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DEPARTMENT OF PUBLIC WORKS

January 26, 2007

WUTC
David Lykken
Senior Engineer
PO Box 47250
Olympia, WA 98504-7250

RE: Enumclaw Agreement

Dear Mr. Lykken:

As you know, the City is working with Cosentino Consulting and Jack Dent consulting in developing a new Operation and Maintenance Manual, Emergency Manuals and detailed procedures. Our intent is to keep your office involved throughout this process to assure all issues are addressed and all parties are in agreement with the final end product.

Another item identified in our joint agreement, dated November 28, 2006, pertained to implementing a training plan by January 31, 2007. The City's plan is to complete a program that will include an apprenticeship certification, outside training from equipment manufactures and/or representatives, continual assistance through Local 32 training Center, in-house training on specific OQ tasks, and industrial training through corrosion consultants, odorant specialists, electrical consultants, and others as needed. The city currently accomplishes part of this training program with existing personnel, however, in house training will be increased when the Engineer/Manager position is filled, and additional outside training will be scheduled with specialists in the industrial fields. We are currently working with the City of Ellensburg regarding the apprenticeship program and will follow state apprenticeship requirements. Training through the Local 32 training center will continue as we have done in past years. The training program will be an ongoing effort by the Engineer/Manager and documented for WUTC's review.

The City will be increasing our gas department staff to accommodate our anticipated needs, and has begun this process with the appointment of a Lead Worker and the posting of a new gas worker position. The required tasks and responsibilities of the Engineer/Manager position are being identified, reviewed, and the city will advertise the position soon.

If you have any questions regarding the status with our consultants or items in the agreement, please contact us at your convenience. We will be giving you updates on our progress as we move ahead with the tasks identified.

sincerely,


James Flisrand
Operations Manager