

Kittitas County

EMERGENCY RESPONSE PLAN

TABLE OF CONTENTS

Kittitas

Users guide	2
How it will be served	3
Regular business hours	3
After hours.....	3

PSE Staff

Who reside in and around Kittitas.....	3,4
--	-----

Facilities

Driving directions	4
Kittitas base	5,6,7
Maps of Distribution and supply system	7

Roles and Responsibilities

Service providers	7
Mutual aid agreement.....	7,8
Williams Pipeline	8

Material / tool List

Weld Equipment.....	8
Emergency Trailer	8
Tool Room.....	9
Backhoe.....	9

Users Guide

Dispatch

PSE Staff	3,4
Facilities	4,5,6
Material / tool List	8,9
Maps of Distribution and supply system	7
Roles and responsibility of Service Providers.....	7
Agreement between PSE/City of Ellensburg	7,8

First Responders

PSE Staff	3,4
Facilities	4,5,6
Material / tool List	8,9
Maps of Distribution and supply system	7
Roles and responsibility of Service Providers.....	7
Agreement between PSE/City of Ellensburg	7,8

CFS

PSE Staff	3,4
Facilities	4,5,6
Maps of Distribution and supply system	7
Material / tool List	8,9
Roles and responsibility of Service Providers.....	7

Gas Control

PSE Staff	3,4
Facilities	4,5,6
Material / tool List	8,9
Maps of Distribution and supply system	7

Emergency Response Plan Kittitas - GAS

How Kittitas is served

Regular business hours:

During regular business hours we will utilize employees who are working in Kittitas. This could include Gas First Response personnel or SC&P.

After Hours:

Outside of normal business hours we will first contact the Gas First Response employees who live in Kittitas. Two of these employees are expected to provide 24 hour 7 days per week coverage on an alternating week basis. If one of the four resident employees is not going to be available, we will move a First Responder from the west side of the mountains. If none of these people are available, use the normal callout procedure, calling the closest person(s) to the emergency.

What to do if the pass is closed and support is needed:

The primary link between the Kittitas service territory and the rest of the company is I-90. If inclement weather has the pass closed and support personnel or material are required from the West side, call the System Manager at [REDACTED], [REDACTED] or [REDACTED] to make arrangements for aerial transport to Ellensburg.

PSE gas staff who reside in/near Kittitas

	Home	Cell	Pager	Pvt ID	Addr	Job
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED], Ellensburg	CFS Tech
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED], Ellensburg	Fitter
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED], Cle Elum	PI Inspector
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]	[REDACTED]	[REDACTED], Selah	Supervisor

- These personnel have received basic training on regulator station operations and using the main line valves to control the 16" high pressure main.

**PUBLIC
VERSION**

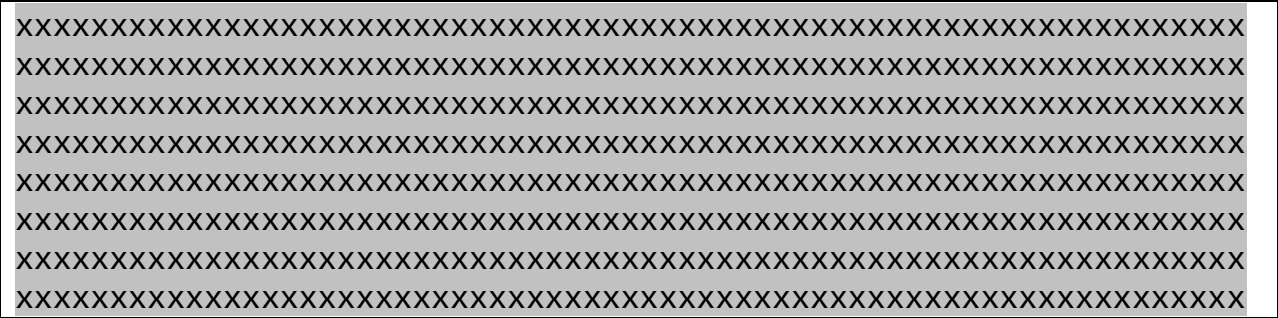
REDACTED

**PUBLIC
VERSION**

REDACTED

**PUBLIC
VERSION**

Key Number



Material

PSE maintains a trailer at our Kittitas facility, which will be used to carry Tools and materials needed in case of a gas emergency (see Material and Tool List Available at the Facility, page 8,9).

Map of Distribution and Supply System

See the following OP (Operations) maps:

- 264.230 (City of Thorp) 268.230 (Dist Reg and svc center)
- 272.230 272.236 272.248 272.254
- 276.230 276.236 276.242 276.248 (gate station)
- 276.254 (City of Kittitas) 280.230
- 280.236 280.242 (river crossing) 280.248 284.248 284.254 264.224
- (Taneum creek crossing) 260.224 260.218 256.218 252.212 248.212
- (CleElum river x'ing and DR) 248.206 (Cle Elum) 248.200 (Suncadia resort)
- 244.200 248.194 244.194 (Tumble Creek resort)

Roles and Responsibilities of the Service Providers and others

PSE performs the installation of new customer construction on both residential and commercial gas services, as well as, gas system operation and maintenance. Infrasource Contractors (IFS) responds to breaks at the request of PSE Gas Dispatch.

**PUBLIC
VERSION**

Mutual Assistance Agreement City of Ellensburg:

PSE has entered into a mutual aid agreement with the municipal natural gas utility at the City of Ellensburg. In the case of emergency they can be reached through the following numbers.

City of Ellensburg natural gas (daytime) [XXXXXXXXXX]
Kittitas County 911 (dispatch after hours) [XXXXXXXXXX]
[XXXXXXXXXX] City of Ellensburg Gas engineer [XXXXXXXXXX]

Williams Pipeline:

[XXXXXXXXXX] – Operations Technician
Cell [XXXXXXXXXX]
Office [XXXXXXXXXX]
Sat [XXXXXXXXXX]

Material and Tool List Available at the Facility

**Kittitas Emergency Supply
Equipment**

Weld Equipment

Oxy/acetylene - One bottles each of oxygen and acetylene will be stored at the facility in the warehouse.

Equipment store on the trailer at PSE’s facility

Squeeze Tools:

4” and 6” PE Squeeze Machines and Hydraulic pump

Breathing Air:

- 4 – 1 hour bottles
- 4 – 5 min bottles
- 4 – large face masks

Electrofusion:

- 2”, 4” and 6” clamps
- 1 – 2500 watt generator
- Electrofusion machine

Leak Clamps:

- Full circle clamps - 2” by 12” long - two
- Full circle clamps - 4” by 12” long - two
- Full circle clamps – 6” by 12” long - one

**PUBLIC
VERSION**

Incidental equipment:

Wood plugs – variety of sizes
Fire Extinguisher

Tool Room Inventory:

Shoring: - in tool room

Three 24" spreaders and pump

Four - 4 X 4' sheets of board (in PSE secured parking)

Four – 4 x 8' sheets of board (in PSE secured parking)

Fusion:

2" and 4" plates facer etc.

Flagging:

Signs and standards – Available in PSE secured parking in area next to pre-tested pipe

Covered Storage next to covered parking:

Pre tested pipe 1¼", 2", 4" and 6" pipe.

Valve Keys

Backhoe

PSE does not maintain a backhoe at the Kittitas facility. When a backhoe has been required one has been either rented from Potelco (who co-occupies the base) or United Rentals located in Ellensburg.

In the case of an emergency where a backhoe is required on site the following options are presented:

1. The PSE electric shift operators at [XXXXXXXX] or [XXXXXXXXXXXXXX] who regularly dispatch electric outage work to Potelco in Kittitas. As such, they would notify Potelco of an immediate need for a backhoe and the location for it to be delivered. If so specified, they could provide an IBEW operator as well.
2. The City of Kittitas has an operator and hoe that can be used for emergencies within the city limits of Kittitas if they can be reached and the equipment is available. They can be reached at [XXXXXXXXXXXX] during normal working hours. The operator's name is [XXXXXXXXXX].

**PUBLIC
VERSION**