
- Notify Gas Operations Dispatch to send GFR personnel.
- Contact Spectra Energy/Westcoast Energy to shut down the pipeline from the Canadian side if requested.
- Document all pertinent information in the Gas Controllers Log.

Gas Operations Dispatch will

- Dispatch GFR personnel as needed to assist Pressure Control.
- Start an emergency report and track response to the incident.
- Provide emergency notifications per the matrix.
- Respond to additional requests for equipment or field personnel as needed.

Pressure Control and GFR field responders will

- Investigate the odor per the appropriate Operating Standards and Field Procedures.
- Document the investigation as required.

### **Locate Requests / Emergency Locate Requests**

If emergency locate requests are received by plant personnel they will

- Take the appropriate information from the caller.
- Instruct the caller to call 811 to make a request for locates through the one-call system.
- Call Gas Operations Dispatch at [REDACTED] or [REDACTED].

The Dispatcher will

- Dispatch the appropriate personnel to provide locates as requested.

**REDACTED VERSION**









## **Maps of Distribution and Supply System**

The maps for this area follow the standard numeric system, however, since they are well north of the rest of our service territory, the numbers are unusual.

**See the following OP (Operations) maps:**

000.074  
-04.074

**See the following plat maps**

000.075 – Cogeneration Plant  
000.076  
000.077  
000.078  
000.079

001.075  
001.076

-01.079  
-02.080 – Border Regulator Station



**REDACTED**

## **Roles and Responsibilities of the Service**

**Providers** Infrasource Contractors (IFS) responds to breaks at the request of PSE Gas Dispatch.

### **Backhoe**

PSE does not maintain a backhoe at the Sumas facility.

In the case of an emergency where a backhoe is required on site Infrasource Contractors (IFS) will be notified by Gas Operations Dispatch.

### **Material**

PSE maintains materials at the Sumas Generating Station, which will be used as needed in case of a gas emergency (see Material and Tool List Available at the Facility, page #).

#### **1. Materials and Equipment Available at the Generating Station Site**

- Hand and Power Tools
- Radios
- Oxygen, Lower Explosive Limit (LEL), and Hydrocarbon Monitors
- Assorted First-Aid, Safety, and Personal Protective Equipment

#### **2. Materials and Equipment Available at the Border Tie-in Station**

200' 8" Prestested Straight Pipe (40' length & 1,200 psi)

#### **3. Materials and Equipment Available from IFS Contractors Inc.,**

### **Pickups, Trucks, and Trailers**

#### **Dozers and Loaders**

Dozers, loaders, sideboom

#### **Cranes and Excavators**

Backhoes, excavators, cranes, trenchers, backhoes with pavement breakers

#### **Welding and Tapping Equipment**

Arc and gas welding equipment, tapping machines, beveling machines, fusion equipment

#### **Air Equipment**

Compressors, pavement breakers, impact tools, tampers.

#### **Miscellaneous Boring Equipment and Rock Saws**

Hole hogs, moles, directional drilling equipment, rock/concrete saws.

#### **Compactors and Rollers**

Compactors and rollers

#### **Manhole and Trench Shields**

Shoring, plates, mud mats

#### **Miscellaneous Equipment and Tools**

Generators, lights, pumps, pipe threaders, heaters, hoists, jacks, holiday detectors, pipe benders

#### **Additional Equipment and Tools**

Lineup clamps, barricades, traffic cones, saws, drills

# Toledo

## EMERGENCY RESPONSE PLAN

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# EMERGENCY RESPONSE PLAN

## Toledo

### How Toledo will be served

#### Regular business hours:

During regular business hours we will utilize employees who are working in Toledo. This could include Gas First Response, SC&P, or Infrasource Contractors (IFS) personnel.

#### After Hours:

We have identified those gas employees that live in close proximity to Toledo. Outside of normal business hours Dispatch will first contact the GFR staff that live near Toledo. If that fails, Dispatch will move the closest GFR personnel to the problem per the Standard Call-Out process. In the case where GFR personnel are unavailable, Dispatch will contact SC&P staff trained for First Response.

#### Floods:

Lewis County has had numerous 100-year floods in past years; this area is prone to flooding. This area may be closed to any traffic except for emergency vehicles and local traffic. In the past I-5 has been shut down. During flooding, the best way to get there may be through Littlerock or Bucoda. The City of Centralia and Chehalis as well as Lewis Co. has historically informed PSE of any wash outs or any other problems we may need to be aware of. PSE may need to isolate areas of the gas system during flooding.

#### Alternative Access:

If access by conventional means is unavailable, you may be able to deliver personnel and materials to the Winlock area by helicopter. The System Manager [REDACTED], [REDACTED] or [REDACTED] on duty should be called to arrange helicopter support.

REDACTED VERSION

## PSE STAFF WHO WORK IN TOLEDO

### PSE STAFF WHO LIVE NEAR TOLEDO

XXXXXXXXXXXX Gas

XXXXXXXXXX

Centralia, WA 98531

Home phone: XXXXXXXXXXXXXXX

Cell Phone: XXXXXXXXXXXXXXX

Pager: XXXXXXXXXXXXXXX

XXXXXXXXXXXX (Gas)

XXXXXXXXXXXX

Centralia, WA 98531

Home: XXXXXXXXXXXXXXX

Pager: XXXXXXXXXXXXXXX

Cell: XXXXXXXXXXXXXXX

XXXXXXXXXXXX Gas

XXXXXXXXXXXXXXXXXXXX

Olympia, WA 98579

Home phone: XXXXXXXXXXXXXXX

Cell phone: XXXXXXXXXXXXXXX

Pager: XXXXXXXXXXXXXXX

REDACTED VERSION







# OPERATIONS MAP KEY

**REDACTED**

**REDACTED VERSION**

# PLAT MAP KEY

REDACTED

REDACTED VERSION

## **ROLES AND RESPONSIBILITIES OF THE SERVICE PROVIDERS**

Infrasource Contractors (IFS) performs the installation of new customer construction on both residential and commercial gas services. They perform gas system upgrades and replacements, as well as, gas system operation and maintenance. In addition, Infrasource Contractors (IFS) responds to breaks at the request of PSE Gas Dispatch.

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# EMERGENCY RESPONSE PLAN

## Vashon Island

### How Vashon will be served

#### Regular business hours:

During regular business hours we will utilize employees who are working on the Island. This could include Gas First Response personnel, SC&P, or Infrasource Contractors (IFS)

**Personnel assigned to work on the island on a day to day basis will notify dispatch when they arrive on and leave the island.**

#### After Hours:

PSE has one Electric employee who lives on the Island. PSE has also identified those gas employees that live near the ferry terminals at Fautleroy, Southworth and Tacoma. Outside of normal business hours we will contact the Gas First Response employees living closest to the ferry terminals. If this fails, we will dispatch the First Responders per the standard callout process that moves the closest GFR personnel to the event.

#### Ferry Service after Hours:

If ferry service is needed outside the normal service hours, you can contact the System Manager at [REDACTED], [REDACTED] or [REDACTED]. They have set up an arrangement with the Washington Ferry System to take PSE vehicles to the Island in case of emergencies (see After Hours Ferry Procedure page).

#### Alternative Access:

If access by conventional means is unavailable, you may be able to deliver personnel and materials to Vashon Island area by helicopter. The System Manager at [REDACTED], [REDACTED] or [REDACTED] on duty should be called to arrange helicopter support.

REDACTED VERSION

**PSE STAFF WHO RESIDE ON THE ISLAND**

XXXXXXXXXXXXXXXXXX  
PSE Cell XXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXX  
Vashon, WA 98070  
PSE Cell XXXXXXXXXXXXXXX

**PSE STAFF WHO WORK ON THE ISLAND**

XXXXXXXXXXXXXXXXXX  
PSE Cell XXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXX  
Vashon, WA 98070  
PSE Cell XXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXX (Supv. Community Services – Vashon)  
XXXXXXXXXXXXXXXXXX  
University Place, WA 98467  
Home phone: XXXXXXXXXXXXXXX  
Verizon phone: XXXXXXXXXXXXXXX

**REDACTED VERSION**

**PSE STAFF WHO LIVE NEAR A FERRY TERMINAL**

**Faultleroy**

Georgetown/SKC personnel close to the **Faultleroy Ferry Terminal**:

XXXXXXXXXXXXXXXXXX	<b>1<sup>st</sup> Response CFS</b>	XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX	<b>1<sup>st</sup> Response CFS</b>	XXXXXXXXXXXXXXXXXX
XXXXXXXXXX	<b>1<sup>st</sup> Response CFS</b>	XXXXXXXXXXXXXXXXXXt
XXXXXXXXXX	<b>1<sup>st</sup> Response CFS</b>	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

**Southworth**

XXXXXXXXXXXXXXXXXX	<b>System Technician</b>	XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX	<b>System Technician</b>	XXXXXXXXXXXXXXXXXXXXXXXXXXXX

**Tacoma** - Tahlaquah (Pt. Defiance)

XXXXXXXXXXXXXXXXXX	<b>System Technician</b>	XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX	<b>Pressure Control</b>	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX	<b>1<sup>st</sup> Response CFS</b>	XXXXXXXXXXXXXXXXXX

**PSE STAFF WHO LIVE IN KITSAP COUNTY WITHIN DRIVING DISTANCE TO VASHON**

XXXXXXXXXXXXXXXXXX	<b>1<sup>st</sup> Response CFS</b>	XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX	<b>1<sup>st</sup> Response CFS</b>	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX	<b>1<sup>st</sup> Response CFS</b>	XXXXXXXXXXXXXXXXXX

**FACILITIES**

Puget Sound Energy’s Vashon Service Center office is located just south of the town of Vashon on the main Highway.

**Address**

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

The building site sits back off the highway about 100 yards and is somewhat secluded.

**Map and Driving Directions to Facility**

The facility is located at XXXXXXXXXXXXXXXXXXXX (see page 7 for layout of Vashon facility).

**REDACTED VERSION**



The building sets back off the highway about 100 yards and is hard to see from the road.

You will need an authorized security access card to enter the facility.

### **Hours of Operation**

The Vashon Service Center hours of operation are between 9:00 a.m. to 4:00 p.m., Monday through Friday. The service center is closed on all company recognized holidays.

### **Gate Access**

The gate for facility access is key card controlled. The card reader pedestal is on the left-hand side of gate entrance. To open gate personnel must have an authorized security access card. All First Response personnel that may be called upon for response to the Island have received the necessary key card clearance.

### **Material**

We will maintain a trailer at our Vashon facility, which will be used to carry materials needed in case of a gas emergency (see Material and Tool List Available at the Facility, page 14).

During emergencies this trailer will be picked up by the first PSE employee to respond, which may not necessarily be a gas employee.

**REDACTED**

**REDACTED VERSION**

**REDACTED**

**REDACTED VERSION**

# FERRY PROCEDURE

## WASHINGTON STATE FERRY SYSTEM (WSF)

Adopted 12-22-98

Current information: [www.wsdot.wa.gov/ferries/schedules/current](http://www.wsdot.wa.gov/ferries/schedules/current)

Reviewed 06/02/06

## PRIORITY LOADING PROCEDURE - GAS EMERGENCY

This procedure addresses gas emergencies only.

There are no hard and fast rules relating to who qualifies for priority loading of utility vehicles on ferry routes. The WSF Operations Watch Supervisor is the key contact person to arrange priority loading and will make the ultimate decision whether or not to approve such a request.

In order to reduce the possibility for abusing the system for personal benefit, the Operations Watch Supervisor will only accept loading requests from PSE's Gas Operations Dispatchers. Employees will not be able to arrange their own priority loading with the dock attendants.

The procedures to be followed are:

- The Gas Operations Dispatcher has the responsibility to **determine if the emergency in question requires an immediate response** necessitating priority loading on a Washington State ferry.

NOTE: In general, events such as broken and blowing lines, Class A leaks, inside odors, and possible CO poisoning would meet this test. There may be other valid emergencies such as employee injuries or vehicle accidents, but these can adequately be covered by local emergency responders and probably don't require special loading of PSE personnel. The WSF Operations Watch Supervisor will rely on our Dispatchers to make proper judgments.

- If the emergency meets this test, the dispatcher shall **contact the WSF Operations Watch Supervisor. Call** XXXXXXXXXX

- **Provide** the following **information**.

Name and contact number of Gas Operations Dispatcher calling

Type of gas emergency necessitating priority boarding

Ferry route affected

Number and type of vehicles requiring priority loading

Estimated arrival time of vehicles at terminal

- Dispatcher shall **obtain** the following **information** from the WSF Operations Watch Supervisor. **Record the information** on the Emergency Report form. **Communicate approval information** to vehicles involved.

Name of Operations Watch Supervisor

Date and time of request for priority loading

Confirmation of approval of PSE's request

- The **Operations Watch Supervisor will contact the dock attendant** at the affected terminal and communicate the information.
- **If difficulties arise** at the terminal, the dock attendant should be asked to contact the Operations Watch Supervisor. PSE's Dispatcher may also call as well to confirm the previously agreed to arrangements. In no case shall PSE employees at the dock engage in arguments regarding loading. All such difficulties, especially those resulting in a delayed response, shall be recorded on the Emergency Report form.

**REDACTED VERSION**

# DRIVING DIRECTIONS TO FERRY TERMINALS

## Southworth Terminal

11564 SE State Hwy 160

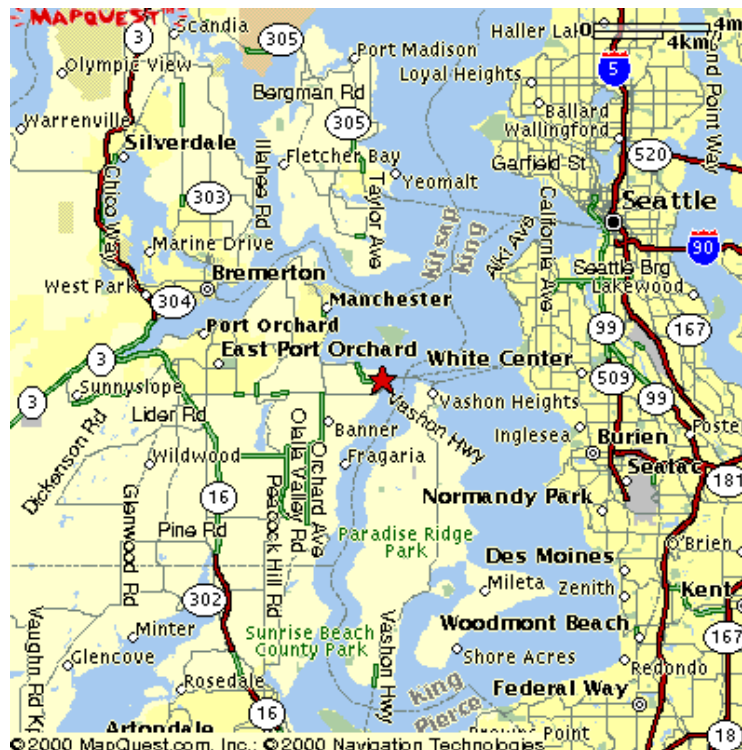
Southworth, WA 98386

### Coming from the South:

- Take **I-5 North**
- Take **exit 132** and proceed West on **Hwy 16** approximately 35 miles to **Hwy 160 exit**
- Take **Hwy 160 (Sedgwick road)** exit
- Turn Right onto **Hwy 160** at stop sign and proceed **approximately 7 miles to yet another stop sign**
- Turn **right**; ferry dock straight ahead.

### Coming from the North:

- Take **I-5 South**
- Take the **WA-16 West/SO 38<sup>th</sup> ST** exit, **exit #132**, towards Gig Harbor/Bremerton.
- Keep **Right** at the fork in the ramp
- Merge onto **WA-16 W**
- Take **Mullenix Road** exit
- Turn Right **onto SE Mullenix Road**
- Turn Left onto **Olalla Valley Rd SE**
- Turn Left onto **Banner Rd SE**
- Turn Right onto **Sedgwick Rd SE/WA-160**
- Turn Right onto **SE Southworth DR/WA-160**
- Turn Left onto **Rocky RD SE**
- You're there!



## Fautleroy Terminal

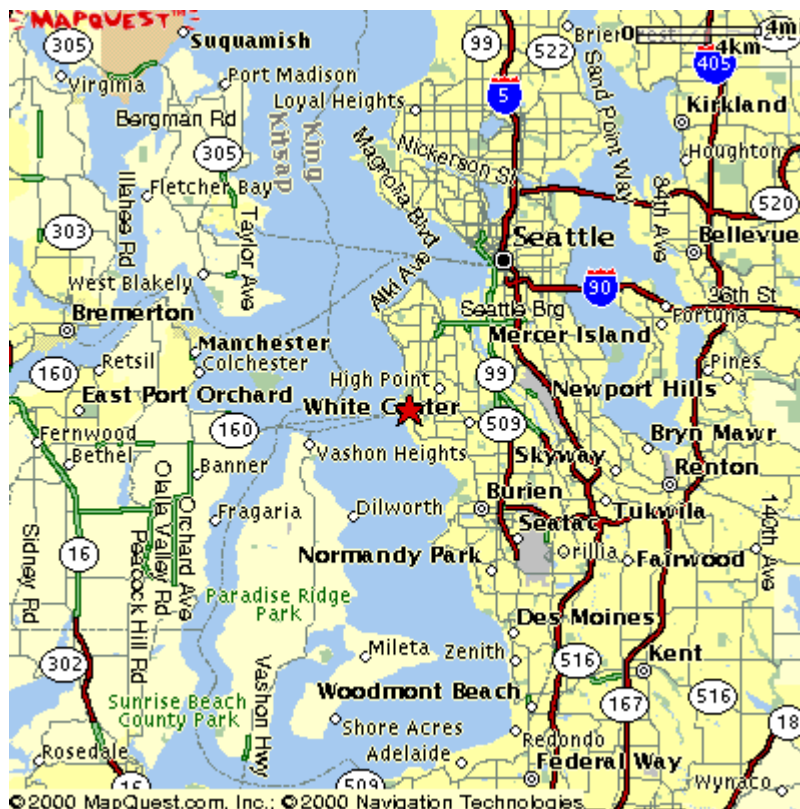
4829 SW Barton  
Seattle, WA 98136

### Coming from the South:

- Take **I-5 North**
- Take the **WA-599 North** exit, **exit number 156**, towards **Tukwila/W. Marginal Way**
- Merge onto **WA-599 N**
- Take **WA-99 N**
- Take the **Des Moines Dr./14<sup>th</sup> Ave SO** exit
- Keep **Right at the fork** in the ramp
- Turn Left onto **14<sup>th</sup> Ave S**
- Turn Left onto **S Cloverdale St**
- **S Cloverdale St** becomes **1<sup>st</sup> AVE S**
- Turn sight right onto **Olson PL SW**
- Turn slight Right onto **SW Roxbury St**
- Turn Right onto **35<sup>th</sup> AVE SW**
- Turn Left onto **SW Barton ST**
- Turn Left onto **California AVE SW**
- **California AVE SW** becomes **SW Brace Point DR**
- Turn slight Right onto **SW Wildwood PL**
- Turn Right onto **Fautleroy Way SW**
- Turn Left onto **SW Barton ST**

### Coming from the North:

- Merge onto **I-5 S**
- Take the **W SEATTLE FWY/COLUMBIAN WAY** exit, exit number **163A**.
- Keep **RIGHT** at the fork in the ramp
- Merge onto **W SEATTLE BRIDGE**
- Stay straight to go onto **FAUTLEROY WAY SW**
- Turn **RIGHT** onto **SW BARTON**



## Pt. Defiance / Tahlequah Terminal

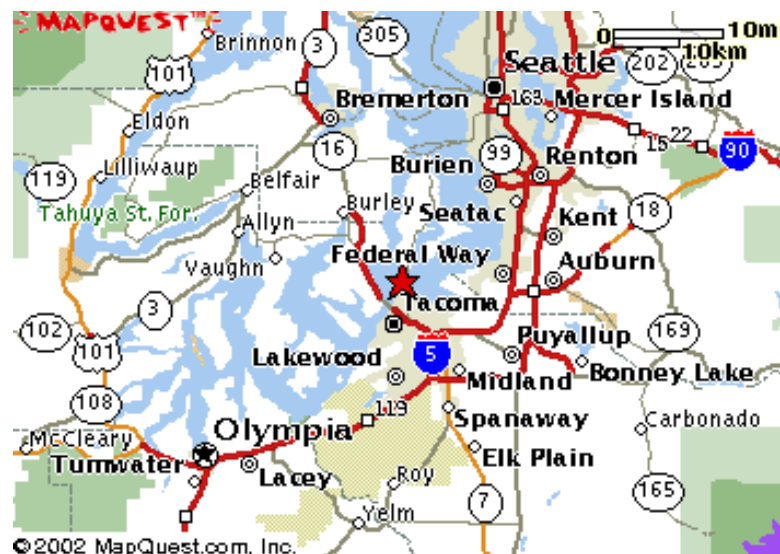
5810 N. Pearl St.  
Tacoma WA 98405

### Coming from the South:

- Merge onto **I-5 N**
- Take the **SO. 38 ST. exit** – exit number **132** toward **GIG HARBOR WA-16/BREMERTON**
- Take the **S 38 ST WEST** ramp toward **GIG HARBOR/WA-16 W/ BREMERTON/TACOMA MALL**
- Keep **left** at the fork in the ramp
- Merge onto **WA-16 W**
- Take the **6<sup>th</sup> AVE** exit toward **WA-163**
- Turn **LEFT** onto **6<sup>th</sup> AVE**
- Turn **RIGHT** onto **N PEARL ST**
- Stay **straight** to go onto **N PEARL ST/WA-163**

### Coming from the North:

- Merge onto **I-5 S.**
- Take the **WA-16 W/SO. 38 ST. exit-** exit number **132-** towards **GIG HARBOR/BREMERTON**
- Keep **RIGHT** at the fork in the ramp
- Merge onto **WA-16 W**
- Take the **6<sup>th</sup> AVE** exit toward **WA-163**
- Turn **LEFT** onto **6<sup>th</sup> AVE**
- Turn **RIGHT** onto **N PEARL ST**
- Stay straight to go onto **N PEARL ST/WA-163**



## **ROLES AND RESPONSIBILITIES OF THE SERVICE PROVIDERS**

Infrasource Contractors (IFS) performs the installation of new customer construction on both residential and commercial gas services. They perform gas system upgrades and replacements, as well as, gas system operation and maintenance. In addition, Infrasource Contractors (IFS) responds to breaks at the request of PSE Gas Dispatch.

Infrasource Contractors (IFS) notifies Gas Dispatch when they get on the ferry going to the island and again when they are leaving the island.



# MATERIAL AND TOOL LIST AVAILABLE AT THE FACILITY

## Vashon Reserve Emergency Supply Parts and Equipment

### Weld Equipment

**Oxy/acetylene** - Two bottles each of oxygen and acetylene will be stored at the facility. If additional Oxy. Act. Is needed it can be obtained from XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXXXX

### Equipment store on the trailer at PSE's facility

#### **Squeeze Tools:**

4" and 6" PE Squeeze Machines and Hydraulic pump  
Small steel squeeze machine  
Large steel squeeze machine

#### **Valve keys:**

One standard  
One long (8' or better)

#### **Leak Clamps:**

Full circle clamps - 2" by 12" long - two  
Full circle clamps - 4" by 12" long - two  
Full circle clamps - 6" by 12" long - two

Band clamps - 1/2", 3/4", 1", 1 1/4", 2", 4" and 6"

#### **Shoring:**

Two 24" spreaders and two - 4 X 4' sheets of board  
12' ladder

#### **Incidental equipment:**

Wood plugs - variety of sizes  
Environmental Packs (two)  
Fire Extinguisher

REDACTED VERSION

# AGREEMENT BETWEEN PSE AND VASHON FIRE DEPARTMENT

PSE Operations personnel initially met with the Vashon Fire department on December 17, 2001. As a result, the guidelines below were agreed to by both the Vashon Fire Department (VFD) and Puget Sound Energy.

Since that time, PSE has provided Emergency Responder Training every couple of years at the VFD Training facility. In addition, VFD personnel are invited to attend the same program at our PSE training sites in Tacoma and Georgetown annually. Also, our PI Inspector for Vashon visits the VFD facility occasionally throughout the year.

Response Coordination is discussed at each of these training sessions and meetings.

## PSE Operations

- **Communication with the Beachcomber**  
PSE is communicating with the Beachcomber and will continue to stay in touch with them.
- **Emergency Center**  
PSE will participate with the Vashon Fire Department regarding Emergency Center Operations. PSE's contact is [REDACTED], **Manager Operations Continuity**, [REDACTED]
- **Open House**  
PSE will participate in the Fire Department Open House. Our contact for this is either [REDACTED] or [REDACTED]  
[REDACTED]
- **Natural Gas Training**  
PSE provides natural gas emergency training, our contact is: [REDACTED], **Community Affairs Program Manager**, [REDACTED]
- **Road Closed Signs:**  
PSE has 12 plastic barricades at our Vashon Facility, located next to the Oxygen/ Acetylene storage rack (see attached diagram).

The Fire Department can gain access by using the Knox box.

REDACTED VERSION

➤ **Direct Communication With Dispatch**

Our dispatch numbers are:

**ELECTRIC-**

**Fire and police hit line for direct access to Electric Dispatch**

**XXXXXXXXXXXXXX**

**XXXXXXXXXXXXXX - Use this number to gain record information**

**GAS**

**Fire & Police hot line for direct access to Gas Dispatch**

**XXXXXXXXXXXXXX**

**XXXXXXXXXXXXXX**

**Use this number to gain record information from Gas Dispatch**

**XXXXXXXXXXXXXX**

➤ **Vashon Response Time**

PSE's goal is to meet or exceed the 55-minute SQI (Service Quality Index) agreed to with the WUTC.

➤ **Annual Valve Surveys**

PSE's Gas First Response PI (Public Improvement) Inspector will meet with the Vashon Fire Department annually. They will provide an updated service valve list and review the completed service valve survey results with the chief and his staff.

➤ **Tools & Material**

We will review the number of valve keys and wooden plugs they presently are equipped with, re-supply where needed.

**REDACTED VERSION**

# Winlock

## EMERGENCY RESPONSE PLAN

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# EMERGENCY RESPONSE PLAN

## Winlock

### How Winlock will be served

#### Regular business hours:

During regular business hours we will utilize employees who are working in Winlock. This could include Gas First Response, SC&P, or Pilchuck personnel.

#### After Hours:

Puget Sound Energy has identified those gas employees that live in close proximity to Winlock. Dispatch will first contact the GFR staff that live near Winlock. If that fails, Dispatch will move the closest GFR personnel to the problem per the Standard Call-Out process. In the case were GFR personnel is unavailable, Dispatch will contact SC&P staff trained for First Response.

#### Floods:

Lewis County has had numerous 100-year floods in the past several years; this area is prone to flooding. This area may be closed to any traffic except for emergency vehicles and local traffic. In the past I-5 has been shut down. During flooding, the best way to get there may be through Littlerock or Bucoda. The City of Centralia and Chehalis as well as Lewis Co. has historically informed PSE of any wash outs or any other problems we may need to be aware of. PSE may need to isolate areas of the gas system during flooding.

#### Alternative Access:

If access by conventional means is unavailable, you may be able to deliver personnel and materials to the Winlock area by helicopter. The System Manager [REDACTED], [REDACTED] or [REDACTED] on duty should be called to arrange helicopter support.

REDACTED VERSION

**PSE STAFF WHO WORK IN WINLOCK**

**PSE STAFF WHO LIVE NEAR WINLOCK**

XXXXXXXXXXXXXXXXX Gas  
XXXXXXXXXX  
Centralia, WA 98531  
Home phone: XXXXXXXXXXXXX  
Cell phone: XXXXXXXXXXXXX  
Pager: XXXXXXXXXXXXX

XXXXXXXXXXXXXXXXX Gas  
XXXXXXXXXXXXXXXXX  
Centralia, WA 98531  
Home: XXXXXXXXXXXXX  
Pager: XXXXXXXXXXXXX  
Cell: XXXXXXXXXXXXX

XXXXXXXXXXXX Gas  
XXXXXXXXXXXXXXXXXXXX  
Olympia, WA 98579  
Home phone: XXXXXXXXXXXXX  
Cell phone: XXXXXXXXXXXXX  
Pager: XXXXXXXXXXXXX

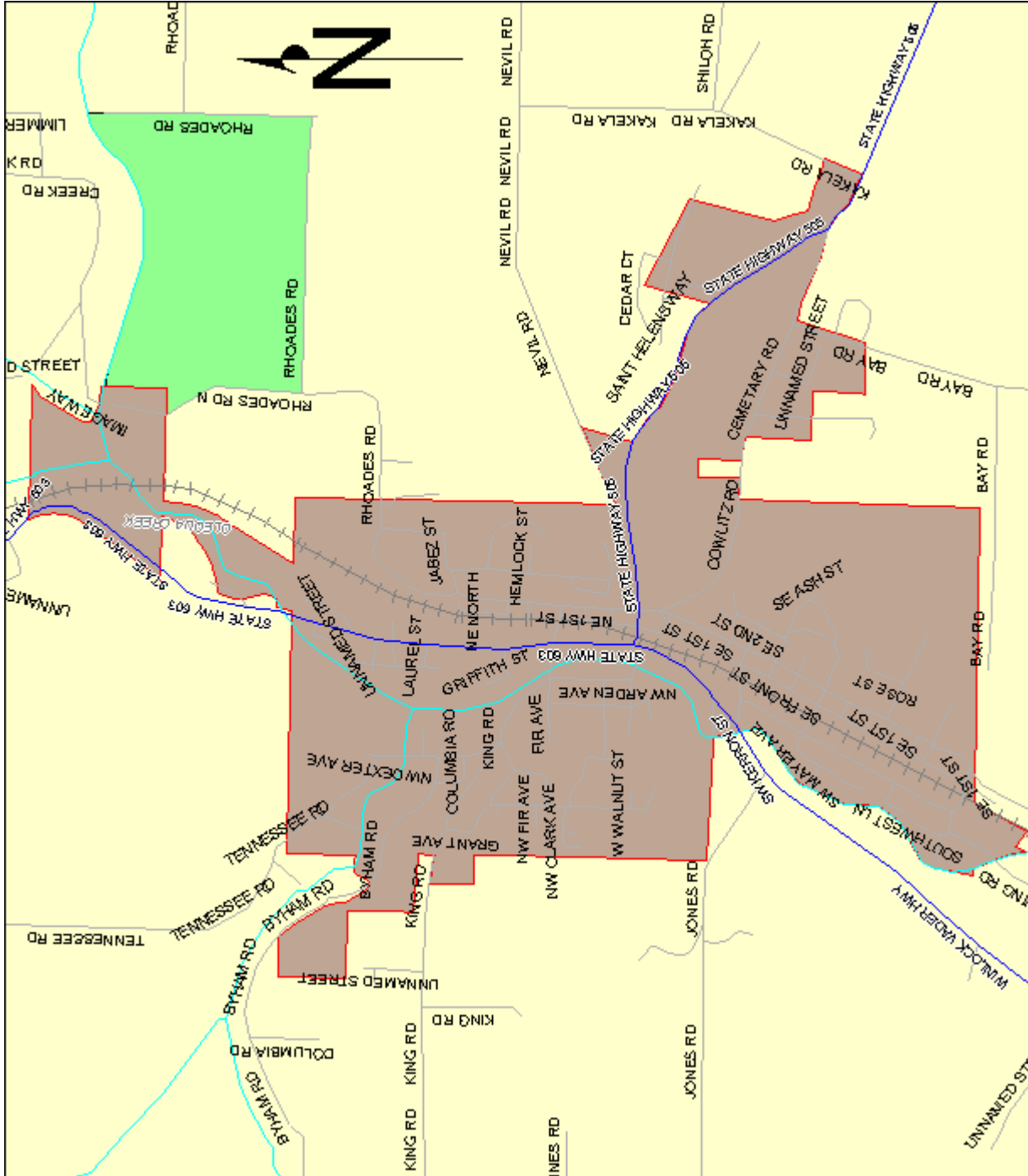
**REDACTED VERSION**





# CITY MAP

## Winlock



# OPERATIONS MAP KEY

**REDACTED**

**REDACTED VERSION**

# PLAT MAP KEY

REDACTED

## **ROLES AND RESPONSIBILITIES OF THE SERVICE PROVIDERS**

Infrasource Contractors (IFS) performs the installation of new customer construction on both residential and commercial gas services. They perform gas system upgrades and replacements, as well as, gas system operation and maintenance. In addition, (IFS) responds to breaks at the request of PSE Gas Dispatch.